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Atlanta, GA 30307

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Records of the 1976 Campaign Committee to Elect Jimmy Carter: A Guide to Its Records at the Jimmy Carter Library

Collection Summary

Creator: Carter-Mondale Campaign Committee.

Title: Records of the 1976 Campaign Committee to Elect Jimmy Carter

Dates: 1972-1976

Quantity: 739 linear feet (210 linear feet, 5 linear inches, open for research), 481 containers

Identification:

Accession Number: 80:1

National Archives Identifier: 561323

Scope and Content:

The material in this collection contains correspondence, memoranda, letters, handwritten notes, studies, speeches, recommendations, position papers, press releases, briefing papers, proposals, studies, reports, political statements, and news clippings. These records document all aspects of the 1976 presidential campaign. This includes the formation of political strategy; polling data; administrative type of work such as personnel and budget matters; development of recommended positions and proposals on issues; scheduling all activities pertaining to Governor Carter's travel; speeches; field staff operations in other regions; information relating to press procedures; and support staff material for both the Carter family and Walter Mondale.

Creator Information: Carter- Mondale Campaign Committee

The Carter-Mondale Campaign Committee was officially created after Jimmy Carter was selected as the Democratic Nominee for President and the Committee's application was accepted by the Federal Election Commission. The Committee staff is comprised of people who formulate and implement the strategy needed to win an election. This collection contains the working files of the staff of President Carter's 1976 presidential election campaign committee, including materials on politics, finances, legal matters, public opinion polls, advertising, press relations, and appeals to specific interest groups or segments of the population.

[Biographical information](#) on key office personnel is located at the end of the finding aid.

Restrictions:

Restrictions on Access: These papers contain documents restricted in accordance with Executive Order 12958, which governs National Security policies, and material which has been closed in accordance with the donor's deed of gift.

Terms Governing Use and Reproduction: Copyright interest in these papers has been donated to the United States Government. Some of the records may be subject to copyright restrictions (i.e. newspapers, publications, etc.). Researchers should contact the publisher for further information.

Related Material:

Related materials in this repository: Carter Family Papers, Chief of Staff, Stuart Eizenstat, Robert Lipshutz, and Phil Wise

Separated material: 1976 campaign audio cassette tapes transferred to audio-visual.

Index Terms:

Persons: Stuart Eizenstat, Hamilton Jordan, Frank Moore, Noel Sterrett, Sam Bleicher, Betty Rainwater, Tim Kraft

Subjects: Presidential campaigns; campaign strategy, campaign finance, delegate selection, presidential debates, primaries, daily activity reports, field office reports, and briefings

Types of Material: Correspondence, memoranda, tele-net messages, resumes, press clippings, press releases, speeches, pamphlets, recommendations, handwritten notes, letters, studies, position papers, briefing papers, proposals, reports, and political statements

Administrative Information:

Preferred citation: [Type of Document], [Names of Sender and Recipient or Title of Document], [Date], [Collection Title], [Series Title], [Folder Title], [Box Number], Jimmy Carter Presidential Library.

Acquisition information: These historical materials were received under provisions of the instrument of gift that Jimmy Carter signed January 31, 1981.

Processing information: The first series of the collection was opened in 2003. Subsequent series in the collection were opened in 2004 and 2005. The open dates are indicated in the series scope and content.

System of Arrangement:

The records of the Carter Mondale Campaign Committee are divided into four offices:

Office Divisions
Issues Office
Director's Office
Press Office
Field Office

Carter-Mondale Campaign Committee. Issues Office

Office Summary

Creator: Carter-Mondale Campaign Committee. Issues Office

Title: Records of the 1976 Campaign Committee to Elect Jimmy Carter

Dates: 1972-1976

Office Description: The function of the Issues Office was to support Governor Carter and Senator Walter Mondale in developing positions and proposals of Carter's campaign. The Issues Office relied in part on established task forces in the traditional areas of foreign and domestic federal policy. It does this by consulting with outside experts and soliciting materials and ideas from the public. Through that process, as well as internal work of the Issues staff, it develops option papers, briefing papers and speech drafts for external dissemination during the campaign; answers detailed issues questions from the press; and is the source of research in the campaign on the record of the opposition.

