



441 Freedom Parkway NE
Atlanta, GA 30307

<http://www.jimmycarterlibrary.gov>

RG 220: Records of the National Commission on Neighborhoods: A Guide to Its Records at the Jimmy Carter Library

Collection Summary

Creator: National Commission on Neighborhoods

Title: National Commission on Neighborhoods

Dates: 4/24/1977 - 05/04/1979

Quantity: 22 linear feet, 9 linear inches, 51 containers

Identification:

Accession Number: 80-1

National Archives Identifier: 547

Scope and Content:

This collection consists of correspondence, memoranda, reports, charts, meeting minutes, lists, research plans, biographical information, press releases, work plans, press clippings, hearing summaries, brochures, agendas, pamphlets, and audio-visual materials. The material relates to the Commission's role to empower and conduct appropriate studies, and investigate neighborhoods to recommend changes in public policy that includes the federal government in conservation and revitalization of neighborhoods.

Creator Information: National Commission on Neighborhoods

The National Commission on Neighborhoods was established by Title II, The National Neighborhood Policy Act, Public Law 95-24, on April 24, 1977. The Commission was composed of twenty members who reflected broad racial, ethnic, political, and geographic diversity. Sixteen members were appointed from the public sector by President Carter. Two members Joel Pritchard, and James J. Blanchard were from the U.S. House of Representatives, and two members Jake Garn and William Proxmire, were from the U.S. Senate. The Chairman of the Commission was State Senator Joseph F. Timilty of Massachusetts.

The Commission created five task forces which investigated economic development, reinvestment, human services, and fiscal and legal obstacles to neighborhood revitalization and governance. The Commission also conducted field hearings in Baltimore, Cleveland, St. Louis, Chicago, Los Angeles, and Seattle; and sponsored

several issue conferences on re-investment, fiscal empowerment of neighborhood organizations, HUD programs, neighborhood institutions, and multi-family housing.

Private consultants and a staff of professionals were employed to prepare studies and to coordinate the various activities of the Commission.

The Commission's final report was delivered to President Carter and Congress on March 19, 1979. The final report included recommendations on economic development, housing, neighborhood self-help programs, and tax codes.

[Biographical information](#) on key office personnel, as well as [functional division personnel and job descriptions](#) are located at the end of the finding aid.

Restrictions:

Restrictions on Access: These papers contain documents restricted in accordance with applicable executive order(s), which governs National Security policies, applicable statutes/agency restrictions, and material which has been closed in accordance with the donor's deed of gift.

Terms Governing Use and Reproduction: Copyright interest in these papers has been donated to the United States Government. Some of the records may be subject to copyright restrictions (i.e. newspapers, publications, etc.). Researchers should contact the publisher for further information.

Related Material:

Related materials in this repository: White House Central File Subject File, Housing (HS), White House Central File Subject File, Commission on Urban Development and Revitalization (FG 238)

Separated material: 5 inches of audio-visual items from this collection have been transferred to the library's audio-visual department

Index Terms:

Limited to major topics under each category

Persons: Dr. Ethel D. Allen, Anne Bartley, Nicholas R. Carbone, Gale Cincotta, John Connally, Lisa Evans, Senator Edwin Jacob (Jake) Garn, Harold W. Greenwood, Maynard Holbrook Jackson, Jr., Joanne Holmberg, Connie Kastelnik, Helen Keys, Norman Krumholz, Robert Kuttner, Al Lehner, David C. Lizarraga, John McClaughry, Victoria Mongiardo, Audree O'Connell, Erica Pascal, Frances Phipps, William Price, Congressman Joel Pritchard, George Morrison, Arthur J. Naparstek, Jacqueline Sedgwick, Macler Shepard, Jonathan Stein, Senator Joseph F. Timilty, Peter S. Ujvagi, James Vitarello, Dr. Bathrus B. Williams

Organizations: Department of Housing and Urban Development (HUD), Comprehensive Employment and Training Act (CETA), National Association of Neighborhoods

Subjects: Housing, urban Development, neighborhoods

Places: Atlanta, Georgia; Baltimore, Maryland; Battle Creek, Michigan; Birmingham, Alabama; Boston, Massachusetts; Buffalo, New York; Chicago, Illinois; Cincinnati, Ohio; Cleveland, Ohio; Columbus, Ohio; Denver, Colorado; Duluth, Minnesota; Hartford, Connecticut; Jacksonville, Florida; Kansas City, Missouri; Los Angeles, California; Milwaukee, Wisconsin; Minneapolis, Minnesota; Newark, New Jersey; New Orleans, Louisiana; New York, New York; Oakland, California; Pasadena, California; Pittsburgh, Pennsylvania; Portland, Oregon; Portsmouth, Virginia; Prince Georges County, Maryland; Providence, Rhode Island; Rochester, New York; Salt Lake City, Utah; San Antonio, Texas; San Francisco, California; Seattle, Washington; St. Louis, Missouri; Toledo, Ohio; Wilmington, North Carolina; Washington, D.C.. Waterloo, Iowa

Types of Material: Correspondence, memoranda, reports, charts, meeting minutes, lists, research plans, biographical information, press releases, work plans, press clippings, hearing summaries, brochures, agendas, pamphlets, and audio-visual materials

Administrative Information:

Preferred citation: [Type of Document], [Names of Sender and Recipient or Title of Document], [Date], [Collection Title], [Series Title], [Folder Title], [Box Number], Jimmy Carter Presidential Library.

Acquisition information: These historical materials were received under provisions of the instrument of gift that Jimmy Carter signed January 31, 1981.

Processing information: This collection was opened on January 28, 1987. Subsequent series in the collection were opened on January 28, 1987. The open dates are indicated in the series descriptions.

Preservation information: Audio-visual items from this collection have been transferred to the library's audio-visual department.

System of Arrangement:

Arrangement Note: Audio-visual material from this collection has been transferred to the Library's Audio-Visual Department.

The records of the National Commission on Neighborhoods are divided into eighteen series:

Series Title	National Archives Identifier
Neighborhood Commission's General Records Organization and Functions Files	135753
Neighborhood Commission's General Records Administrative Files	135771
Neighborhood Commission's General Records Correspondence Files	135801

Neighborhood Commission's General Records from Agencies and Organizations Files	135827
Neighborhood Commission's Commissioners and Staff Chronological Files	135845
Neighborhood Commission's John Eade's Files	135861
Neighborhood Commission's Connie Kastelnik's Files	135987
Neighborhood Commission's Hearings and Meetings Summaries Files	136029
Neighborhood Commission's Hearings and Meetings Minutes Files	136032
Neighborhood Commission's Hearings and Meetings Related Files	136047
Neighborhood Commission's Hearings and Meetings Audio Recordings Files	136086
Neighborhood Commission's Case Studies and Task Force Source Material Files	136089
Neighborhood Commission's Case Studies and Task Force Projects and Issues File	136315
Neighborhood Commission's Copy Reports of Records Files	136477
Neighborhood Commission's Reports of Staff Papers and Testimony Files	136529
Neighborhood Commission's Reports of the Interim Report and Back-up Material Files	136560
Neighborhood Commission's Reports Relating to the Final Report Files	136572

Detailed Description of the Collection

Neighborhood Commission's General Records Organization and Functions Files

Scope and Content: Container 1. This series was opened on January 28, 1987. This series consists of correspondence, memoranda, and reports. Arranged alphabetically by folder title.

Neighborhood Commission's General Records Administrative Files

Scope and Content: Container 1. This series was opened on January 28, 1987. This series consist of mailing lists, minutes of meetings, annotated lists of Congressional hearings, research plans, and biographical data about commissioners. Arranged alphabetically by folder title.

Neighborhood Commission's General Records Correspondence Files

Scope and Content: Containers 1-2. This series was opened on January 28, 1987. This material consists of correspondence and memoranda. Arranged alphabetically by subject and there under chronologically. All A's are filed in chronological order in one folder).

Neighborhood Commission's General Records Agencies and Organizations Files

Scope and Content: Containers 2-3. This series was opened on January 28, 1987. This material consists of White House press releases on commission appointments, and correspondence with

federal agencies and private organizations. Arranged alphabetically by agency name or organization.

Neighborhood Commission's Commissioners' and Staff Chronological Files

Scope and Content: Container 3. This series was opened on January 28, 1987. This series consists of correspondence with commissioners and staff. Arranged alphabetically by name of commissioner or staffer and there under chronologically.

Neighborhood Commission's John Eade's Files

Scope and Content: Containers 3-13. This series was opened on January 28, 1987. This series consists of correspondence, memoranda, press releases, commission reports, staff work plans, and printed materials. Arranged alphabetically by folder title.

Neighborhood Commission's Connie Kastelnik's Files

Scope and Content: Containers 13-15. This series was opened on January 28, 1987. This series consists of correspondence, memoranda, printed materials, and press clippings concerning commission conferences, and related matters. Arranged alphabetically by folder title.

Neighborhood Commission's Hearings and Meetings Summaries Files

Scope and Content: Container 16. This series was opened on January 28, 1987. This series contains typescript summaries of hearings held in Baltimore, Cleveland, and St. Louis. Arranged chronologically by hearing dates.

Neighborhood Commission's Hearings and Meetings Minutes Files

Scope and Content: Container 16. This series was opened on January 28, 1987. This series contains minutes of commission meetings held in various cities. Arranged alphabetically by names of cities.

Neighborhood Commission's Hearings and Meetings Related Material Files

Scope and Content: Containers 16-17. This series was opened on January 28, 1987. This series consists of memoranda, brochures, and agendas. Also included are lists of speakers relating to meetings, hearings, and host cities. Arranged alphabetically by folder title.

