Rick Hutto: A Guide to His Papers at the Jimmy Carter Library

Collection Summary

**Creator:** Rick Hutto, 1952-

**Title:** Rick Hutto Papers

**Dates:** 1976-1978

**Quantity:** 2 linear feet, 2 linear inches, 5 containers

**Identification:**
- Accession Number: 18.02a
- National Archives Identifier: 95118388

**Scope and Content:**
This collection contains memoranda, correspondence, hand written notes and drafts, speeches, newspaper clippings, magazines, handbooks, and campaign paraphernalia. The majority of the material is related to the 1976 Campaign Committee to Elect Jimmy Carter, with some later correspondences and schedules also included. Rick Hutto served primarily as Rosalynn Carter’s personal secretary, in charge of creating and organizing her schedule during the campaign and afterwards. Additionally, there are newspapers and magazine articles related to the Carter’s campaign activities and the Peanut Brigade campaign activities.

**Creator Information:** Rick Hutto

Richard Jay Hutto was born October 7, 1952, in Fitzgerald, Georgia. A former attorney, served as White House Appointments Secretary to the Carter Family and was Chairman of the Georgia Council for the Arts. A frequent international lecturer, Hutto is an elected member of the City Council of Macon, Georgia, as well as a Knight of Malta and a Knight of the Holy Sepulchre. As one of the foremost historians of the Gilded Age, has compiled and edited a large number of books about the era. Hutto is currently featured as an on-air authority (and receives credit as a historical consultant) in an internationally-aired National Geographic Channel documentary produced by Edgewest Productions.

Restrictions:
Restrictions on Access: These papers contain documents restricted in accordance with applicable executive order(s), which governs National Security policies, applicable statutes/agency restrictions, and material which has been closed in accordance with the donor’s deed of gift.

Terms Governing Use and Reproduction: Copyright interest in these papers has been donated to the United States Government. Some of the records may be subject to copyright restrictions (i.e. newspapers, publications, etc.). Researchers should contact the publisher for further information.

Related Material:
Related materials in this repository: Records of the 1976 Carter/Mondale Campaign Committee to Elect Jimmy Carter

Index Terms:
Limited to major topics under each category
Persons: Jimmy Carter, Rosalynn Carter, Chip Carter
Organizations: Peanut Brigade, Carter/Mondale Campaign
Types of Material: Correspondence, schedules, memoranda, newspaper clippings, magazines, handwritten material

Administrative Information:
Preferred citation: [Type of Document], [Names of Sender and Recipient or Title of Document], [Date], [Collection Title], [Series Title], [Folder Title], [Box Number], Jimmy Carter Presidential Library.

Acquisition information: These donated historical materials were received under provisions of the instrument of gift that Rick Hutto signed February 2, 2018.

Processing information: The collection was opened in October, 2019.

System of Arrangement:
The records of the Rick Hutto Papers contains one series:

<table>
<thead>
<tr>
<th>Series Title</th>
<th>National Archives Identifier</th>
</tr>
</thead>
<tbody>
<tr>
<td>First Family Appointment Files</td>
<td>102251120</td>
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</tbody>
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Detailed Description of the Collection
First Family Appointment Files
Scope and Content: Containers 1-5. This series was opened in October, 2019. The series consists of memoranda, correspondence, schedules, handwritten notes and drafts, speeches, newspaper clippings, magazines, handbooks, and campaign paraphernalia. The material relates to Rick Hutto’s position as Rosalynn Carter’s personal secretary and other members of the Carter family. Also included is material related to the 1976 Carter/Mondale Campaign Committee to Elect Jimmy Carter. Arranged alphabetically by subject.

Return to series list
Container List

First Family Appointment Files

Container 1
Appointment Book, 1977
[Awards]
Carter - Mondale Advance Manual
[Carter - Mondale Campaign, 1976] [1]
[Carter - Mondale Campaign, 1976] [2]
[Carter - Mondale Campaign, 1976] [3]
[Carter - Mondale Campaign, 1976] [4]
[Chip and Caron Carter]

Container 2
[Chip Carter Schedules]
[Correspondence - Requests for Schedule, 1976]
[Correspondence] [1]
[Correspondence] [2]
Field Operations Handbook, Copy Four, Rick Hutto
[Hugh Carter]
[Jack Carter]
[Jeff Carter]

Container 3
[Jimmy Carter] [1]
[Jimmy Carter] [2]
[Jimmy Carter Schedules] [1]
[Jimmy Carter Schedules] [2]
[Judy Carter]
[Miscellaneous] [1]
[Miscellaneous] [2]
[Miscellaneous Oversize]

Container 4
Peanut Brigade
[Rosalynn Carter]
[Rosalynn Carter Schedules and Debriefings] [1]
[Rosalynn Carter Schedules and Debriefings] [2]
[Rosalynn Carter Schedules and Debriefings] [3]
[Rosalynn Carter Schedules and Debriefings] [4]
Rosalynn Carter, Visit to Denver, 9/15-16/76

Container 5
Rosalynn Carter, Visit to Philadelphia and Wilmington, 9/23-24/76
The White House Conference on Small Business