System of Arrangement:

The records of the Carter-Mondale Campaign Committee Issues Office are divided into eleven series:

Series Title	National Archives Identifier
Stuart Eizenstat's Subject Files	561325
Sam Bleicher's Subject Files	563776
Oliver Miller's Subject Files	564225
Dave Rubenstein's Subject Files	586190
Noel Sterrett's General Election Issues Index Files	564680
Noel Sterrett's Subject Files	564806
Noel Sterrett's Gerald Ford Quotes Files	569125
Noel Sterrett's Domestic Clippings Files	565540
Noel Sterrett's Foreign Clippings Files	570835
Noel Sterrett's Resource Publication Files	597316
Barbara Miller's Subject Files	575378

Detailed Description of the Series

Stuart Eizenstat's Subject Files

Scope and Content: Containers 1-30. This series was opened in February 2003. The series contains correspondence, memoranda, handwritten notes, speeches, position papers, briefing papers, proposals, studies, reports, political statements, recommendations, press releases, and clippings. Stuart Eizenstat was the director of the Presidential Campaign Issues Office. This series mainly consists of recommendations and position papers written on a wide variety of key topics such as energy, defense, foreign policy, ethics, etc. These papers were written or obtained by staff of the issues office and other

professionals in their respective fields of expertise. In addition, debate briefing books and transcripts of the debates are included. This series also contains inner-office memorandums and letters to Jimmy Carter and Stuart Eizenstat that relate to campaign strategy, including the organization and creation of the issues office. Arranged alphabetically by subject.

[Sam Bleicher's Subject Files](#)

Scope and Content: Containers 31-40. This series was opened in March 2003. The series contains correspondence, position papers, proposals, studies, and reports. This series mainly consists of issues dealing with crime and criminal justice including the Consumer Communication Reform Act of 1976, civil rights procedures, law enforcement, health issues, and wiretapping. Arranged alphabetically by subject.

[Oliver Miller's Subject Files](#)

Scope and Content: Containers 41-44. This series was opened in March 2003. The series contains correspondence, position papers, proposals, studies, and reports. This series mainly consists of issues related to agriculture, coal mining, job safety, education, labor, and unemployment. These papers were written or obtained by members of the issue's staff and other professionals in their respective fields of expertise. Arranged alphabetically by subject.

[Dave Rubenstein's Subject Files](#)

Scope and Content: Containers 45-46. This series was opened in March 2003. The series contains debate briefing books and papers on the formulation of national security issues including some speeches by Henry Kissinger. This series mainly consists of papers relating to advice and recommendations for the debates. Arranged alphabetically by subject.

[Noel Sterrett's General Election Index Files](#)

Scope and Content: Containers 47-68. This series was opened in May 2003. The majority of material in this series includes issue papers, correspondence, position papers, and handwritten notes related to all major topics in the 1976 presidential campaign. Topics include abortion, affirmative action programs, agriculture, art, blacks, cities, civil rights, coal mining, conservation, consumer protection, defense, economics, education, employment, environmental protection, executive privileges, federal budget, food industry, food supply, gun control, health reform, housing, industrial safety, inflation, international economic relations, international policy, labor, medical care, nuclear arms control, nuclear disarmament, nuclear energy, nuclear fuels, oil industries, petroleum, regulatory reform, science and state, security classification, social security, taxation, transportation, urban policy, women, and welfare reform. Arranged numerically by document numbers and includes a subject index. Document numbers refer to an alphabetical subject/name index located at the end of this series in box 68.

[Noel Sterrett's Subject Files](#)

Scope and Content: Containers 69-97. This series was opened in July 2003. The series contains correspondence, memoranda, handwritten notes, pre-convention issue statements, news summaries, press clippings on vice-presidential candidates, tele-net messages, reports, and press releases. Also included are debate issues, party platforms, and papers written on topics such as disability, agriculture, and energy. Arranged alphabetically by subject.

[Noel Sterrett's Gerald Ford Quotes Files](#)

Scope and Content: Containers 98-101. This series was opened in October 2003. The series contains quotes by Gerald Ford on various issues such as the economy, prosperity, budget, energy, housing, crime, education, and tax reform. Arranged alphabetically by topics.

Noel Sterrett's Domestic Clippings Files

Scope and Content: Containers 102-131. This series was opened in October 2003. Ninety percent of this series consists of news clippings on various domestic issues such as agriculture, energy, economy, government, education, and healthcare. The other ten percent, which is interspersed throughout the series, consists of position papers, pamphlets, and correspondence. Arranged by topics.

Noel Sterrett's Foreign Clippings Files

Scope and Content: Containers 132-141. This series was opened in October 2003. Ninety percent of this series consists of news clippings on various foreign issues such as international trade, nuclear power and weapons, economic policies, arms control, international relations, world health issues, oil supplies, food industry and trade, international monetary systems, and defense policies. The other ten percent, which is interspersed throughout the series, consists of position papers, pamphlets, and correspondence. Arranged by topics.

Noel Sterrett's Resource Publication Files

Scope and Content: Containers 142-185. This series was opened in November 2003. The series contains various resource materials such as magazines, publications, pamphlets, congressional quarterlies, and reports related to campaign issues. Series is unarranged.

Barbara Miller's Subject Files

Scope and Content: Containers 186-190. This series was opened in December 2003. The series consists of issues concerning the Joint Economic Committee briefings; Lockheed Aircraft Corporation hearings; Committee on Banking, Housing and Urban Affairs hearings; and the Subcommittee on Internal Trade briefings. This series also contains resumes and a small amount of material related to poverty, welfare, women's rights, and campaign transition activities. Arranged alphabetically by subject.