Neighborhood Commission's Hearings and Meetings Audio Recordings Files

Scope and Content: Container 17. This series was opened on January 28, 1987. This series consists of audio tape recordings (cassettes and reel-to-reel) of commission meetings and hearings. Arranged chronologically by dates of session.

Neighborhood Commission's Case Studies and Task Force Source Material Files

Scope and Content: Containers 17-37. This series was opened on January 28, 1987. This series consists of brochures, newsletters, minutes of meetings, pamphlets, press clippings, and printed materials. The material pertains to neighborhood projects and organizations involved in case studies. Arranged alphabetically by folder title.

Neighborhood Commission's Case Studies and Task Force Projects and Issues Files

Scope and Content: Containers 38-48. This series was opened on January 28, 1987. This series consists of reports, minutes of meetings, memoranda, correspondence, and consultants' resumes. Arranged alphabetically by folder title.

Neighborhood Commission's Copy Reports of Records Files

Scope and Content: Containers 48-49. This series was opened on January 28, 1987. This series consists of correspondence, memoranda, minutes, studies, and reports. Arranged alphabetically by folder title.

Neighborhood Commission's Reports of Staff Papers and Testimony Files

Scope and Content: Containers 49-50. This series was opened on January 28, 1987. This series consists of papers prepared by the commission, its staff and consultants, and testimony by commissioners before Congressional committees. Arranged alphabetically by folder title.

Neighborhood Commission's Interim Reports and Back-up Material Files

Scope and Content: Container 50. This series was opened on January 28, 1987. This series consists of memoranda and the Commission's interim report (including drafts and outlines). Arranged alphabetically by folder title.

Neighborhood Commission's Reports Relating to the Final Report Files

Scope and Content: Containers 50-51. This series was opened on January 28, 1987. This series consists of memoranda, drafts, and outlines of commission's final report. Arranged alphabetically by folder title.

[Return to series list](#)

Container List

Neighborhood Commission's General Records Organization and Functions Files

Container 1

Administrative Responsibilities [Empty]
Budget
Budget as of 3/28/78, Original
Budget, Revised
Budget Update, 7/20/78
Budget Update, 8/11/78
Budgetary Implications
Commission Goals
Executive Committee Minutes
Mid-Year Report - Affirmative Action
Monthly Cash Flow
Projected Extension Budget
Rules of Procedure
Staff Descriptions
Staff Listings
Staff Work Plans
Working Paper for Discussion Purposes

[Return to series list](#)

Neighborhood Commission's General Records Administrative Files

Container 1 con't

Biographies [Empty]
Biographies - Old
Commission Organization Goals
Commissioners' Home Addresses and Phone Numbers
Commissioners' Office Addresses and Phone Numbers
Communications Systems
Community Organizations - Kitchen Cabinet
Davis-Bacon [Empty]
Drafting Committee Issues for Commission Debate, 7/24/78
Drafting Committee Meeting Minutes, 8/4/78
Executive Committee [Empty]
Executive Committee Materials, 8/14/78
Executive Committee Packet for Meeting, 8/14/78
Federal Telecommunications System (FTS) Numbers
Hearing Dates
Hill Hearings, 4/3/78-5/26/78
Kitchen Cabinet [Empty]
Language for the Commission Brochure [Empty]

Mailing Lists
Memoranda [Empty]
National Neighborhood Policy Act, PL (Public Law) 94-1052
Neighborhood Data
PL (Public Law) 95-24
Policy
Policy Roundtables
Proposed Issue Conferences
Summary of Research Projects
Task Force Lists

[Return to series list](#)

Neighborhood Commission's General Records Correspondence Files

Container 1 con't

A, 1/23/78-11/21/78
B, 3/6/78-11/21/78
C, 1/4/78-10/3/78
D, 1/18/78-10/11/78
E, 3/17/78-8/1/78

Container 2

F, 1/25/78-11/20/78
G, 1/9/78-11/20/78
H, 1/23/78-9/15/78
I, 1/16/78-2/27/78
J, 3/13/78-8/23/78
K, 2/1/78-9/5/78
L, 1/12/78-8/28/78
M, 1/16/78-9/12/78
Mc, 4/5/78-8/9/78
N, 1/18/78-8/16/78
O, 3/16/78-4/6/78
P, 4/10/78-9/27/78
Q, 3/13/78-4/27/78
R, 1/23/78-9/11/78
S, 1/12/78-10/31/78
T, 1/18/78-8/10/78
U, 3/15/78-7/10/78
V, 3/22/78-11/21/78
W, 1/26/78-9/6/78
XYZ, 4/10/78-8/1/78

[Return to series list](#)

Neighborhood Commission's General Records from Agencies and Organizations Files

Container 2 con't

Action [1]
Action [2]
Comprehensive Employment and Training Act (CETA)
Commerce, Department of [Empty]
Conservation Foundation [Empty]
Department of Housing and Urban Development (HUD) [Empty]
Federal Home Loan Bank Board (FHLBB)
HUD - Baroni, Geno
HUD - Urban Development Action Grant (UDAG)

Container 3

Historic Preservation
Interior, Department of
NAHRO (National Association of Housing and Redevelopment Officials)
National Association of Mutual Savings Banks (NAMSB), Washington [Empty]
National Association of Neighborhoods (NAN)
National People's Action (NPA)
RESCORP, Chicago [Empty]
White House Press Release, 12/19/77

[Return to series list](#)

Neighborhood Commission's Commissioners' and Staff Chronological Files

Container 3

Jim Barry, 11/6/78-12/14/78
Gale Cincotta, 8/15/78
John Eade, 9/5/78-1/3/79
Robert L. Kuttner, 12/15/77-9/12/78
Al Lehner, 3/16/78-8/11/78
Howard Leibowitz, 7/28/78-12/5/78
John McClaughry, 1/12/78-2/10/78
George Morrison, 5/3/78-8/14/78
Erica Pascal, 1/12/78-9/22/78
Bill Price, 3/6/78-10/10/78
Jayne Shister, 8/22/78-9/14/78
Jonathan Stein, 7/5/78-8/10/78
Joseph Timility, 1/19/78-11/15/78
Peter Ujvagi, 8/18/78
Jim Vitarello, 7/6/78-9/22/78

[Return to series list](#)

Neighborhood Commission's John Eade's Files

Container 3 con't

Abandonment [Empty]
Academics - Neighborhoods
Administrative
Atlanta [1]
Atlanta [2]
Baltimore
Budget Materials [1]

Container 4

Budget Materials [2]
Buffalo, New York [Empty]
Capacity Building Conference
Chicago
Cleveland [1]
Cleveland [2]
Codes - Neighborhoods
[Columbus, Ohio]
Commerce, Department of
Community Development Act, 1977
Community Development Block Grants

Container 5

Community Development Issues - Housing [1]
Community Development Issues - Housing [2]
Community Development Issues - Housing [3]
Community Reinvestment, 1978
Confidential Correspondence, 1978-1979 [1]
Confidential Correspondence, 1978-1979 [2]
Congress
Consumer Requests
Co-op Banks
Co-ops [Empty]
Co-ops-Housing
Crime

Container 6

Deficit, 9/1/78
Displacement
Dolbeare, Cushing N.
Federal Housing Administration (FHA) [Empty]
FHA - Insurance, 1977 Housing
Federal Home Loan Mortgage Corporation (FHLMC) [Empty]
Federal National Mortgage Association (FNMA) [Empty]

FNMA - Housing [1]
FNMA - Housing [2]
FNMA - Housing [3]
FNMA - Housing [4]
Federal Agency Memos to Commission, 2/14/78-12/11/78
Final Report - Deadlines

Container 7

Foundations
Fredrickson, William J.
General Service Administration (GSA) Materials - Neighborhoods
General Services Administration
Governance Conference
Governance, 12/13/78-12/15/78
HUD Materials - Property Disposition
HUD Urban Policy - Housing
Housing - Multi-family
Housing - Single-family
Insurance--Redlining Neighborhoods
Interim Report
Issue Conferences [1]
Issue Conferences [2]
Kutter, Bob, and O'Brien, Robert B. - Task Force, St. Louis
Kuttner/Timilty Speeches - Neighborhoods
LM/PD Workshop, 1/30/78-2/3/78--Home Property Reference Material
Legislation
Library of Congress Correspondence File, 11/78
Major Consultant Proposals
Media Plan

Container 8

Memoranda from Commissioners, 5/3/78-1/24/79
Memoranda to Commissioners, 10/16/78-1/29/79
Minutes/Rules/Organization
[Miscellaneous] [1]
[Miscellaneous] [2]
Neighborhood Housing Services (NHS) - Red Tape, Neighborhoods
National Self-Help Resource Center (NSHRC)
National Commission on Neighborhoods Charter
National Consumer Cooperative Bank Act
[Neighborhood Housing]
New York City

Container 9

New York Multi-Family Conference
Office of Management and Budget (OMB) Memoranda, 8/78-12/78

Office of Policy Development/Office of Personnel Management (OPD/OLM) Conference,
1/30/78-2/3/78 - Multi-family
OPD/OLM Conference, 1/30/78-2/3/78 - Reconditioning and Contracting
Originals
Outlines/Problems/Statements
Pasadena, California
[Payroll Statement]
Pittsburgh
Policy Outlines
Portsmouth, Virginia - Star City File
Preliminaries
Press Clippings
Press Releases
Real Estate Improvement Trusts (REITS), 1976--File No.1, Housing

Container 10

REITS - File No.2, Housing
Reading [1]
Reading [2]
[Redlining]
Rehabilitation Legislation - File No.1, Housing
Rehabilitation Legislation - File No.2, Housing
Rehabilitation Legislation--Housing, 1976

