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Record Group 220: Records of the President's Management Improvement Council: A Guide to Its Records at the Jimmy Carter Library

Collection Summary

Creator: The President's Management Improvement Council

Title: Record Group 220: Records of the President's Management Improvement Council

Dates: 1979-1980

Quantity: 2 linear feet, 7 linear inches; 6 containers

Identification:

Accession Number: 80-01

National Archives Identifier: 547

Scope and Content:

This collection consists of memoranda, correspondence, resumes, notes, vouchers, affidavits, news clippings, reports, and routine administrative materials. Also included are drafts of The President's Management Improvement Council (PMIC) studies, publications, printed material, background material, status reports, copies of Executive Order 12157, and PMIC meeting minutes. The material relates to the improvement of management practices and program performance in the federal government.

Creator Information: The President's Management Improvement Council

Jimmy Carter's concern for streamlining government emerged early in his political career. He continued this into his Presidency by establishing the President's Management Improvement Council (PMIC) with Executive Order 12157 on September 14, 1979. The PMIC was established to advise the President and agency heads on ways to improve management practices and program performance in the federal government. The Council was co-chaired by the Directors of the Office of Management and Budget, and the Office of Personnel Management. Council membership included 18 executives from federal, state, and local governments, private industries, labor organizations, universities, and professional organizations.

The Council addressed its mandate in a specific fashion, undertaking eight limited projects to help Federal agencies and managers solve known, immediate, and pressing problems relating to administration and implementation of programs. Emphasis was placed on

projects which would save money, improve service to the public, and upgrade agencies' ability to manage effectively. Five of the eight projects concerned specific government programs and agencies: improving Medicare in the Health Care Financing Administration; developing a Tribal Manager Corps for the Bureau of Indian Affairs; rationalizing operations of the Immigration and Naturalization Service; improving human resource management in the General Service Administration; and improving the Office of Personnel Management's administration of the federal retirement system. The remaining two projects dealt with improvement of federal debt collection and credit management, and federal travel management.

In all of these projects, the Council provided executive level advice, and maintained general oversight. Some of the projects were conducted almost entirely by Council staff, while others were handled largely by project teams under Council sponsorship. In addition to the PMIC membership and smaller staff, more than 130 people from federal agencies, private companies, labor, state and local governments, and universities contributed their services.

The Council terminated on December 30, 1980, submitting to the President its *Final Report: A Practical Approach to Problem-Solving*.

Restrictions:

Restrictions on Access: These papers contain documents restricted in accordance with applicable executive order(s), which governs National Security policies, applicable statutes/agency restrictions, and material which has been closed in accordance with the donor's deed of gift.

Terms Governing Use and Reproduction: Copyright interest in these papers has been donated to the United States Government. Some of the records may be subject to copyright restrictions (i.e. newspapers, publications, etc.). Researchers should contact the publisher for further information.

Related Material:

Related materials in this repository:

Index Terms:

Limited to major topics under each category

Organizations: Health Care Finance Administration, Immigration and Naturalization Service, Bureau of Indian Affairs; Office of Personnel Management; Office of Management and Budget

Subjects: Medicare, debt collection, federal retirement, budgets, immigration, naturalization, personnel

Types of Material: Memoranda, correspondence, resumes, notes, vouchers, affidavits, administrative materials, background material, reports, news clippings, drafts of studies, publications, and printed material

Administrative Information:

Preferred citation: [Type of Document], [Names of Sender and Recipient or Title of Document], [Date], [Collection Title], [Series Title], [Folder Title], [Box Number], Jimmy Carter Presidential Library.

Acquisition information: These historical materials were received under provisions of the instrument of gift that Jimmy Carter signed on January 31, 1981.

Processing information: The first series of the collection was opened in September 1997.