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Carter-Mondale Campaign Committee. Director's Office

Office Summary

Creator: Carter-Mondale Campaign Committee. Director's Office

Title: Records of the 1976 Campaign Committee to Elect Jimmy Carter

Dates: 1972-1976

Office Description: The Campaign Director's Office, headed by Hamilton Jordan, handled political and strategic decisions concerning the campaign. The functions include finance; scheduling; staffing; state and field operations; congressional targeting; campaign deadlines; delegate selection; and personnel recommendations. The office also coordinated the campaign's operations such as fundraising possibilities; advertising, polling, Get out the Vote (GOTV), and other activities supporting the effort.

System of Arrangement:

Records within the Directors Office are arranged by the name of the director who headed the office and maintained/created the files or by file types (*i.e. Minority Affairs*).

The records of the 1976 Carter-Mondale Campaign Directors Office are divided into thirty-four series:

Series Title	National Archives Identifier
Hamilton Jordan's Correspondence Files as Campaign Director	597341
Hamilton Jordan's Subject Files as Campaign Director	600605
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Oliver Welch's Senior Citizens Desk Subject Files	596122
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Detailed Description of the Series

Hamilton Jordan's Correspondence Files as Campaign Director

Scope and Content: Containers 191-198. This series was opened in September 2003. The series contains correspondence from the general public; campaign staff, civic organizations, committees, and corporations relating to various campaign issues. The correspondence also includes speaking invitations, staff recommendations, and requests to volunteers to work on the campaign. Arranged chronologically.

Hamilton Jordan's Subject Files as Campaign Director

Scope and Content: Containers 198-200. This series was opened in October 2003. This series contains correspondence, memorandums, briefings, staff and political desk reports; and campaign schedules. This material relates to political and strategic decisions concerning the campaign such as finance, scheduling, staffing, state and field operations, congressional targeting, campaign deadlines, and delegate selection. In addition, some of the correspondence contains key memorandums and reports to Jimmy Carter revealing the first campaign outlines, strategies, fundraising possibilities, and personnel recommendations. Arranged alphabetically by subject.

Ben Brown's Subject Files as Deputy Director

Scope and Content: Container 201. This series was opened in November 2003. The series contains a maritime briefing book and a national maritime policy for the United States. Also included are volunteer work schedules, lists of delegates, correspondence, memoranda, minority affairs staff directories, and speaker's bureau material. Arranged alphabetically by subject.

Landon Butler's Subject Files as Political Director

Scope and Content: Containers 202-203. This series was opened in December 2003. The series contains correspondence, memorandums, reports, and notes relating to Butler's efforts to develop support from organized labor for programs such as SALT II (Strategic Arms Limitation Talks) ratification, energy conservation, and anti-inflation measures. Also included is material relating to his work with labor leaders regarding wage negotiations, and coordinating meetings between Jimmy Carter and labor leaders. In addition, this series contains material relating to support for the Panama Canal treaties and coordinating the duties of various special assistants. Arranged alphabetically by subject.

Rick Hutcheson's Subject Files as National Campaign Coordinator

Scope and Content: Container 204-213. This series was opened in January 2004. The series contains correspondence, memoranda, daily and weekly field reports, lists of delegates, and lists of telephone calls from Jimmy Carter to delegates. Topics include Federal Election Campaign Acts, laws and amendments, affirmative action plans, delegate selection procedures, records relating to campaign contributions, and scheduling requests. This series also contains a campaign manual written by Hamilton Jordan. Arranged alphabetically by subject.

Rick Hutcheson's State Files as National Campaign Coordinator

Scope and Content: Container 214-219. This series was opened in January 2004. The series consists of correspondence, memoranda, lists of field offices and delegates. Also included are delegate selection plans for the Democratic National Convention, affirmative action plans, and the Federal Election Commission's compliance review reports. Arranged alphabetically by state.

Andy Chishom's Subject Files as Minority Affairs Director

Scope and Content: Container 220-224. This series was opened in February 2004. The series consists of correspondence, memoranda, lists of delegates, staff directories, resumes, invitations, and volunteer data sheets. Topics include key issues affecting blacks and a campaign strategy for the elderly vote. Arranged alphabetically by subject.

Andy Chishom's State Files as Minority Affairs Director

Scope and Content: Containers 225-226. This series was opened in February 2004. The series consists of correspondence, memoranda, and lists of black delegates. Also included are letters from citizens expressing their concerns regarding minority issues. Arranged alphabetically by state.

Pinky Rutledge's Subject Files as Minority Affairs Administrative Assistant

Scope and Content: Containers 227-228. This series was opened in February 2004. The series consists of news clippings, staff directories, 1975 state and county election results, travel request forms, general election campaign budgets, and daily political reports. This series also contains Ben Brown's campaign interviews, general correspondence, form letters, invitations, memoranda, and a speech by Jimmy Carter on Middle East policy. Arranged alphabetically by subject...