Container 11

Reinvestment Task Force
Research
Research/Projects
St. Louis
Salt Lake City
Seattle [1]
Seattle [2]
Secondary Markets - Housing, 1977
Staff Meetings, 7/11/78- 7/28/78
Staff Memoranda, 11/28/78-1/30/79
Staff Work Plans
Task Force - General
Title XX Series
Urban Development Action Grant (UDAG)

Container 12

Urban Regional Policy Group (URPG) Neighborhoods - Perlman, Janice Housing [1]
URPG Neighborhoods - Perlman, Janice Housing [2]
URPG Neighborhoods - Perlman, Janice Housing [3]
URPG Neighborhoods - Perlman, Janice Housing [4]
URPG Neighborhoods - Perlman, Janice Housing [5]

Urban Development Bank (URBANK) - 1977 Proposal, Economic [1]

Container 13

URBANK - 1977 Proposal, Economic [2]

Washington Meeting, 3/11/78-3/12/78

White House Conference on Balanced National Growth and Economic Development

White House and HUD [1]

White House and HUD [2]

Whiteside Recommendations

[Return to series list](#)

Neighborhood Commission's Connie Kastelnik's Files

Container 13 con't

Anti-Inflation Program

Biographies [Empty]

Biographies

[Case Study Materials]

Chicago Press Lists

Citizens Participation

Community Investment Fund

Community Reinvestment Act

Container 14

Consumer Co-op Bank

Displacement

Elderly Affairs

Gephardt, Representative Richard A. Letters

Inquilinos Boricuas En Accion (IBA) - Boston

Law Enforcement Assistance Administration (LEAA) Reorganization

MacNeil/Lehrer Report, 3/27/78

Minutes

NAACP Correspondence, 6/28/78-11/2/78

Neighborhood Preservation Reports

Neighborhood Rehabilitation

Neighborhood Self-Help Development

Neighborhood Self-Help Testimony

Neighborhoods

Outreach

Philadelphia, Pennsylvania - Community-Sponsored Projects

Photographs, Contact Prints, and Negatives

Container 15

Press Clippings

Pierce, Neal - Luncheon

Recommendations
Release Forms - Case Studies
Seattle Materials
Shopsteading
Testimony - Neighborhood Reinvestment Corporation, 3/22/78
Testimony - St. Louis
Timilty, Joseph F. - Correspondence
Timilty, Joseph F. - New York Times Piece
Topping and Sherer Economic Development Report
UDAG [1]
UDAG [2]
U.S. Conference of Mayor
Urban Policy

[Return to series list](#)

Neighborhood Commission's Hearings and Meetings Summaries Files

Container 16

Hearing Transcripts - Cleveland, 2/18/78 and Baltimore, 2/3/78-2/5/78
St. Louis Public Hearing Speakers

[Return to series list](#)

Neighborhood Commission's Hearings and Meetings Minutes Files

Container 16

Agenda, 1/14/78-1/15/78
[Background Information on Commission Operations]
Baltimore Hearing, 2/3/78
Chicago Hearing, 4/28/78
Cleveland Hearing, 2/17/78
Los Angeles Business Meeting, 5/19/78
Los Angeles Meeting, 5/19/78
St. Louis Hearing, 4/1/78
Seattle Meeting, 6/24/78
Washington D.C., 1/14/78
Washington D.C. - Business Meeting, 3/11/78
Washington D.C. - Business Meeting, 7/25/78
Washington D.C. - Business Meeting, 8/29/78
Washington D.C. - Commission Meeting, 10/6/78
Washington D.C. - Meeting, 1/14/78

[Return to series list](#)

Neighborhood Commission's Hearings and Meetings Related Material Files

Container 16

Baltimore - Agenda, 2/3/78-2/4/78
Baltimore - Agenda for Friday, 2/3/78
Baltimore - Everything from Hearing, 2/3/78-2/5/78
Baltimore - Packet Sent For, 2/3/78-2/5/78
Chicago - Advance Paper
Chicago - Mail-Out, 4/21/78
Chicago - Packet Material, 4/27/78
Chicago - Task Force Agenda, 4/28/78
Cleveland - Follow-Up, 3/7/78-3/9/78
Cleveland - Itinerary, 2/17/78-2/19/78
Cleveland - Office Copy, 2/17/78-2/18/78
Cleveland - Packet Sent, 2/17/78-2/19/78
Commission - Budget, 7/20/78 [Empty]
Commission - Drafting Committee Recommendations]
Commission - Extra Copies - Mail-Out for Business Meeting, 7/25/78 [Empty]
Commission - Extra Packet For, 3/10/78
Commission - Kaptur, Marci
Commission - Packet, 3/10/78

Container 17

Commission - Packet to Drafting Committee, 9/15/78
Commissioner - Mail-Out, 7/27/78
Commissioner - Materials Used at Meeting, 1/14/78
Commissioners - Mail-Out, 6/9/78 [Empty]
Commissioners - Mailing, 2/10/78
Commissioners - Mailing, 3/3/78
Commissioners - Packet Sent, 11/22/78
Commissioners - Reports and Background Material
Los Angeles - Agenda, 5/14/78
Los Angeles - Mail-Out [or Meeting, 5/12/78
Los Angeles - Mail-Out to Commissioners from Al Lehner
Los Angeles - Packet Materials Sent, 5/18/78
St. Louis - Advance Report
St. Louis - Agenda, 3/31/78
St. Louis - Agenda Task Force Meetings, 3/31/78
St. Louis - Complete Packet, 3/27/78-3/31/78
St. Louis - Hearing - Speakers' Testimony, 3/30/78-4/1/78
St. Louis - Mailing, 3/23/78-3/24/78
St. Louis - Mailing, 3/26/78
Seattle - Mailing to Commissioners for Meeting, 6/15/78

[Return to series list](#)

Neighborhood Commission's Hearings and Meetings Audio Recordings Files

Container 17

Cassette Recordings

Open-Reel Tape Recordings

[Return to series list](#)

Neighborhood Commission's Case Studies and Task Forces Source Material Files

Container 17

[Atlanta - Cabbagetown] [1]

[Atlanta - Cabbagetown] [2]

Atlanta - The Patch

Baltimore - St. Ambrose

Battle Creek, Michigan - Dave Beckwith [1]

Battle Creek, Michigan - Dave Beckwith [2]

Container 18

Battle Creek, Michigan - Dave Beckwith [3]

Birmingham, Alabama - Appendices A-C

Birmingham, Alabama - Appendix D [1]

Birmingham, Alabama - Appendix D [2]

Birmingham, Alabama - Appendices E-I

Birmingham, Alabama - Appendix K

Birmingham, Alabama - Appendices L-M

Birmingham, Alabama - Appendices N, O [1]

Birmingham, Alabama - Appendices N, O [2]

Birmingham, Alabama - Appendices N, O [3]

Container 19

Birmingham, Alabama - Case Information, Five Points

Boston [1]

Boston [2]

Boston [3]

Boston [4]

Boston [5]

Boston [6]

Container 20

Boston [7]

Boston [8]

Boston [9]

Boston - Rehabilitation II, Emergency Tenants Council (ETC) Parcel 19

Bring Back Broadway - Original [Empty]

Buffalo, New York - Appendices, Greenpoint and Williamsburg

Buffalo, New York [1]
Buffalo, New York [2]

Container 21

Buffalo, New York [3]
Buffalo, New York [4]
Buffalo, New York - Addendums 1-14
Buffalo, New York - Addendums 15-16
Buffalo, New York - Addendum 16
Buffalo, New York - Fillmore Leroy Area Residents, Inc. (FLARE)
Community Development Block Grant (CDBG)
Chicago - An Economic Program in Pullman
Chicago - Art
Chicago - Department of Development and Planning [1]

Container 22

Chicago - Department of Development and Planning [2]
Chicago - 44th Ward
Chicago - Lakeview Citizens' Council (LVCC)
Chicago - LVCC Newsletters
Chicago - LVCC Proposals
Chicago - Press File
Chicago - Pullman District [1]
Chicago - Pullman District [2]
Cincinnati - Community Assistance Teams (CATS)
Cincinnati - Community Development Advisory Council
Cincinnati - Data

Container 23

Cincinnati - Northside Community Council (NCC) Newsletters
Cincinnati - Northside [Empty]
Cincinnati - Northside Urban Conservation
Cincinnati - Press File
Cincinnati - Proposal: Center for Community Involvement and Citizen Participation
Cincinnati - Stimulating the Neighborhood Act Process (SNAD), Mott [Foundation]
Cincinnati - Urban Appalachian Council
Cleveland [1]
Cleveland [2]
Cleveland [3]
Cleveland [4]

Container 24

Cleveland - Buckeye - Woodland [Empty]
Cleveland - Buckeye - Woodland Community Congress Document [1]
Cleveland - Buckeye - Woodland Community Congress Document [2]
Cleveland - Detroit Shoreway Community Development Organization

Cleveland - Ohio City (Original)
Cleveland - St. Clair/Superior (Original)
Cleveland - The George Gund Foundation
Cleveland Heights, Ohio - Heights Community - Congress [1]
Cleveland Heights, Ohio - Heights Community - Congress [2]
Cleveland Heights, Ohio - Heights Community - Congress [3]
Cleveland Heights, Ohio - Heights Community - Congress [4]