System of Arrangement:

The records of the President's Management Improvement Council are divided into five series:

Series Title	National Archives Identifier
Administrative Personnel Files	136753
Commission Background and History Files	136768
Correspondence Files	136772
Commission Meetings Files	136777
Miscellaneous Projects and Issues Files	136782

Detailed Description of the Collection

[Administrative/Personnel Files](#)

Scope and Content: Container 1. This series was opened in September 1997. This series contains memoranda, correspondence, resumes, notes, vouchers, affidavits, and routine administrative materials. Arranged alphabetically by folder title.

[Commission Background and History Files](#)

Scope and Content: Container 2. This series was opened in September 1997. This series contains copies of Executive Order 12157 and related background material, reports, drafts of the Management Improvement Council (PMIC) studies and publications, and copies of publications: *Debt Collection Project*; *Project on the Federal Retirement System*; *Project on Medicare Contracting*; and *A Practical Approach to Problem-Solving*. Arranged alphabetically by folder title.

[Correspondence Files](#)

Scope and Content: Container 2. This series was opened in September 1997. This series contains correspondence, memoranda, reports, notes, news clippings, and printed material. Arranged chronologically.

[Commission Meetings Files](#)

Scope and Content: Container 3. This series was opened in September 1997. This series contains President's Management Improvement Council (PMIC) meeting minutes and status reports. Arranged chronologically by meeting date.

Miscellaneous Projects and Issues Files

Scope and Content: Containers 3-6. This series was opened in September 1997. This series contains memoranda, correspondence, reports, notes, and printed material. The material relates to improvement management of immigration services, the Bureau of Indian Affairs and the Medicare program. Arranged alphabetically by folder title.

[Return to series list](#)

Container List

Administrative/Personnel Files

Container 1

Administrative - Budget
Administrative - Caterers and Contracts
Administrative - Debt Collection
The President's Management Improvement Council (PMIC) - Letter Agreements
PMIC - Letters of Appreciation
PMIC - Mailing List
PMIC - Management Improvement Seminar
PMIC - Members Appointment Affidavits
PMIC - Membership List
PMIC - Miscellaneous
PMIC - Potential Roles and Activities
PMIC - Requisition/Request
PMIC - Resource Needs for Projects
PMIC - Trip to Fort Berthold, New Town, North Dakota, 10/30/80-11/3/80

[Return to series list](#)

Commission Background and History Files

Container 2

Historical File of Key Documents [1]
Historical File of Key Documents [2]
Historical File of Key Documents [3]

[Return to series list](#)

Correspondence Files

Container 2 con't

PMIC, 1/3/80-4/8/80
PMIC, 4/9/80-6/16/80
PMIC, 7/3/80-10/14/80
PMIC, 10/27/80-1/14/81

[Return to series list](#)

Commission Meetings Files

Container 3

PMIC, 9/14/79

PMIC, 12/3/79
PMIC, 3/21/80
PMIC, 11/19/80

[Return to series list](#)

Miscellaneous Projects and Issues Files

Container 3 con't

PMIC - Debt Collection
Indian Affairs (Bureau of) - Applications [1]
Indian Affairs (Bureau of) - Applications [2]
Indian Affairs (Bureau of) - Cash Flow Analysis, Ute Mountain, Ute Tribe

Container 4

Immigration and Naturalization (INS) - Background Material - Business Group Correspondence and Bellis Glossary
INS Background Material - Cantron's Appointment
INS Background Material - Case Processing
INS Background Material - Study and Work Plans
INS Project [1]
INS Project [2]
INS Project [3]
INS Project [4]

Container 5

Medicare Contracting
Medicare Contracting - Background Data
Medicare Contracting - Meeting Summaries and Notes
Medicare Contracting - Originals
Medicare Contracting - Project Agreements and Later Plans
Medicare Contracting - Status Reports to Subcommittee

Container 6

Medicare Contracting Health Care Finance Administration (HCFA) Project Material [1]
Medicare Contracting Health Care Finance Administration (HCFA) Project Material [2]
Medicare Contracting Health Care Finance Administration (HCFA) Project Material [3]
Medicare Contracting Health Care Finance Administration (HCFA) Project Material [4]

[Return to series list](#)

[Return to collection summary](#)

Last modified: August 2015