Jim Gammill's Subject Files as Assistant to the Director

Scope and Content: Containers 229-234. This series was opened in February 2004. The series consists of budget summaries, contribution reports, correspondence, delegate information, staff notices, and organizational charts. This material relates to the Democratic National Convention (DNC) planning, including staff information, security plans, staff manuals, contracts, convention news, expenses,

memorandums, and speeches. Also included are opinions of the Federal Election Commission (FEC) Counsel and FEC hearings, reports, guidelines, and forms. Arranged alphabetically by subject.

[Rick Hernandez's Subject Files as Hispanic Affairs Director](#)

Scope and Content: Container 235. This series was opened in February 2004. The series contains the Compliance with Federal Election Campaign Requirements Manual, correspondence, memoranda, and staff directories. Topics include key issues affecting Hispanics and the impact Presidents Ford and President Nixon's vetoes had on Latinos. Arranged alphabetically by subject.

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[Peter Conlon's Subject Files as Political Relations Administrative Assistant](#)

Scope and Content: Containers 236-237. This series was opened in March 2004. The series contains material relating to delegate coordination information, delegate counts, media contacts, mailing lists, and political viewing charts. This series also contains Ohio and Michigan endorsements for Jimmy Carter, memoranda, supporter lists, correspondence, and trip files for the Northeast Region states. Jimmy Carter's Law Day Speech of May 14, 1974, and his presentation to the Democratic Party Platform Committee are also included. Arranged alphabetically by subject.

[Becky Hendrix's and Carey Smith's Special Projects Subject Files](#)

Scope and Content: Containers 238-240. This series was opened in March 2004. The series contains material relating to the Democratic National Convention including memorandums, correspondence, Jimmy and Rosalynn Carter's schedules, guest pass requests, expense reports, Carter/Mondale newsletters, staff reports, and contact lists. Also included is material related to the Peanut Brigade, state delegates, field staff de-briefing, travel records, and victory celebration plans. Arranged alphabetically by subject.

[Joji Konoshima's Asian Affairs Subject Files](#)

Scope and content: Container 241. This series was opened in March 2004. The series consists of Asian American historical background material, lists of contacts, correspondence, estimates for expenditures, copies of laws, memorandums, newspaper articles in various languages with translations, press releases, progress reports, and schedules. Also included is a report on United States-China relations and material related to Asian Americans including farm labor, the Asian Pacific Unit, and Tokyo Rose. Arranged alphabetically by subject.

[Mary Zon's Labor Liaison Desk Subject Files](#)

Scope and Content: Containers 242-244. This series was opened in March 2004. The series consists of correspondence, form letters, background material, memorandums, petitions, and scheduling information. This material relates to organized labor including AFL-CIO mailgrams congratulating Carter on his debate performance, endorsements for President, key labor contacts, housing issues, and union relations. Union publication lists and publications are also included. Arranged alphabetically by subject.

Ezekiel Love's Subject Files

Scope and Content: Container 245. This series was opened in March 2004. The series contains administrative material such as schedules, correspondence, daily bulletins, expense reporting, memorandums, and staff directories. Arranged alphabetically by subject.

Oliver Welch's Senior Citizens Desk Subject Files

Scope and Content: Container 246. This series opened in March 2004. The series consists of memorandums, correspondence, daily political reports, telegrams, and completed scheduling requests. This material relates to information sent to senior citizens about the aged including retirement benefits, medical care, retirement age, housing, voter registration and employment. Arranged alphabetically by subject.

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Vickie Mongiardo's Urban Ethnic Affairs Subject Files

Scope and Content: Containers 247-249. This series was opened in April 2004. The series contains correspondence, memoranda, contact lists, demographic data, budget reports, press releases, and daily political reports. This material relates to ethnic strategy, foreign policy, human rights, healthcare, employment, education, advertising, housing, urban neighborhoods, discrimination, Ellis Island, and women. Also included are staff information and testimonies given before the Democratic Platform Committee. Arranged alphabetically by subject.

Jane Yarn's Subject Files as Administrator of Conservationists for Carter Campaign

Scope and Content: Containers 250-266. This series was opened in April 2004. The series contains correspondence, memorandums, staff reports, membership lists, mailing lists, pamphlets, news clippings, event schedules, and speeches. The material relates to the campaign's effort in attracting voters concerned with energy, environmental, and conservation issues. Arranged alphabetically by subject.

Frank Moore's State Files as Congressional Relations Director

Scope and Content: Containers 267-269. This series was opened in April 2004. The series contains state correspondence relating to individuals or groups pledging their financial assistance and support for campaign members, and information relating to financial contributors. In addition, this series contains state contact lists and contributor lists. Arranged alphabetically by state.