Container 25

Davis, S.
Denver - Elyria Swansea
Denver - Elyria Swansea Appendix 15: Addendums 1-8
Denver - Elyria Swansea Appendix 15: Addendums 9-15
Duluth, Minnesota - United West End COAT [Citizens Organizations Acting Together] [1]
Duluth, Minnesota - United West End COAT [2]
Field Consultant - Acevedo, Juanita
Field Consultant - Branch, Deloris
Field Consultant - Briggs, Lynn
Field Consultant - Clay, Phillip
Field Consultant - Dederick, Fred
Field Consultant - Delgado, Alex
Field Consultant - Dreyfus, A.E.
Field Consultant - Ernst, Jerry
Field Consultant - Fowler, Rich
Field Consultant - Green, Gerson
Field Consultant - Loyal, Paul
Field Consultant - Knotts, David
Field Consultant - Kotter, Greta
Field Consultant - Kotter, Milton

Container 26

Field Consultant - Kovach, Kenneth
Field Consultant - Kurtz, Daniel
Field Consultant - Lindberg, Mark
Field Consultant - McCoy, Steven
Field Consultant - Naunarone, Nino
Field Consultant - Roman, Nan
Field Consultant - Schillmoeller, Joseph C.
Field Consultant - Snipes, Kenneth
Field Consultant - Taylor, Gerald L.
Field Consultant - Turner, Barbara
Field Consultant - Wehrli, Lynn
Housing and Cities
Jacksonville, Florida [1]
Jacksonville, Florida [2]
Jacksonville, Florida [3]

Jacksonville, Florida [4]

Container 27

Kansas City, Missouri (Blue Hills) [Empty]

Local Tax Assessment and Title Recording Practices in 39 Cities and 15 Jurisdictions [1]

Local Tax Assessment and Title Recording Practices in 39 Cities and 15 Jurisdictions [2]

MDEM (Missouri Delta Ecumenical Ministry) (Dreyfus) - Case Information

Milwaukee [1]

Milwaukee [2]

Milwaukee [3]

Milwaukee [4]

Milwaukee – Appendix, Sherman Park [1]

Container 28

Milwaukee - Appendix Sherman Park [2]

Milwaukee - Appendix Sherman Park [3]

Milwaukee - Appendix Sherman Park [4]

Milwaukee - Appendix Sherman Park [5]

Milwaukee - Appendix Sherman Park [6]

Milwaukee - Case Information, South Community Organization

Milwaukee - Sherman Park [1]

Container 29

Milwaukee - Sherman Park [2]

Milwaukee - Sherman Park [3]

Milwaukee - Sherman Park Community Organization

Miscellaneous Information [1]

Miscellaneous Information [2]

Miscellaneous Information [3]

Miscellaneous Information [4]

Miscellaneous Information [5]

Container 30

Miscellaneous Information [6]

Miscellaneous Information [7]

Missouri - MDEM Appendix 12 [1]

Missouri - MDEM Appendix 12 [2]

New Jersey [1]

New Jersey [2]

New Orleans - Broadmoor Improvement Association [1]

Container 31

New Orleans - Broadmoor Improvement Association [2]

New Orleans - Broadmoor Improvement Association [3]

New Orleans - Broadmoor Improvement Association [4]

New York City [1]

New York City [2]
New York City [3]
New York City [4]
New York City - Greenpoint - Williamsburg
Newark, New Jersey

Container 32

Newark, New Jersey – Bibliography - B.C. Tomer, Tri-City
Newark, New Jersey - Tri-City [1]
Newark, New Jersey - Tri-City [2]
Newark, New Jersey - Tri-City, Case Information
Pittsburgh, Pennsylvania - United Manchester Redevelopment Committee
Portland, Oregon - City Government Structure
Portland, Oregon - Commissioner Charles Jordan
Portland, Oregon - Data
Portland, Oregon - Mayor Neil Goldschmidt's Neighborhood Strategy
Portland, Oregon - LEAA
Portland, Oregon - North Portland Citizens' Committee (NPCC) and Affiliates
Portland, Oregon - Northeast

Container 33

Portland, Oregon - Office of Neighborhood Associations (ONA) Citizen Participation
Portland, Oregon - Planning and Development [1]
Portland, Oregon - Planning and Development [2]
Portland, Oregon - Press
Portland, Oregon - Stimulating the Neighborhood Action Process (SNAP)
Portland, Oregon - Sapporo of Japan's visit
Portland, Oregon - Selected Activities of S.W. Oregon Community Action Committee (SWOCAC) Neighborhood Revitalization Development Program, 1977-78
Prince Georges County, Maryland - Case Information, Neighborhoods United Project (NUP)
Providence, Rhode Island - People Acting Through Community Effort (PACE) [Empty]
Rochester, New York - 19th Ward Community Association
St. Louis - Attachment 16
St. Louis - Jeff-Vander-Lou
St. Louis - Union-Sarah Development Corporation (USEDCC)
St. Louis - USEDCC
San Antonio - Case Information, Communities Organization for Public Service (COPS)
San Francisco - Chinatown

Container 34

Seattle - Airport, 1/78
Seattle - Community Development Area (CDA) Appeal
Seattle - Cherry Hill - Mark Lindberg [1]
Seattle - Cherry Hill - Mark Lindberg [2]
Seattle - Cherry Hill - Mark Lindberg [3]
Seattle - Cherry Hill - Mark Lindberg [4]

Seattle - Cherry Hill - Mark Lindberg [5]
Seattle - Cherry Hill - Mark Lindberg [6]

Container 35

Seattle - Data
Seattle - Eastlake Community Council
Seattle - Eastlake Goals and Policies
Seattle - Federal Housing Administration [Empty]
Seattle - Hearing Examiner
Seattle - Heliport
Seattle - Hotel, 12/76
Seattle - Maps
Seattle - Mini-parks
Seattle - Newsletter, Eastlake Community Council
Seattle - Newspaper Articles
Seattle - Roanoke Reef
Seattle - Volunteer Reports
[Toledo - Birmingham Neighborhood] [1]
[Toledo - Birmingham Neighborhood] [2]
[Toledo - Birmingham Neighborhood Coalition]
Washington, D.C - Adams-Morgan Documentation B [1]
Washington, D.C - Adams-Morgan Documentation B [2]
Washington, D.C - Adams-Morgan Organization
Washington, D.C - Adams-Morgan Documentation A [1]

Container 36

Washington, D.C - Adams-Morgan Documentation A [2]
Washington, D.C - Adams-Morgan Documentation C [1]
Washington, D.C - Adams-Morgan Documentation C [2]
Washington, D.C - Adams-Morgan Documentation C [3]
Waterloo, Iowa [1]

Container 37

Waterloo, Iowa [2]
Waterloo, Iowa [3]
Waterloo, Iowa - Citizens for Community Involvement (CCI)
Wilmington, North Carolina - Brooklyn Assembly
Baltimore - Thank You's to Hearing Speakers, 2/3/78- 2/5/78
Boston
Chicago
Cincinnati
Cleveland
Hartford, Connecticut
Los Angeles
Minneapolis
New Jersey Cities

New York City
Oakland, California
Portland, Oregon
St. Louis

[Return to series list](#)

Neighborhood Commission's Case Studies and Task Forces Projects and Issues Files

Container 38

Seattle - Cherry Hill
San Antonio - COPS
Prince Georges County, Maryland - Neighborhoods Uniting Project (NUP)
Birmingham, Alabama - Five Points
Milwaukee - SCO
Newark - Tri-City
Seattle - Eastlake
Chicago - Lakeview [1]
Chicago - Lakeview [2]
Atlanta - The Patch

Container 39

Providence, Rhode Island - PACE [1]
Providence, Rhode Island - PACE [2]
Missouri - MDEM
Duluth, Minnesota - United West End
New Orleans - Broadmoor
Denver - Elyria
Rochester, New York - 19th Ward
Baltimore - St. Ambrose [1]
Baltimore - St. Ambrose [2]

Container 40

Baltimore - St. Ambrose [3]
Milwaukee - Sherman Park
Boston
Cincinnati - Northside Community Council [1]
Cincinnati - Northside Community Council [2]
New York City - Greenpoint
Wilmington, North Carolina - Brooklyn Assembly
Cleveland - Buckeye Woodland Community Congress [1]
Cleveland - Buckeye Woodland Community Congress [2]
Waterloo, Iowa - Citizens for Community Involvement (CCI)

Container 41

Buffalo, New York - FLARE

Cleveland - Ohio City
Cleveland - St. Clair/Superior (Copies)
Cleveland - Bring Back Broadway (Copies)
New York City - Adopt-A-Building
San Francisco - Chinatown
Arkansas Department of Natural and Cultural Heritage
Birmingham, Alabama - Five Points South Neighborhood Citizens Committee
Brooklyn, New York – Greenpoint/Williamsburg Coalition of Community Organizations, Inc.
[Building Capacity for Neighborhood Revitalization, Draft]
[Capacity Building in Support of Neighborhood Partnerships - Recommendations for Federal Policy]

Container 42

Capacity Building Conference - Fowler, Rich Task Force, 12/14/78-12/15/78
Chicago - Lake View Citizens Council
Chicago Meeting - Task Force on Human Services Report, 5/12/78
Chicago Meeting - Task Force on Economic Development, 5/12/78
Chicago Meeting - Task Force on Obstacles Report, 5/12/78
Cincinnati - Northside Community Council
Citizen Participation
Cleveland - Detroit Shoreway Community Development Organization, Inc.
Cleveland Hearing - Originals
Commission Organization -Task Forces
Communities Organization for Public Services [COPS]
Community Full Employment
Conference - Alternate State and Local Policies
Consultants
Delivery of Human Services - Helen Keys
Duluth, Minnesota - Case Study
Economic Development Letter with Draft Outline and Recommendations
Economic Development
Economic Development - George Morrison
Economic Development Task Force - Conceptual Issues, 3/11/78
Economic Development Task Force - Recommendations for FR
Economic Policy Based on Targeting - Robert Kuttner, 7/28/78
[Effects of the Property Tax on Neighborhood Re- vitalization]
[Federally Mandated Citizens Participation - Executive Summary and Recommendations]

