



441 Freedom Parkway NE
Atlanta, GA 30307

<http://www.jimmycarterlibrary.gov>

Shirley Hufstedler Papers: A Guide to Her Papers at the Jimmy Carter Library

Collection Summary

Creator: Hufstedler, Shirley Mount, 1925-

Title: Shirley Hufstedler Papers

Dates: 1979-1981

Quantity: 9 linear feet, 2 linear inches, 22 containers

Identification:

Accession Number: 92-013

National Archives Identifier: 1107

Scope and Content:

This collection consists of memoranda, correspondence, letters, reports, briefing materials and speeches. The material relates to Shirley M. Hufstedler's role as Secretary of Education during the Carter Administration including the creation, organization, regulation, and functions of the Department of Education. The material dates from the Department's creation in 1979 until the end of the administration in 1981. Major topics include desegregation of higher education institutions, youth issues, her nomination papers, and budget issues for the new Department of Education.

Creator Information: Shirley Mount Hufstedler

Shirley Mount Hufstedler was born on August 24, 1925 in Denver, Colorado. She received a Bachelor of Business Administration (B.B.A.) degree from the University of New Mexico in 1945, and a Bachelor of Law (LL.B.) degree from Stanford University in 1949. From 1951 to 1961, she was a member of the Los Angeles law firm Beardsley, Hufstedler and Kemble. In 1961, she was appointed Judge of the Los Angeles Superior Court, and was elected to that position in 1962. In 1966, she was appointed Associate Justice of the California Court of Appeals. President Lyndon B. Johnson appointed her to the United States Court of Appeals for the Ninth Circuit in 1968, a position she held until 1979 when she accepted appointment to President Jimmy Carter's Cabinet as the first Secretary of Education. In 1981, she returned to private life, teaching and practicing law. She was a partner in the Los Angeles law firm of Hufstedler and Kaus from 1981 to 1995, and has been senior counsel at the firm of Morrison and Foerster since 1995.

Restrictions:

Restrictions on Access: These papers contain documents restricted in accordance with applicable executive order(s), which governs National Security policies, applicable statutes/agency restrictions, and material which has been closed in accordance with the donor's deed of gift.

Terms Governing Use and Reproduction: Copyright interest in these papers has been donated to the United States Government. Some of the records may be subject to copyright restrictions (i.e. newspapers, publications, etc.). Researchers should contact the publisher for further information.

Related Material:

Related materials in this repository: White House Central File, Subject Files, Education and Federal Government-Organizations 26 - Department of Education; Domestic Policy Staff, Deborah Hyatt's Files

Separated materials: 5 linear inches of audiovisual material was transferred to AV department and is closed due to lack of viewing equipment.

Index Terms:

Limited to major topics under each category
Persons: Shirley Hufstedler, Liz Carpenter

Organizations: Department of Education, Health, Education and Welfare (HEW)

Subjects: Deregulation, education, budget, youth, employment, desegregation, higher education

Places: Chicago, Illinois, Massachusetts, Los Angeles, California, North Carolina

Types of Material: Correspondence, memoranda, speeches, briefing books, letters, reports, and briefing material

Administrative Information:

Preferred citation: [Type of Document], [Names of Sender and Recipient or Title of Document], [Date], [Collection Title], [Series Title], [Folder Title], [Box Number], Jimmy Carter Presidential Library.

Acquisition information: These donated historical materials were received under provisions of the instrument of gift that Shirley Mount Hufstedler signed on August 31, 1992.

Processing information: The first series of the collection was opened in July 1994. Subsequent series in the collection were opened in July 1994. The open dates are indicated in the series descriptions.

System of Arrangement:

The records of the Shirley Hufstedler Papers are divided into eight series:

Series Title	National Archives Identifier
<u>Shirley Hufstedler's Subject Files</u>	154660
<u>Shirley Hufstedler's Budget Files</u>	154736
<u>Lau Files</u>	154766
<u>Shirley Hufstedler's Speech Files</u>	154794
<u>Shirley Hufstedler's Chronological Files</u>	154802
<u>Shirley Hufstedler's Nomination Files</u>	154817
<u>Shirley Hufstedler's Youth Act of 1980 Files</u>	154831
<u>Shirley Hufstedler's Audiovisual Materials</u>	598391

Detailed Description of the Collection

[Shirley Hufstedler's Subject Files](#)

Scope and Content: Containers 1-8. This series was opened in July 1994. This series contains correspondence, memoranda, reports, and briefing files relating to education issues, the 1980 presidential campaign; and the creation, operation, and regulation of the Department of Education. Arranged alphabetically by folder title.

[Shirley Hufstedler's Budget Files](#)

Scope and Content: Containers 8-12. This series was opened in July 1994. This series contains budget files relating to the creation and operation of the Department of Education. The materials provide complete financial records, and also provide the researcher with information about departmental organization, staffing, and functions of the offices within the agency. Also included are complete budget analyses for the Department of Education. Arranged alphabetically by folder title and chronologically there under.