Frank Moore's Subject Files as Congressional Relations Director

Scope and Content: Container 270. This series was opened in April 2004. The series contains guest lists, invitations, and correspondence relating to fundraising dinners for Jimmy Carter. This series also includes correspondence and contact lists from Georgia civic organizations concerning the solicitation of campaign funds. Arranged alphabetically by subject.

Bill Simon's Subject Files as Administrative Assistant of the Situation Room

Scope and Content: Containers 271-278. This series was opened in April 2004. The series consists of correspondence, charts, demographic studies, forms, memorandums, miscellaneous printed material, notes, statistics, and schedules. This material relates to the campaign situation room's role in the operation of the national campaign organization, with a substantial amount of material on activities of

the state offices. Also included is administrative data for both the Atlanta campaign headquarters and the field offices. A large number of the files monitor the campaign progress at the state level noting demographics, past election results, the purchase of media time, tracking of the Grand Old Party (GOP) activities, daily political reports, and notices sent to the campaign plane via telex. In addition, this material includes extensive travel schedules and itinerary information for Jimmy Carter, Walter Mondale, members of their families, and the Peanut Brigade. Arranged alphabetically by subject.

[Tom Tatum's Subject Files as National Coordinator of Urban Affairs](#)

Scope and Content: Containers 279-280. This series was opened in April 2004. The series consists of correspondence, memorandums, publications, clippings, schedules, and statistical data relating to urban issues. Much of this material relates to the presidential campaign's effort of promoting an active liaison with city umbrella organizations. These organizations include the United States Conference on Development, the United States Conference of Mayors, National League of Cities, and the Council for Urban Economic Development. Arranged alphabetically by subject.

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[Syd Butler's Subject Files as Coordinator of Rural Affairs](#)

Scope and Content: Containers 281-282. This series was opened in April 2004. The series contains correspondence, clippings, daily political reports, speeches, and publications. This material relates to the campaign's liaison with the rural population, including associations and farmers involved with national agricultural issues. Arranged alphabetically by subject.

[Andy Shea's Subject Files as Director of the Speaker's Bureau](#)

Scope and Content: Containers 283-287. This series was opened in April 2004. The series consists of correspondence, memorandums, publications, clippings, schedules, requests for speakers, and statistical data. The material mainly contains information relating to speakers, such as biographical data, reimbursement fees, availability, and events schedules. Arranged alphabetically by subject.

[Steven Selig's Subject Files as Political Relations Deputy Director](#)

Scope and Content: Containers 288-290. This series was opened in May 2004. The series contains daily and weekly political reports, correspondence, memorandums, lists of delegates and alternates, speaking requests, and letters from Jimmy Carter to delegates. Also included are Governor's books which details information relating to the governor in each state. Arranged by subject.

[Frank Saunder's Subject Files as Business Liaison](#)

Scope and Content: Containers 291-293. This series was opened in May 2004. The series consists of memorandums, correspondence, reports, clippings, notes, telegrams, and biographical sketches. This material relates to business conventions, trade shows, and communication between business groups and the business liaison office. The majority of the material concentrates on the formation of the business liaison department. Arranged alphabetically by subject.

[Cooke Lutkefedder's Subject Files as National Coordinator of The 51.3% Committee](#)

Scope and Content: Containers 294-301. This series was opened in May 2004. The series consists of correspondence, memorandums, resumes, notes, contact lists, speeches, position papers, and press clippings. This material relates to the campaign's 51.3% Committee's effort to highlight and focus on

contributions of women in the campaign and to provide a platform outlining Jimmy Carter's stand on women's issues. Arranged alphabetically by subject.

Thomas Lowndes, Jr.'s Subject Files as Conservationist

Scope and Content: Containers 302-303. This series was opened in June 2004. The series consists of correspondence, memorandums, membership lists, mailing samples, and delegate's lists. This material relates to conservation issues and the campaign's effort to attract voters concerned with gun control, registration of guns, hunting, and protecting wildlife areas. This series also includes Jimmy Carter's and Gerald Ford's views on gun control and conservation issues. Arranged alphabetically by subject.

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Terry Sundy's Subject Files as Urban Ethnic Affairs Co-Director of the Catholic Desk

Scope and Content: Containers 304-306. This series was opened in June 2004. The series consists of correspondence, contact lists, newspaper questionnaire replies, reactions to the *Playboy* interview with Jimmy Carter, and documents relating to abortion, education, and family life. It also contains an interview by Jim Castelli with Jimmy Carter, and information on the Bishops' Bicentennial Conference and a Catholic Charities Convention. Arranged alphabetically by subject.

Herman Gallegos' Subject Files as Urban Ethnic Affairs Co-Director of the Catholic Hispanics Desk

Scope and Content: Container 307. This series was opened June 2004. The series consists of correspondence, contact lists, staff memorandums, background material on Hispanic issues, and documents relating to news events, scheduling, and the purchase of air time on Spanish-language radio and television. Also included are Jimmy Carter's issue papers translated into Spanish. Arranged alphabetically by subject.