Container 43

[Final Submissions from Economic Development Task Force Consultants] [1]
[Final Submissions from Economic Development Task Force Consultants] [2]
General - Task Force [Empty]
Georgetown University - The Philodemic Debating Society
Governance - Citizen Involvement and Neighborhood
Empowerment - Bill Price
Governance Task Force [Empty]

Governance Task Force Grant Proposal (Original)
Governance Task Force - Value Framework, 3/16/78
HUD - Issue Forum, Reinvestment Task Force, 10/4/78-10/5/78
[Hartford Institute of Criminal and Social Justice]
[Hartford Institute of Criminal and Social Justice 8A060]
[Housing Economic Report]
[Human Services - Final Report]
[Human Services - First Draft]
[Human Services - Task Force [Empty]]
Human Services Task Force - Report on Research Agenda, 3/16/78
[Impact of State Economic Development Strategies on Urban Neighborhoods]
[Impact of State Economic Development Strategies on Urban Neighborhoods (Interim Report)]
[Impact of State Economic Development Strategies on Urban Neighborhoods, 7/10/78]

Container 44

[Institution Building Policy Meeting]
Institution Building Policy Meeting - Invitations, 11/6/78
[Institute for Neighborhood Reinvestment and Minority Business Research]
[Involuntary Displacement - A Major Issue for People and Neighborhoods]
Jobs and Community
Joint Issues Conferences
[Kansas City, Missouri - Blue Hills Home Corporation]
[Landlords of Last Resort]
Legal and Structural Obstacles to Neighborhood Stability - Erica Pascal
List of Proposed Issue Conferences [Empty]
Los Angeles - Human Services Task Force Report
Los Angeles - Governance Task Force Report, 5/25/78
Los Angeles - Obstacles Task Force Report, 5/25/78
Los Angeles - Reinvestment Task Force Report, 5/22/78
Los Angeles - Economic Development Task Force Report
McCloughry, John and Ujvagi, Peter Meeting, 8/28/78
[Milwaukee - Sherman Park Community Association]
[Milwaukee - South Community Organization]
Minority Perspectives in Neighborhood Development
Minutes - Task Forces, 3/16/78 (Originals)
[Missouri - Boot Heel Region]
[Models of Human Services Delivery - Description and Analysis]

Container 45

Morrison, George
[New Orleans - Broadmoor Improvement Association, Inc.]
Neighborhoods and the Neighborhood Movement of the 1970's, 12/16/78
Neighborhood Focus on the Urban Elderly
New Approaches to Increase Private Funds for Neighborhood Organization Development -
Draft, 10/12/78

New Approaches to Increase Private Funds for Neighborhood Organization Development, 11/15/78
Newark - Tri-City Citizens Union for Progress
North Bend, Oregon - SWOCAC
Obstacles - Task Force [Empty)
Obstacles - Task Force Letter Sent to Community Groups, 8/14/78
Obstacles - Task Force Report, 3/17/78
Obstacles - Task Force Suggested Goals
[Obstacles to Rehabilitation of Abandoned Housing Posed by Property Title and Tax Systems]
[Obstacles to Rehabilitation of Abandoned Housing Posed by Property Title and Tax Systems, Appendices A and B]

Container 46

[Obstacles to Slum Neighborhood Revitalization]
[PACE]
[Peabody, Massachusetts - National Tanning and Trading Company]
[Pittsburgh, Pennsylvania -United Redevelopment Committee]
[Preliminary Drafts]
Price, Bill
[Prince Georges County, Maryland - NUP]
[Proposed Research on the Community Development Block Grant]
[Public Employee Pension]
[Public Housing and Neighborhood Needs]
Reinvestment and Obstacles Issues Form Letters, 6/12/78- 6/13/78
Reinvestment - Final Community Reinvestment Act (CRA) Position Paper (Original)
Reinvestment - Jim Vitarello
Reinvestment Task Force
Reinvestment Task Force - Consultant Proposals, 3/17/78
Reinvestment Task Force, 5/8/78-5/9/78
Reinvestment Task Force - States Report, 3/27/78
Reinvestment Task Force - Why are Urban Neighborhoods Important?
[Revitalizing Distressed Neighborhoods] [1]

Container 47

[Revitalizing Distressed Neighborhoods] [2]
[Rochester, New York - 19th Ward Community Association, Inc.]
St. Louis - Jeff-Vander-Lou, Inc.
St. Louis - USEDC
St. Louis - Youth Education and Health in Souldard (YEHS)
St. Louis Trip Report - Governance Task Force, 3/31/78-4/1/78
St. Louis Trip Report - Human Services Task Force, 3/31/78- 4/1/78
St. Louis Trip Report - Obstacles Task Force, 3/31/78-4/1/78
St. Louis Trip Report - Reinvestment Task Force, 3/31/78-4/1/78
St. Louis Trip Report - Economic Development Task Force, 3/31/78-4/1/78
San Antonio - King William Association
Seattle - Cherry Hill Coalition

Seattle - East Lake Community Council
Second-Round UDAGS - Jayne Shister
Sequoia Institute Report
Status Report - Human Services Case Studies
Task Force - General
Task Force Letters - Case Studies
Task Force on Economic Development Report, 5/4/78
Task Force Reports, 3/16/78
Title XX and the Neighborhoods
Toledo - Birmingham Neighborhood Coalition
Vitarello, Jim - Task Force Draft - Housing and Community
Development Issues from Agenda (Original)
Washington, D.C. - Adams-Morgan Organization

Container 48

[Waterloo, Iowa - CCI]
Wilmington, North Carolina - Brooklyn Assembly

[Return to series list](#)

Neighborhood Commission's Copy Reports of Records Files

Container 48

Agenda (Original) for Draft/Executive Meeting, 11/10/78
Andree Original Contracts [1]
Andree Original Contracts [2]
Baltimore Hearing Minutes
Baltimore Hearing Originals
Capacity Building Conference (Originals), 12/14/78- 12/15/78
Chicago - Business Meeting Minutes (Originals)
Chicago - Originals for Packet Sent 4/28/78-4/29/78
Chicago - Originals for Task Force Reports
Cleveland - Hearing Minutes (Original)
Cleveland - Hearing Originals
Commission Meeting Memoranda - John Eade, 12/11/78 (Original)
Commissioner Mail-Out, 7/27/78 (Originals)
Committee Meeting Letter, 9/15/78 from Norman Krumholz for Meeting
Conferences - Original, 5/18/78
Conferences - Unsigned
Drafting Committee Meeting Minutes Originals, 8/4/78
Establishing a Theme for the Final Report - Art Naparstek, 11/6/78
Executive Committee Mailing to All Commissioners, 6/8/78
Executive Committee Materials, 3/14/78
Executive Committee Minutes, 8/14/78
Everything on St. Louis
Hearing Minutes, 1/14/78

Information
Interim Report

Container 49

Interim Report No. 3
Los Angeles Minutes
Mail-Out to Commissioners, 6/20/78
Mass Mailing from Howard Leibowitz, 11/17/78, Outline and Recommendations Meeting, 3/10/78
Memo - American Political System and Neighborhood Empowerment, Howard Leibowitz, 10/27/78
Memo - John Eade to Commissioners, 10/16/78
Memo - John Eade to Commissioners, 10/23/78
Memo - Connie Kastelnik to Commissioners, 10/30/78
Minutes of Business Meeting, 8/29/78
Minutes of Washington, D.C. Meeting, 10/6/78
Minutes of Business Meetings, 7/25/78
Modification of Contract and Last Pages
National Commission on Neighborhoods (NCN) Policy Roundtables
Organizing the Final Report to Drafting Committee, Frances Phipps
Phipps Memo on Interim Report, 5/18/78 - Kuttner Areas Not Addressed
Problem Statement, First Draft
Reinvestment Chapter Draft
Report to Commissioners - John Eade, 10/27/78
St. Louis Hearing Minutes
Seattle Business Meeting, 6/24/78
Seattle Meeting, 6/23/78-6/24/78 - Mail-Out
Shister, Jayne - Second Round UDAG
Staff Memoranda to Executive Committee
Task Force on Economic Development, 5/4/78
Updated Expenses, 5/18/78
Washington, D.C. Business Meeting Minutes, 3/11/78

[Return to series list](#)

Neighborhood Commission's Reports of Staff Papers and Testimony Files

Container 49

Allen, Dr. Ethel D. [Empty]
Bartley, Anne [Empty]
Carbone, Nicholas R. [Empty]
Community Reinvestment Act - Robert Kuttner
Federal Tax Policy and Neighborhoods - Kuttner/Timilty, 5/5/78
Garn, Senator Jake [Empty]
Goetze, Rolf - Paper, 1/26/78
Greenwood, Harold W.

Jackson, Mayor Maynard [Empty]
Krumholz, Norman, [Empty]
Krumholz, Norman - Memoranda - Approaches to Our Responsibility
Leibowitz, Howard
Lizarraga, David C. [Empty]
McClaughry, John Memoranda - Goals
Memo for President Carter from Patricia Harris and Stu Eizenstat, 1/9/78
Mongiardo, Victoria M.
National Commission on Neighborhoods (NCN) – Roundtables - Kuttner
Naparstek, Dr. Arthur J.