[Lau Files](#)

Scope and Content: Containers 12-15. This series was opened in July 1994. This series contains materials from the Lau vs Nichol's legal court case relating to the availability of quality education to non-English speaking and bilingual Americans. Since the case dealt primarily with access to education rights, there is a great deal of information about equal educational opportunity and desegregation. Arranged alphabetically by folder title.

[Shirley Hufstedler's Speech Files](#)

Scope and Content: Containers 16-17. This series was opened in July 1994. This series consists of final copies of speeches delivered by Secretary Hufstedler. Arranged chronologically.

[Shirley Hufstedler's Chronological Files](#)

Scope and Content: Containers 17-19. This series was opened in July 1994. This series consists of chronological files relating to the Department of Education. The files contain correspondence

between the Department and the academic community; personal correspondence relating to Secretary Hufstedler's personal life as well as her duties as Secretary of Education. Arranged chronologically.

Shirley Hufstedler's Nomination Files

Scope and Content: Containers 19-20. This series was opened in July 1994. This series consists of material relating to the nomination and confirmation of Shirley Hufstedler as the Secretary of Education. The material includes briefing books, and transcripts that document the nomination process as well as the specific requirements and concerns regarding the position of Secretary of Education. Arranged alphabetically by folder title.

Shirley Hufstedler's Youth Act of 1980 Files

Scope and Content: Container 21. This series was opened in July 1994. This series contains material relating to the issues of undereducated and uneducated youth in America. The files detail methods to overcome the social and financial problems that arise for this group of American youth, the implications that these problems pose to America as a whole, and the importance of equal educational opportunity. Arranged alphabetically by folder title.

Shirley Hufstedler's Audiovisual Materials

Scope and Content: Container 21. This entire series is closed and unavailable for research.

[Return to series list](#)

Container List

Shirley Hufstedler's Subject Files

Container 1

Administrative Proceedings - HEW (Health, Education and Welfare Department) and National Science Foundation (NSF)
Annual Report 1980 (Education Department)
Aspen Institute - Government Seminar - Education
Baby Basic Educational Opportunity Grants (BEOG's)
Bulgaria Trip
Bureau of Occupational and Adult Education
Campaign 1980
Campaign 1980 Expenditures - Submitted to Carter/Mondale for Reimbursement
Carpenter, Liz - Speech - Democratic Women of Fulton County Georgia
Carter Administration Economic Policies for the 1990's (includes Industrial Re-vitalization)
Carter/Mondale General Election Briefing Materials

Container 2

Chicago Desegregation [1]
Chicago Desegregation [2]
Chief Officers - State Schools [1]
Chief Officers - State Schools [2]
Commencement - University of California Los Angeles (UCLA)
Continuing Resolution for FY (Fiscal Year) '81
Creation of Education Department - Early Notes
Daily Briefing Materials, 1/14/81
Daily briefing Materials, 1/19/81
Detroit Visit Briefing Materials
Education Day - A Salute to Learning
Education Department - Creation Ceremony, 5/7/80

Container 3

Education Department - Organization Act
Education Department - Organization - Position Descriptions and Candidates A
Education Department - Organization - Position Descriptions and Candidates B
Education Department - Transition - Courtesy Calls
Education Department - Transition - Education Week
Education Department - Transition - Meetings with Outside Groups
Education Department - Transition - Miscellany
Executive Summary Report - Management Study
Franklin, Massachusetts - Town Visit
Health Education and Welfare (HEW) Education Programs - Overview of Policy and Budget in the Context of 1981 Decision Making
Higher Education Desegregation -- Background

Container 4

Higher Education Desegregation - States [1]
Higher Education Desegregation - States [2]
Higher Education Desegregation - States [3]
Hood College
Houston - New York trips 5/13-14/1980
Humboldt College Ethnic Heritage Studies
Index to File Guide
Index to Secretary's Briefing Materials
Information Memorandum - Department Organization
Intergovernmental Advisory Council on Education

Container 5

Key Objectives, 1980 [A]
Key Objectives, 1980 [B]
Legislative History
Legislative History Legislative Veto Issue [1]
Legislative History Legislative Veto Issue [2]
Los Angeles Visit - Briefing Book, 6/12-15/80

Container 6

Meeting Summaries
Memberships
Memento - Albuquerque High School
Memoranda
National Institute of Education - Reauthorization
A Post-Secondary Response to Unemployed Youth - 20 Projects in Progress
Refugee Assistance Cuban - Haitian Children
Regulation Management Regulation Process
Regulations - Veto Hearing
Resignation Letter
Science and Engineering Initiative

Container 7

Secretarial Task Force on Equal Educational Opportunity for Handicapped Children [1]
Secretarial Task Force on Equal Educational Opportunity for Handicapped Children [2]
Secretarial Task Force on Equal Educational Opportunity for Handicapped Children [3]
Staff Meetings
Task Force on Law Related Education
Three - Week Schedules
Transition 1981
Transition to Education Department - Senior Personnel Positions
Transition to Education Department Task Force - General
Travel Vouchers - 12/79-1/81
Tuition Tax Credit [1]