David Graham's Subject Files as Religion Political Affairs Coordinator

Scope and Content: Container 308. This series was opened in July 2004. The series contains form letters, correspondence, memorandums, periodicals, and papers on religious issues. This series also contains a copy of the *Playboy* interview with comments and correspondence concerning the article. Arranged alphabetically by subject.

Harriet Zimmerman's Subject Files as Jewish Affairs Director

Scope and Content: Containers 309-312. This series was opened in August 2004. The series includes correspondence, memoranda, handwritten notes, speeches, position papers, briefing papers, proposals, political statements, recommendations, press releases, clippings, and mailing lists. Also included is correspondence from the Kurdish American Society for Refugee Relief detailing the struggles of Kurdish people in Iraq. Topics covered include issues of importance to American Jews: ethnicity, foreign policy, human rights, Middle East peace, separation of church and state, and Soviet Jewry. Arranged alphabetically by subject.

Raymone Bain's Subject Files as Minority Affairs Liaison Coordinator

Scope and Content: Containers 313-316. This series was opened in August 2004. The series includes correspondence, memoranda, affirmative action plans, press releases, a campaign manual, lists of delegates, and press clippings. Also included are volunteer work schedules, staff directories, and

speaker's bureau material. The majority of the material covers issues affecting the Hispanic community including immigration and migrant labor. Arranged alphabetically by folder title.

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Carter-Mondale Campaign Committee. Press Office

Office Summary

Creator: Carter-Mondale Campaign Committee. Press Office

Title: Records of the 1976 Campaign Committee to Elect Jimmy Carter

Dates: 1972-1976

Office Description: The Press Office was responsible for contacts with the working press to insure that all campaign trips and activity were properly covered by electronic and print media. The office collected information from various media outlets such as radio, television, and newspaper. The office also handled and responded to correspondence from the media and the public. It maintained mailing lists, invitation lists, and written interview requests. The office was responsible for the printing and distribution of Jimmy Carter's public statements; dispatching press releases; and coordinating public relations.

System of Arrangement:

Arrangement Note: The records within the Press Office are arranged by the name of the staff member who maintained/created the files or by file types (i.e. *Press Administrative Files*).

The records of the Carter-Mondale Campaign Committee Press Office are divided into four series:

Series Title	National Archives Identifier
Betty Rainwater's Press Office Subject Files	1078585
Marie Harnett's Press Administrative Files	1124906
Linda Peek's Subject Files	1518744
Jimmy Carter's Audio Visual Speech Files	5729488

Detailed Description of the Collection

[Betty Rainwater's Press Office Subject Files](#)

Scope and Content: Containers 317-401. This series was opened in September 2004. The series contains correspondence from the media and the public sector; and media publications, press clippings, and resumes submitted by states. Also included are media schedules, written interview requests, press mailing lists, itemized expenditures, and the Jimmy Carter and Walter Mondale Press Advance Manual. Arranged alphabetically by subject.

[Marie Harnett's Press Administrative Files](#)

Scope and Content: Containers 402-403. This series was opened in September 2004. The series contains draft receipts, blank personal expense reports, utility bills, press releases, and speeches. Also included are pool reports, press office guidelines, schedules, news clippings, and general information on Plains, Georgia. Arranged alphabetically by subject.

Linda Peek's Subject Files

Scope and Content: Containers 404-409. This series was opened in October 2004. The series contains press releases and clippings, memoranda, correspondence from the media and the public sector, and resumes submitted by states. Also included are media schedules, written interview requests, and press mailing lists. Arranged alphabetically by subject.

Jimmy Carter's Audio Visual Speech Files

Scope and Content: Containers 1-8. This series was opened in March 2011. The series consists of audio cassette recordings of Carter's campaign speeches including stump speeches, interviews, and statements.

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Carter-Mondale Campaign Committee. Field Office

Office Summary

Creator: Carter-Mondale Campaign Committee. Field Office

Title: Records of the 1976 Campaign Committee to Elect Jimmy Carter

Dates: 1972-1976

Office Description: The Field Office served as conduit to information between the state offices and the campaign headquarters. In addition to the administrative staff, there were ten regional desk people who served as the direct link between the regional and state coordinators and the Atlanta office.

System of Arrangement:

The records of the Carter-Mondale Campaign Committee Field Office are divided into twelve series:

Series Title	National Archives Identifier
Tim Kraft's Subject Files As Field Operations Director	1367198
Moira Egan's Subject Files	1600924
Scott Burnett's Subject Files	1600957
George Reg's Subject Files	1600958
Margaret McKenna's Northeast Region Subject Files	1700422
Ted Celete's Mid-Industrial Region Subject Files	1700459
Catherine Scott's Border State Files	72015770
Jay Wades's Southern States Files	72015771
Tim Davis Midwest States Files	72015772
Willis Jones' Northwestern States Files	72015773
Rob Firth's California Regional Files	72015777
Sandy Libby's Midwest State Files	72015781

Detailed Description of the Series

[Tim Kraft's Subject Files as Field Operations Director](#)

Scope and Content: Containers 410-414. This series was opened in November 2004. The series contains field office reports, correspondence, daily political reports, memorandums, lists of state delegates,

personnel, and state coordinators, field staff de-briefing information, and Get Out the Vote (GOTV) budget and operations. Arranged alphabetically by subject.