Container 50

Neighborhoods and Housing Goals - Senate Committee on Banking, Housing, and Urban Affairs, 4/12/78
O'Brien, Robert B., Jr.
Options Paper on Race - Bob Kuttner
Pritchard, Congo Joel [Empty]
Proxmire, Senator William
Shepard, Macler C. [Empty]
Testimony on S. 3209, 3210, 3211 - Peter Ujvagi, House Committee on Banking, Finance, and Urban Affairs (Housing and Urban Affairs - Housing and Community Development Subcommittee, 8/15/78
Testimony on S. 3209, 3210, 3211 - Peter Ujvagi, House Committee on Banking, Finance, and Urban Affairs - Housing and Urban Affairs, 7/12/78
URPG, 2/4/78
URPG Update
Williams, Dr. Bathrus B. [Empty]

[Return to series list](#)

Neighborhood Commission's Interim Report and Back-up Material Files

Container 50 con't

Interim Report
Interim Report - Draft No. 1
Interim Report - Draft No.2
Interim Report - Draft No.3
Interim Report - Draft No.4
Interim Report - Draft No.5
Interim Report - Economic Development
Interim Report - Governance
Interim Report - Human Services
Interim Report - Obstacles
Interim Report - Reinvestment

[Return to series list](#)

Neighborhood Commission's Reports Relating to Final Report Files

Container 50 con't

Affirmative Action and the Bakke Case - George Morrison
[Commission Recommendations]
[Court of Common Council Recommendations - Hartford, Connecticut]
Deadline for Final Report - Art Naparstek, 10/78
[Draft of Part I of Final Report]
Draft Outline for Final Report, 9/9/78 [Empty]
Economic Development
Final Report

Container 51

Final Report Considerations, 3/8/78
Final Report for National Commission on Neighborhoods
Final Draft - Final Report Selections
Graphics for Final Report
Housing and Community Development - Jayne Shister, Third Draft
[Jackson, Mayor Maynard]
Minorities and Neighborhood Development, 1/5/78
Packet to Commissioners from Art Naparstek, 11/6/78
Policy Recommendations for Final Report - Human Services, 11/10/78
Problem Statements, 7/20/78
Summarized Research Findings for Reinvestment Task Force (Original)
Task Forces Draft Outline for Final Report, 10/27/78
Task Forces Draft Outline for Final Report, 10/27/78 (Originals)

[Return to series list](#)

[Return to collection summary](#)

Last modified: June 2014

Biographical Information for Members of the National Commission on Neighborhoods

Chairman: Senator Joseph F. Timilty

Joseph F. Timilty was born October 3, 1938 in Boston, Massachusetts. After attending Providence College and serving in the United States Marine Corps, Timilty returned home and managed the family business. He first entered politics by working for Ted Kennedy in the U.S. Senate campaign in 1962. Timilty was a candidate for Mayor of Boston in 1971, 1975 and 1979. He was an American politician who served in the Massachusetts Senate from 1972 to 1985 and was a member of the Boston City Council from 1967 to 1971. In 1976, Senator Timilty was statewide coordinator for the Carter/Mondale Campaign in Pennsylvania, a state which Carter carried. He was active in the Carter campaign through most of the year working in several states during the primaries.

Timilty was appointed a teaching fellow at the Harvard University's Kennedy Institute for Politics in 1972, where he has taught practical politics courses, as well as urban affairs. Senator Timilty is on the faculty of the Boston University Urban Affairs Department teaching a course and leading seminars in the Metropolitan College on urban legislating and lobbying techniques. In 2001, he was a candidate in the special election to fill the vacancy in the 9th congressional district caused by the death of Joe Moakley. He dropped out of the race due to fundraising issues.

Since his election to the Senate, Timilty has been chairman of the Legislature's Joint Committee on Urban Affairs which handles annual legislative activity in such areas as public housing, private government-assisted housing, urban redevelopment, tenant-landlord relations, and zoning. The work of the Committee bears on the housing needs of thousands of lower-income persons across Massachusetts and programs administered by the Massachusetts Housing Finance Agency and the Massachusetts Department of Community Affairs. It deals with the real estate industry and tenant organizations, and local officials in all the communities of the Commonwealth.

Dr. Ethel D. Allen

Dr. Ethel D. Allen is a native of Philadelphia. She began her education in the parochial school system and continued her undergraduate training at West Virginia State College where she received her Bachelor of Science in 1952. Dr. Allen's graduate work was done at Temple University Graduate School in 1952-1954, University of Pennsylvania Graduate School in 1959, and Philadelphia College of Osteopathic Medicine, D.O. in 1963. She served her internship at Grand Rapids Osteopathic Hospital, Grand Rapids, Michigan, from 1963 through 1964.

Dr. Allen is affiliated with professional organizations, including The American Osteopathic Association, The Pennsylvania Osteopathic Association, The Philadelphia County Osteopathic Association, The National Medical Association, The Southeastern Pennsylvania Medical Association, and the American Public Health Association. Dr. Allen is also connected with many civic associations and fraternal organizations including Delta Sigma Theta Sorority, The Medical Committee Concerned with Civil Rights, The Black Medical Students' Association, of which she is a Graduate Advisor, The Community Committee on Drug Abuse, in which she served as Medical Advisor, The National Association for the Advancement of Colored People, The Young

Women's Christian Association, The Black Women's Political Caucus, The Southeastern Pennsylvania Women's Political Caucus.

Dr. Allen was elected to the Council of the City of Philadelphia in 1971, scoring an upset in the Fifth Councilmanic District. In 1975, Dr. Allen was elected Councilwoman-at-Large, garnering more votes than any other Republican candidate. Dr. Allen served as an Alternate Delegate to the 1972 Republican Convention in Miami Beach, and as Delegate to the 1976 Republican Convention in Kansas City, at which time she seconded the nomination of Gerald R. Ford to the office of President of the United States. Dr. Allen served as Chairwoman of the President Ford Committee in Philadelphia from April through November.

Anne Bartley

Anne Bartley is the first woman ever to serve in the Arkansas State Cabinet. As Director of the Department of Arkansas Natural and Cultural Heritage, Miss Bartley has held this cabinet level position since 1975. She serves, moreover, as the State Historic Preservation Officer, while acting also as the Director of the Arkansas Historic Preservation Program and Director of the Arkansas Commemorative Commission.

Miss Bartley received her B.A. Degree from Sarah Lawrence in 1967, and a Masters in Teaching English Language and Literature on the Secondary Level, from Columbia University in 1971. She had taught English at the Benjamin Franklin High School in New York, and at Shorter College in North Little Rock, Arkansas where she was appointed Chairwoman of the English Department in 1971.

In 1973, Miss Bartley was appointed by the Little Rock City Board of Directors as Commissioner to the Little Rock Planning Commission. In November of 1976, she was elected by the Commission to the position of Vice-chairman. She is a member of the Sub-Division Committee; and the Little Rock 1980 Committee for Annexation. In 1977, she was elected Chairman of the Board of Directors of the Institute of Politics and Government in Arkansas. She has served as Commissioner to the U.S. Commission on Civil Rights from 1974 to 1975, and a member of the Steering Committee of the National Urban Coalition. She is the Community Resident Member of the Neighborhood Services Board of Little Rock.

Nicholas R. Carbone

Nicholas R. Carbone is a native of Hartford, Connecticut. He attended Dwight, Naylor, Burr and Bulkeley High Schools, and graduated from the University of Hartford. In 1969, Mr. Carbone was first elected to the Hartford City Council. In 1971, he became Democratic Majority Leader, a position he once again holds in 1977. Carbone devotes virtually all of his responsibilities as majority leader, a post which pays \$4,000 per year. Two years ago he stepped down as chairman of the Democratic Town Committee so that he could spend more time on economic development on a state and national level.

In 1975, Carbone became a consultant to the University of Hartford's City Institute, which conducts adult education programs that emphasize the interrelationships between cities and suburbs. He is a frequent guest lecturer at the University and several other colleges and high

schools in Connecticut. At the national level, Carbone was one of 15 members of the drafting sub-committee of the Democratic platform committee in 1976.

Gale Cincotta

Gale Cincotta is co-founder and Executive Director of the National Training and Information Center of Chicago, Illinois. Since its inception in 1972, NTIC has been involved in the training of community residents, and the provision of technical assistance for the purpose of preserving and upgrading the quality of community life. Mrs. Cincotta is also Chairperson of National People's Action, a nationwide network of community organizations with affiliates in 117 cities, whose goal is to impact on a national level the formation of urban policy. In 1973, Mrs. Cincotta helped establish the Metropolitan Area Housing Alliance (MAHA) of Chicago, a city-wide coalition of community groups to work on such issues as FHA abuses, mortgage and insurance red lining, and utility rates.

Since 1974, Mrs. Cincotta has been a member of the Central Board of the Neighborhood Housing Services of Chicago, Chairperson of the Operations Committee and of the Site Selection Committee. She is also a Board member of the Center for Governmental Studies of Washington, D. C.; Member of the Steering Committee and Housing Task Force of the National Urban Coalition, Washington, D. C.; and Vice President of the Advisory Committee on Racial, Ethnic and Native Participation in the Bicentennial for the American Revolution Bicentennial Administration.

Senator Jake Garn

Edwin Jacob (Jake) Garn, 45, was born in Richfield, Utah and raised in Salt Lake City. He obtained his B.S. degree in Business and Finance at the University of Utah where he also completed a year of graduate study in Business Administration. Prior to becoming active in city government, Senator Garn was in the insurance business and the U.S. Navy as a pilot.

Senator Garn was elected to the Salt Lake City Commission in 1967 and Mayor in 1971. As Mayor, he was noted for his emphasis on consolidation of local government and modernization of city administration. Focusing on problems of the cities, he became active in the National League of Cities, where he served in several leadership positions including First Vice-President in 1974, and Honorary President in 1975. During his term as Mayor, Senator Garn was also a member of the New Coalition (a group of state and local officials which deals with the federal government) and was appointed to the President's Advisory Commission on Intergovernmental Relations. He was elected to the U.S. Senate in November 1974.