Container 8

Tuition Tax Credit [2]

University of North Carolina - Desegregation

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Shirley Hufstедler's Budget Files

Container 8 con't

FY '80 Appropriations Estimates - Rescissions and Deferrals

FY '80 Appropriations Estimates - Supplemental

FY '80 Appropriations Estimates - Supplemental, Amended, 3/80

FY '80 Budget and Management Concerns

FY '80 Budget Resections and Reductions

FY '80-'81 Appeal of OMB (Office of Management and Budget) Marks

FY '81 Agency Budget Appeals to OMB Director

Container 9

FY '81 Appropriations Estimates [1-2]

FY '81 Appropriations Hearings - Briefing Book

FY '81 Budget

FY '81 Budget Briefing Book [1]

FY '81 Budget Briefing Book [2]

FY '81 Budget Cuts - Responses and Plans

FY '81 Highlights of Education Budget

Container 10

FY '81 Revised Budget Briefing Book [1]

FY '81 Revised Budget Briefing Book [2]

FY '81 Revised Budget Briefing Book [3]

FY '81 Revised Budget Briefing Book [4]

FY '82 Budget [1-2]

Container 11

FY '82 Budget [3]

FY '82 OMB Hearings - Briefing Book

FY '82 Zero Balance Budget Book [1]

FY '82 Zero Balance Budget Book [2]

FY '82-'86 Budget and Planning Materials [1]

Container 12

FY '82-'86 Budget and Planning Materials [2]

FY '82-86 Planning and Budget Meeting [1]

FY '82-86 Planning and Budget Meeting [2]

[Return to series list](#)

Lau Files

Container 12

Lau [1]

Lau [2]

Lau [3]

Container 13

Lau Background - Regulations

Lau - Congressional Reaction

Lau - Experts List

Lau - Fairfax County

Lau - Legal Origins

Lau - Notice of Proposed Rule Making (NPRM) - Drafts and Comments [1]

Lau - NPRM - Drafts and Comments [2]

Lau - NPRM - Drafts and Comments [3]

Lau - NPRM Status, 1/81 [1]

Container 14

Lau - NPRM Status, 1/81 [2]

Lau - NPRM Status, 1/81 [3]

Lau - Post August 4 Correspondence [1]

Lau - Post August 4 Correspondence [2]

Lau - Post August 4 Correspondence [3]

Lau - Post August 4 Correspondence [4]

Lau - Post August 4 Correspondence [5]

Container 15

Lau - Pre-August 4 Correspondence

Lau - Pre-August 4 Preparations

Lau - Press Clips

Lau - Press "Hot Spots"

Lau - Public Participation Strategy

Lau - Regulation Background Book 1980

Lau - Related Emergency School Aid Act (ESAA) Waivers

Lau - State Laws

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Shirley Hufstedler's Speech Files

Container 16

Speeches, 10/31/79 - 2/24/1980

Speeches, 2/25/80 - 3/20/80

Speeches, 4/3/80 - 4/30/80

Speeches, 5/1/80 - 6/11/80

Container 17

Speeches, 9/23/80 - 10/29/80

Speeches, 10/30/1980 - 1/15/1981

Speeches, - Miscellaneous

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Shirley Hufstedler's Chronological Files

Container 17 con't

January 1980

February 1980

March 1-18, 1980

March 19-31, 1980

Container 18

April 1980

May 1980

June 1980

July 1980

August 1980

September 1980

October 1980

November 1980

Container 19

December 1980

January 1981

End of Term Correspondence, 11/20/80 - 1/27/81

Letters - Outgoing, 3/5/80 - 11/25/80

Letters - Outgoing - End of Term Thank You's, 12/6/80 - 1/15/81

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Shirley Hufstedler's Nomination Files

Container 19 con't

Confirmation Briefing Book, Volume 1 Number 1 [A]

Confirmation Briefing Book, Volume 1 Number 2 [A]

Container 20

Confirmation Briefing Book, Volume 1 Number 1 [B]

Confirmation Briefing Book, Volume 1 Number 2 [B]

Confirmation Briefing Book, Volume 1 Number 3 [B]

Confirmation Briefing Book, Volume 2 Number 1

Confirmation Briefing Book, Volume 2 Number 2

Nomination Hearing

Nomination Hearing Transcript

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Shirley Hufstедler's Youth Act of 1980 Files

Container 21

Senate Testimony Briefing Book

Youth Education and Employment Initiatives Briefing Book

Youth Employment Initiative

Youth Initiative 1979

Youth Initiative [1]

Youth Initiative [2]

Youth Initiative Briefing Book

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Shirley Hufstедler's Audiovisual Materials

Container 22

All Unprocessed and Closed to Researchers

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Last modified: September 2018