Moira Egan's Subject Files

Scope and Content: Containers 415-416. This series was opened in December 2004. The series consists of correspondence and memoranda written to Moira Egan and Richard Hatcher. Also included is information on delegates and alternates from Massachusetts, New Jersey, New York, and Utah. Arranged alphabetically by subject.

Scott Burnett's Subject Files

Scope and Content: Container 417. This series was opened in January 2005. This series consists of briefings, correspondence, news clippings, mailing lists, telephone logs, and area surveys. Arranged alphabetically by subject.

George Reg's Subject Files

Scope and Content: Container 418. This series was opened in January 2005. The series consists of delegate and alternate slates, Congressional District Reports, campaign consultation information, and district delegate materials. This material is related to state campaigns in Virginia, South Dakota, Arkansas, and Kansas. Also included is finance manual from the Arkansas National Committee. Arranged alphabetically by subject.

Margaret McKenna's Northeast Region Subject Files

Scope and Content: Containers 419-421. This series was opened in February 2005. The series consists of correspondence, news clippings, and press releases relating to northeast regional issues. Topics include consumer affairs, promotions, taxes, minority affairs, fundraising, neighborhood and urban policy, business conventions, a Get out the Vote (GOTV) report, and Jimmy Carter's interview with Bill Moyers. Also included are lists of delegates, personnel, state coordinators, contributors, the press, mailing, and support. Arranged alphabetically by subject.

Ted Celete's Mid-Industrial Region Subject Files

Scope and Content: Containers 422-426. This series was opened in March 2005. The series consists of daily political reports, correspondence, news clippings, and press releases relating to the Mid-Industrial region election issues. Also included are lists of delegates, personnel, state coordinators, contributors, press, mailing, and support. States mainly covered are New Jersey, Pennsylvania, and Ohio. Arranged alphabetically by subject.

Catherine Scott's Border State Files

Scope and Content: Containers 427-436. This series was opened in June, 2017. The series consists of correspondence, memorandums, news clippings, newspapers, contact lists, handwritten notes, voter registration data sheets, and oversized banners and posters. The materials mainly relate to voter registration efforts in specific, regional areas. Also included is general type campaign materials regarding scheduling of speakers, issue statements, canvassing statistics, and instructions for field staff. Arranged alphabetically by subject.

Jay Wades's Southern State Files

Scope and Content: Container 437. This series was opened in June, 2017. The series consists of correspondence, memorandums, and notes. The materials mainly relate to speaker invitations, and scheduling requests for events. Also included are handwritten notes of telephone calls, and phone bank information. Arranged alphabetically by subject.

[Tim Davis Midwest States Files](#)

Scope and Content: Containers 438-442. This series was opened in June, 2017. The series consists of correspondence, memorandums, reports, and news clippings. The materials mainly relate to background political information on state candidates, and delegate selection information. Also included is general campaign material regarding speakers, scheduling, issues, and finance. Arranged alphabetically by subject.

[Willis Jones' Northwestern States Files](#)

Scope and Content: Containers 443-447. This series was opened in July, 2017. The series consists of correspondence, memorandums, reports, and news clippings. The materials include debate reaction sheets from voters, delegate information, general campaign information for field staffs, speaker schedules and a voluminous amount of clipping from northwestern states. Arranged alphabetically by subject.

[Rob Firth's California Regional Files](#)

Scope and Content: Containers 448-464. This series was opened in July, 2017. The series consists of correspondence, memorandums, handwritten notes, reports, daily political reports, news clippings and state government publications. The material relates to campaign strategies, scheduling of speakers, issues, and delegate selections. The series includes a voluminous amount of various state published books and pamphlets regarding past election statistics, election laws, and congressional districting data. Also included are documents relating to various states delegate credential challenges; and material relating to the Compliance Review Commission. Arranged alphabetically by subject.

[Sandy Libby's Midwest State Files](#)

Scope and Content: Containers 465-481. This series was opened in June, 2017. The series consists of correspondence, memorandums, reports, index cards, computer print-outs, lists, press releases, news clippings, and handwritten notes. The materials mainly relate to campaign organization in specified states, background political information, volunteers, lists of supporters, canvassing, and speaker schedules. Also included are state publications of legislatures and general election laws. Arranged alphabetically by subject.

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Last modified: 8/22/2017

Biographical Information

Biographical Data

Hamilton Jordan was born on September 21, 1944 in Charlotte, North Carolina. He grew up in Albany, Georgia and attended the University of Georgia. He received a B.A. in Political Science in 1967. After being disqualified from military service due to leg problems, he worked with the International Voluntary Services for the South Vietnamese refugee relocation program.