As a member of the Senate Banking, Housing and Urban Affairs Committee, Senator Garn has been an advocate of fiscal conservatism, protection of small business and a critic of government over-regulation. He has successfully sponsored legislation to revitalize urban neighborhoods and to simplify the credit procedure for real estate settlements. The Senator is ranking Minority member of the Subcommittee on Rural Housing. The National Federation of Independent Businessmen awarded him their "Guardian of Small Business" award and he was named "Watchdog of the Treasury" by the National Association of Businessmen. Senator Garn also serves on the subcommittees on Housing and Urban Affairs and International Finance.

Harold W. Greenwood

Harold W. Greenwood is Chairman of the Board and President of Midwest Federal Savings and Loan Association, Minneapolis, Minnesota. Under Mr. Greenwood's leadership, Midwest Federal has grown to \$1.3 billion in assets and become a pioneer in the field of urban neighborhood reinvestment. A graduate of the University of Minnesota with additional study in law and accountancy, he has long been active in local civic, community, political and trade association affairs. He was elected president of the Minnesota Savings and Loan League at age 31, and has also served as Legislative Chairman of the National Savings and Loan League.

He serves on the Boards of St. Mary's Junior College, the Minneapolis Neighborhood Housing Services, and Security Savings and Loan Association of Milwaukee, Wisconsin. Mr. Greenwood has visited 37 countries representing the White House and the Agency for International Development on international housing and finance. He has also served as President of the United Nations Association of Minneapolis and as Chairman of the Advisory Council to the United Nations Association. He was named one of 200 outstanding young Americans by Time Magazine in 1974, and as one of ten outstanding young men by the Minnesota Jaycees in 1968. He received the Outstanding American Award from the American Academy of Achievement in 1970.

Maynard Jackson

Maynard Holbrook Jackson, Jr., was inaugurated as Mayor of Atlanta on January 7, 1974, having won the election with 59.2 % of the total vote cast. Jackson, at 35, defeated 10 other candidates and became not only the city's first black mayor, but also the youngest person ever to hold Atlanta's highest executive office and the youngest mayor of a major American city. Jackson's victory forged a working coalition of black and white citizens who see in their city administration a chance for dynamic progress, improved quality of life, creative problem-solving and justice for all.

As a result, the Board of Washington's nationally prestigious American Institute for Public Service, by a one-vote margin over Watergate reporters Woodward and Bernstein, selected Maynard Jackson to receive its 1974 award for "The Greatest public service performed by an American 35 years or under." Time Magazine, in July, 1974, named Maynard Jackson one of the "200 young leaders of America"; and in 1975 and 1976 Ebony magazine named him as one of the "100 most influential black Americans".

During his first term of office, Mayor Jackson, a longtime advocate of neighborhood preservation and revitalization programs committed the resources of his administration to a sensitive and balanced program of neighborhood support. Consequently, the city of Atlanta was selected as one of ten cities to participate in the neighborhood housing services program. Moreover, Mayor Jackson continuously has sought new ways to directly involve citizens in the decisions which affect their lives. For example, Atlanta's neighborhood planning program, created by Mayor Jackson's administration is a leading model of citizen participation in American urban planning.

At Mayor Jackson's recommendation, Atlanta's new city charter requires the development of a one-year, five-year and fifteen-year comprehensive development plan (CDP). Also, the charter

stipulates citizen involvement in the development of the CDP. This allows neighborhoods and communities to bring their ideas, suggestions and priorities to the attention of city governments for incorporation in the comprehensive development plan.

Norman Krumholz

Norman Krumholz was recently appointed Director of Housing and Community Development for the City of Cleveland. Since 1969, he was Director of the Cleveland City Planning Commission where he administered a \$390,000 budget, and developed comprehensive land use and transportation plans as well as studies of capital improvements, poverty and income, housing, and new town development for a jurisdiction with a population of 750,000. He also acted as representative and policy advisor for the Mayor in various regional, transportation and budgeting matters.

From 1965 to 1969, Mr. Krumholz was Assistant Director of the Pittsburgh City Planning Commission, and before that, Assistant Director of the Ithaca, New York, Planning Commission, 1964 to 1965. Mr. Krumholz received a B.J. in Journalism from the University of Missouri in 1952 and an M.R.P., in City and Regional Planning from Cornell University in 1965. He was Adjunct Professor of Planning, 1975 and 1976 at Case Western Reserve University.

David C. Lizarraga

David C. Lizarraga is the President and Executive Director of the East Los Angeles Community Union (TELACU). Since 1974, Mr. Lizarraga administered all operations of the TELACU community development corporation and two subsidiaries. TELACU is engaged in the investment of venture capital into community businesses; in financial counseling and loan packaging for minority businesses; in manpower development focused on community employment and apprenticeship programs; in the operation of an urban planning and housing development corporation. TELACU also administers five Food Stamp distribution centers as well as various social service programs for senior citizens, community organization and housing project tenants.

Mr. Lizarraga is Chairman of TELACU Industries, TELACU Investment Company, Community Thrift and Loan, ZIV Productions and Nuestro Magazine. He is also a Board Member of the Banco de San Jose, a Member of the Los Angeles County Overall Economic Development Program, and National Chairman of the National Congress for Community Economic Development. Educated at East Los Angeles College and at California State University, Mr. Lizarraga is 36 years old, married, and the father of one son.

Mr. Lizarraga first joined TELACU in March, 1972 as the Social Services Director, coordinating all social service programs in the areas of health, transportation, senior citizen affairs, community organization, and day care. His civic and community organizations include the National Council of La Raza; the National Bicentennial Ethnic Council (Chairman Region IX); the Community Relations Conference of Southern California; the Voter Organization through Education (VOTE); and the Center for Community Change in Washington, D.C.

John McClaughry

John McClaughry is President of the Institute for Liberty and Community in Concord, Vermont. This nonprofit public policy research organization specializes in techniques for expanding

private property ownership, revitalizing declining urban neighborhoods and small towns, tax reform, responsible environmental protection, voluntary action and self-help.

A native of Detroit, Michigan, Mr. McClaughry was educated in the public schools of Paris and Arlington Heights, Illinois. He earned his A.B. cum laude from Miami University in 1958 with a major in physics and mathematics; his M.S. from Columbia University in 1960 in nuclear engineering, and an M.A. in political science from the University of California in 1963.

Mr. McClaughry became the press secretary and research director for Elly M. Peterson, Republican candidate for U. S. Senate, Michigan in 1964. In 1967, Mr. McClaughry won his first election as Moderator of the town of Kirby, Vermont. The following year, he was elected to the Vermont House of Representatives, and re-elected in 1970. A member of the Vermont Republic State Committee from 1973-77, McClaughry was elected Chairman of the Caledonia County Republic Committee in 1973-75.

Mr. McClaughry was appointed by the President to the National Voluntary Service Advisory Committee, advising the ACTION agency in 1973-74. He is a member of the Advisory Council of the National Area Development Institute, the Small Towns Institute, and the Association for Rational Environmental Alternatives, the National Association of Property Owners, and the Institute for Human Rights Research.

Victoria Mongiardo

Victoria Mongiardo was born in Brooklyn, New York and now lives in Hyattsville, Maryland. Presently the Program and Field Director for the National Center for Urban Ethnic Affairs, Mrs. Mongiardo graduated from Springhill College, Mobile, Alabama and is currently completing a Doctorate in Public Administration and International Education at the University of Southern California at Washington Public Affairs Center. Ms. Mongiardo has over twenty years of experience in working to organize community-based groups and programs. During the early 1960's, she was a caseworker and supervisor for Catholic Social Services in Bethlehem, Pennsylvania. From 1969 until 1974, Ms. Mongiardo was Director of Community Services for Catholic Social Services in Mobile, Alabama, where she organized a network of non-profit community organizations on local and regional levels.

From August 1976 until November 1976, Ms. Mongiardo was Coordinator of the Urban/Ethnic/Catholic Desk for the Carter-Mondale campaign in Atlanta. Following the election, Ms. Mongiardo was named to the Carter/Mondale transition team in Washington, D.C. A participant in the White House Conference on Ethnic and Neighborhood Affairs, Ms. Mongiardo also served for two years as the secretary of the National Campaign for Human Development. She is currently on the Board of Directors of the Catholic Committee for Urban Ministry and is a member of the National Association of Social Workers, the National Conference of Catholic Charities, and the Italian American Foundation Planning Committee.

Congressman Joel Pritchard

Congressman Joel Pritchard represents the first Congressional District, which encompasses North Seattle, Shoreline, Bellevue, and Mountlake Terrace in Washington. Mr. Pritchard was educated at Marietta College, Marietta, Ohio and later served in the U. S. Army. He was elected to the Washington State House of Representatives in 1958 and served there until 1966. He went

to the State Senate in 1966-70. He has been a member of the State Constitutional Advisory Commission and the State Women's Rights Council.

Congressman Pritchard was first elected to Congress IL 1972 and was a Congressional Adviser to the International Law of the Sea Conference, 1973-74. His Congressional activities include the Merchant Marine and Fisheries Committee, the Republican Task Force on Reform, and the Republican Committee on Committees. He is the ranking Minority member of the Subcommittee on Coast Guard and Navigation. His areas of special interest include Education, World Food and Population Problems and Transportation.

Arthur J. Naparstek

Arthur J. Naparstek is Director of the Washington Public Affairs Center of the University of Southern California a graduate program in public administration for mid-career public officials. He served for three years as Director of Policy Planning and Research for the National Center for Urban Ethnic Affairs. He has been a consultant to the National Institute of Mental Health, U. S. Public Health Service, and the U. S. Department of Housing and Urban Development.

He was a principal architect of anti-redlining and neighborhood legislation and has testified as an expert witness before Congressional Committees on several occasions. Dr. Naparstek has taught at the University of Chicago, Valparaiso University, Adelphi University, as well as the University of Southern California. At the local level, he was Director of the Mayor's Office of Program Development and Coordination in Gary, Indiana. He has been a consultant to numerous state agencies on issues of health social services, education and income maintenance, including Inter-agency health councils in Kansas and California, the Illinois Department of Mental Health, and the Indiana Department of Public Welfare.

Dr. Naparstek is a graduate of Illinois Wesleyan University, New York University Graduate School of Social Work and Brandeis University, which awarded him a doctorate on social welfare administration. He is the author of numerous papers on urban disinvestment, neighborhood revitalization, decentralization, ethnic and class issues, delivery of social services, and income maintenance. He has been invited to present a paper on the neighborhood perspective to the White House Conference on Balanced National Growth.

Macler Shepard

Macler Shepard was born in 1918 in Helena, Arkansas, and lived in Arkansas until 1932 when he moved to St. Louis. In 1941, he was drafted into the Army and he served for six years. He then attended an upholstery and refinishing school in Chicago and returned to St. Louis in 1951 to establish his own upholstery business. In 1966 he joined with Florence Arita Spotts and Hubert Schwartzan Truber to form Jeff-Vander-Lou, Inc.

As President of JVL, Shepard has developed it from a grass-roots community group with no funds into a highly successful organization with over \$11,000,000 in capital investment and over \$1,000,000 in annual cash flow. JVL has rehabilitated over 200 housing units and constructed over seventy-five apartments. They operate two day care centers and a center for senior citizens. A community-oriented communications center organized by JVL publishes a neighborhood newsletter, as well as providing audio-visual materials for community education.

Peter Sandor Ujvagi

Peter S. Ujvagi, of Toledo, Ohio, was born in Budapest, Hungary, in 1949. He immigrated to the United States in 1957, and received American citizenship in 1965. Mr. Ujvagi is Vice-President of the Birmingham Neighborhood Coalition, a grass roots community organization in an ethnic neighborhood of East Toledo, as well as Board Member of the River East; Economic Revitalization Corporation which has generated \$4.2 million dollars of public and private funds for neighborhood commercial revitalization. From 1972 to 1975, he was a member of the Executive Committee of the Campaign for Human Development, the Anti-Poverty Program of the Catholic Church.

From 1974 to 1976, Mr. Ujvagi was Director of Field Operation and Midwest Development Coordinator for the National Center for Urban Ethnic Affairs in Washington, D.C. As assistant and later acting director, he had primary responsibility for maintaining a network of community organizations in 25 cities, initiating and evaluating projects, making funding recommendations, and assisting in proposal development and staff recruitment.

From 1960 to 1974, he was Chairman of the Lucas County Democratic Selection and Endorsement Committee. He has been Democratic Precinct Committee-man since 1974. Peter Ujvagi developed a senior citizen oriented Vista project that focused on the social, economic, cultural, and language alienation of ethnic senior citizens. In two years, the project has expanded from Birmingham to East, North, and South Toledo, and has been used as a model for three additional Vista Projects in Akron, Dayton, and Zenia, Ohio.

Bathrus Bailey Williams

Dr. Bathrus B. Williams received her A.B. degree from Virginia Union University, of Richmond, Virginia in 1940. Her graduate work was done at Catholic University of America, Washington D.C., where she received an M.S.W. in 1959. Her professional career has specialized in the educational development of children with special needs. Her teaching career, begun in 1959, has spanned many educational levels. She had taught in several District of Columbia and Montgomery County, Maryland junior high schools as well as on the University level.

From 1971 to 1973, Dr. Williams was Chairwoman of the Department of Special Education at Bowie State College. From 1973 to 1975, she was the Coordinator of the Montgomery County, Maryland "Needs Program". In 1975, Dr. Williams became Chairwoman of the Supplementary Services Department of Parkland Junior High School, Rockville, Maryland, and in 1976, the Associate Director of Reading Program (National Institute of Health Project "Response to Educational Needs"), in the Anacostia Community, Washington, D.C. .

Dr. Williams' University career includes teaching assignments at Catholic University, Coppin State College, Baltimore; District of Columbia Teachers College, Johns Hopkins University, and Loyola College, Baltimore.

Dr. Williams is affiliated with professional organizations, including The National Education Association, the Council for Exceptional Children, the American Association on Mental Deficiency, the International Association for Scientific Study of Mental Deficiency, the National Association of Social Workers, the National Capital Area Personnel and Guidance Association, and the Association of Governing Boards of Universities and Colleges.

Functional Divisions

Field Hearings: *Price, Lehner, Morrison, Keyes, Connally

Research: *Phipps, Pascal, Lehner, Keys

Media: *Kastelnik, Price, Sedgwick

Issues Conferences: *Connally, Lehner, Phipps

Agency Liaisons: *Kuttner, Phipps, Connally

Economic Development: *Morrison, Vitarello

Reinvestment: *Vitarello, Connally

Human Services: *Keys, Lehner

Robert Kuttner: Executive Director (designate). Chief of Staff. In charge of over-all direction of the Commission. Supervises the staff.

Frances Phipps: Deputy Director/Research Director. The Deputy Directory will assist the Staff Director. She will act as staff director in his absence. She supervises the contract research sponsored by the Commission. She coordinates research prepared by the staff. She provides research staff support to the Task Forces and Issue Conferences. She oversees the preparation of the Interim and Final Reports, and assists in their drafting.

William Price: Associate Director. The Associate Director will act as chief field coordinator. He will be the lead staff person on planning field hearings. He will provide lead staff support on the issue of Citizen Participation and Governance. He will provide back-up staff support on the issue of Fiscal and Structural Obstacles. He provides staff support for the Issue Conference on Citizen Participation and Fiscal and Structural Obstacles. He manages the preparation of the citizen Participation portion of the Interim and Final Reports.

James Vitarello: Reinvestment Director. The Reinvestment Director will provide lead staff support on the issue" of Reinvestment. He will provide back-up staff support on the issue of Economic Development. He provides staff support for the Issue Conferences on Reinvestment and Economic Development. He will work with community groups to provide community liaison for the field hearings. He advises the Commission and the Staff Director on matters relating to Reinvestment and Economic Development. He manages the preparation of the Economic Development portion of the Interim and Final Reports.

George Morrison: Economic Development Director. The Economic Development Director will be the lead staff person on the issue of Economic Development. He will provide back-up staff support on the issue of Citizen Participation and Governance. He will work with community groups to provide community liaison for the field hearings. He provides staff support for the Issue Conference on Economic Development and on Citizen Participation. He advises the Commission and the Staff Director on matters relating to Economic Development and citizen Participation. He manages the preparation of the Economic Development portion of the Interim and Final Reports.

Erica Pascal: Local Government Issues Director. Staff Counsel. The Local Government Issues Director will be chief staff researcher on issues of tax policy, zoning codes and land use. She will

provide lead staff support on the issue of Fiscal and Legal Obstacles to Neighborhood Vitality. She provides staff support for the Issue Conference on Fiscal and Legal Obstacles. She acts as Staff Counsel. She manages the preparation of the Fiscal and Legal Obstacles portion of the Interim and Final Reports.

Helen Keys: Human Services Director. The Director of Human Services will be the lead staff person on the issue of Citizen Participation and Governance. She will provide back-up staff support on the issue of Citizen Participation and Governance. She will work with community groups to provide community liaison for the field hearings. She provides staff support for the Issue Conferences on the Delivery of Human Services. She advises the Commission and the Staff Director on matters relating to the Delivery of Human Services. She manages the preparation of the Human Service Delivery portion of the Interim and Final Reports.

John Connally: Conference Coordinator. The Conference Coordinator will be the lead staff person supporting the Issue Conferences. He will act as issue specialist in the area of multi-family housing. He will provide back-up staff support on the issue of Reinvestment. He will provide agency liaison and staff support for the field hearings.

Connie Kastelnik: Public Information Director. The public information Director will provide chief staff support in the areas of public information and press relations. She will have responsibility for editing the newsletter and maintaining the mailing list. She has responsibility for preparation and distribution of the minutes of each meeting.

Jonathan Stein: Administrative Officer. The Administrative Officer will be the lead staff-person responsible for administrative management functions of the Commission. He will have responsibility for primary liaison with the General Services Administration on all matters pertaining to personnel, travel, office space, communications, and other administrative support functions. He will prepare consultant contracts and monthly budget summaries.

Al Lehner: Staff Assistant. The Staff Assistant will provide staff support for the Issue Conferences and the field hearings. He will provide back-up staff support on the issue of the Delivery of Human Services. He will act as issue specialist in the area of youth programs. He will provide research support.

Lisa Evans: Executive Assistant. The Executive Assistant will provide administrative assistance to the Executive Director and the Deputy Director. She will supervise three administrative assistants and will be responsible for the scheduling and correspondence of the Director and the Deputy Director.

Audree O'Connell: Administrative Assistant. The Administrative Assistant will assist the Executive Assistant. She will be in charge of preparing materials for hearings and issue conferences. She will perform general secretarial duties. She will maintain the Commission mailing lists.

Jacqueline Sedgwick: Administrative Assistant. The Administrative Assistant will be in charge of identifying and obtaining publications and materials for the library, and for maintaining the

library. She has primary responsibility for culling and summarizing information for the newsletter, and layout and production of the newsletter. She will perform general secretarial duties, and act as back-up receptionist.

Joanne Holmberg: Administrative Assistant. The Administrative Assistant will be in charge of processing the administrative papers of the commissioners and of the staff, including the payroll, per diems and travel requests. She will perform general secretarial duties and act as a receptionist.

[Return to collection summary](#)