From 1967-1968, Jordan was a management trainee with the Citizen and Southern Bank, Albany, Georgia. In 1968, he became manager of Jimmy Carter's gubernatorial campaign. After the election, Jordan then worked as the Executive Secretary to Governor Carter and also served as the Director of the Georgia Democratic National Committee.

Jordan managed Carter's 1976 presidential campaign from 1974-1976 and was Director of the Personnel Advisory Group and Carter/Mondale Transition Planning group. From 1977-1978, he served as key advisor and assistant to Jimmy Carter and was formally appointed Chief of Staff in 1979. In addition, from 1979-1980 he ran the Carter/Mondale re-election campaign.

In 1981, he authored the book, Crisis: The Last Year of the Carter Presidency. In 1986, he ran for the Democratic nomination for one of Georgia's seats in the United States Senate and lost.

In 1992, he became a high-level staffer on the presidential campaign of independent candidate Ross Perot. In later years he served both as a member of the Founders Council and as an important public advocate for Unity 08, a political movement focused on reforming the American two party system.

Betty Rainwater served as Deputy Press Secretary to President Carter during the 1976 and 1980 campaigns. As Deputy Press Secretary, she was responsible for all contacts with the working press to insure that all campaign trips and activities were properly covered by the electronic and print media. She was also responsible for the printing and distribution of Jimmy Carter's public statements. She also worked in the Chief of Staff Office in the White House.

Barbara Miller was born December 6, 1944 in Lancaster Pennsylvania. She attended Goldey Beacom Junior College where she received an Associate in Arts Degree; she was Executive Secretary to the Vice President of Family Finance Management Corporation, 4/64-8/65. She was a Clerk Stenographer for the U.S. Department of Justice, 8/65-11/65; Clerk Stenographer, Office of Mid-Career Personnel, 11/65-11/67; Secretarial Assistant, Office of the Director General, 11/67-4/68; Secretarial Assistant, Office of the Assistant Secretary for East Asian and Pacific Affairs, 4/68-4/69; Secretarial Assistant, Office of the Assistant Secretary of State for Congressional Relations, 4/69-4/71; Personal Assistant to the Deputy Director, Policy Planning and Coordination Staff, 4/71-8/73; Personal Assistant to the Chairman, National Security Council Interagency Task Force on the Law of the Sea, 9/73-4/76; 1976 Presidential Campaign-Issues Office, Personal Assistant/Secretary.

David Rubenstein was born in Baltimore, Maryland. He attended Duke University and received a B.A. in 1970. He was a Summa Cum Laude Graduate, Highest Distinction in Political Science. He later

attended the University of Chicago Law School, J.D. in 1973 and was a Cum Laude Graduate, Editor, Law Review; for Associate, Paul, Weiss, Rifkind, Wharton and Garrison, New York, 9/73-9/75 Chief Counsel, U.S. Senate Subcommittee on Constitutional Amendments, 9/75-1976; Legal Advisor to Senator Bayh. In 1976 he worked in the Presidential Campaign-Issues Office-Research on the Republican Record and Compiled a Carter-Ford Record Comparison and formulated responses to attacks by the Republicans.

Noel Sterret was born in Atlanta, Georgia. Received a B.A. from Michigan State, 1973. He began a Small Importing Business in 1974. Helped Found and became Stage Manager of a New Dinner Theatre in New York, 1975. He was the author of the National Issues Booklet for the 1976 Presidential campaign-Issues Staff-Science and Technology.

Oliver Miller was born in Berkeley, California and attended Yale University. He was an American Field Service Exchange Student to England, Italy, 1971-1972. Tutor, Urban Improvement Corporation, New Haven Connecticut, 1972-1974. Director, Foreign Press Desk, 1976 Democratic National Convention. Carter 1976 Campaign-Issues Staff-Agriculture, Food Policy, Education, FDA

Sam Bleicher was born in Omaha, Nebraska. He attended Northwestern University, Evanston, Illinois, 1960-1962, B.A. He attended Harvard Law School, Cambridge, Massachusetts, 1963-1966, J.D. Assistance Professor of Law, University of Toledo College of Law, 1966-1969
Visiting Assistant Professor of Law, University of Missouri School of Law, 1969-1970
Associate Professor of Law, University of Toledo College of Law, 1970-1973
Legal and Legislative Liaison for Environmental Affairs, Ohio, 1972
Deputy Director for Regulation, Ohio Environmental Protection Agency, 1972-1973
Deputy Director for Regulation and Enforcement, Ohio Environmental Protection Agency, 1973-1975
Professor of Law, University of Toledo, College of Law, 1975-1976
1976 Presidential Campaign-Issues Office- Criminal Justice, Gun Control, S-1, Government Accountability, Corporate Responsibility, Consumer Problems, Civil Rights, and Civil Liberties.