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FORM OF DOCUMENT	CORRESPONDENTS OR TITLE	DATE	RESTRICTION
memo	NJ to JG (8 pp.)	2-6-78	A
Memo	NJ to JG (1 pp.)	2-25-79	A

**FILE LOCATION**

**Chief of Staff (Jordan)/Box 2 of 3/Schedule Matters, Presidential--1977-79**

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THE PRESIDENT HAS SEEN.  
THE WHITE HOUSE  
WASHINGTON

June 29, 1977

MEMORANDUM FOR THE PRESIDENT

FROM: TIM KRAFT *TK*

SUBJECT: Proposed Southern Trip - July 20 - 21

*Tim*  
a) Why Miss?  
b) No substance or reason 1st day - assess things like oil well visit in Gulf - disaster handling, etc.  
c) Time schedule ok  
d) Check w J. Knepps re Carolina coast visit  
*J*

In an earlier memo to you regarding possible travel in July, you wrote "a possibility -- hold open and assess a full day's trip" on the 15-state Southern Legislative Conference to be held in Charleston.

Attached is a schedule proposal for a two-state trip.

Tim Smith, Fran and I have met with Hamilton, Jody, and Frank and the consensus recommendation is to add Mississippi to the South Carolina stop. Tennessee was considered a higher priority but the Vice President will be there at a Jefferson-Jackson Day Dinner nine days before our travel date.

Jody strongly recommends, and we concur, that the trip be scheduled over a two-day period. Not two whole days, just one twenty-four hour period which affords far better national press coverage than one day, however good the event. Fresno, for example, and the farm trip got scant national coverage because of the earlier events of the same day.

THE WHITE HOUSE

WASHINGTON

PROPOSED SOUTHERN TRIP

Wednesday, July 20, 1977

4:00 p.m.	EDT	Washington, D.C.	Depart Andrews Air Force Base for Jackson, Miss. (Flight time: 2:10)
5:10 p.m.	CDT	JACKSON, MS.	Arrive Jackson Thompson Field - OPEN ARRIVAL VIP Political Reception Committee
5:30 p.m.			Depart Airport for Small Town Southern Barbeque Cook-out
6:00 p.m.		Small Town (approx 20-25 miles from Jackson)	Community Barbeque -- Mingle - Shake Hands
6:40 p.m.			Informal Remarks
7:00 p.m.			Depart barbeque for Jackson
7:30 p.m.			RON - Jackson Private Home

Thursday, July 21, 1977

9:00 a.m.	CDT	Jackson, MS.	Depart Jackson for Charleston, So. Carolina (Flight time: 1:25)
11:25 a.m.	EDT	CHARLESTON, S.C.	Arrive Charleston Municipal Airport - Open Arrival VIP Reception Committee
11:45 a.m.			Depart Charleston Airport for Mills Hyatt House
12:15 p.m.			Arrive Mills Hyatt House Holding Room Press sets up
12:30 p.m.			Address - Southern Legislative Conference

THE WHITE HOUSE

WASHINGTON

- 2 -

Thursday, July 21, 1977, cont'd

1:00 p.m.		Private Lunch - Holding Room - Press Files	
2:00 p.m.		Depart Mills Hyatt House for Airport	
2:30 p.m.		Depart Charleston for Washington, D.C. (Flight time: 1:15)	
3:45 p.m.	EDT	Washington, D.C.	Arrive Andrews Air Force Base
4:05 p.m.			Arrive The White House

## ##

In Mississippi, there is ample time to consider one or both of the following additional events:

- 1) A private, informal meeting with Governor Finch (breakfast or coffee in the evening) --- Governor Finch may wish to invite Governor Wallace to join in this informal session.
- 2) An informal 45-60 minute Q & A with the news reporters of several Southern States --- again either in the evening or at breakfast.

UNCLAS

THE WHITE HOUSE  
WASHINGTON

EYES ONLY

February 17, 1979

MEMORANDUM FOR PRESIDENT CARTER

FROM: HAMILTON JORDAN

For substantive and political reasons, we think that your Tuesday trip to Atlanta should be postponed to a later date. The reasons are:

1. Ambassador Dubs will be buried at Arlington Cemetery on Tuesday. Because he was your personal representative to Afghanistan and the first American Ambassador killed during your Presidency, we believe that you should be present at his funeral. It should be noted politically that many of the vocal critics of our policies and actions will be at Dubs' funeral.
2. In terms of appearances, the juxtaposition of your appearances in Georgia and the Dubs funeral is incongruous.
3. In terms of the events in Iran, Vietnam and China, your remarks at Georgia Tech could be inappropriate and could be undermined by events that we cannot control or foresee.
4. We all think that the SALT speech that has been drafted for your use at Georgia Tech is a good one, but in the context of what is happening in the world today, we believe that a SALT speech now will not seem relevant to events and circumstances. It would be a shame to waste the "kick off" of your personal involvement in the SALT debate with a good speech that will have - at best - little positive impact and - at worst - will be counterproductive. (We don't think that changing the focus of that speech is a good option.)
5. We feel that the Dubs' funeral provides an appropriate reason for you to postpone your Tuesday speech. Without regard to other considerations, we believe that it is essential that you be present at the Dubs' funeral. Doing anything else on this day would seem inappropriate.

This represents the views of the Vice President, Cy Vance, Zbig Jody and Jerry.

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Imm  
PRECEDENCE

Unclass  
CLASSIFICATION

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FROM: HAMILTON JORDAN  
TO: FRAN VOORDE for  
THE PRESIDENT

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SPECIAL INSTRUCTIONS:

-EYES ONLY-

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WHITE HOUSE  
SITUATION ROOM

79 FEB 17 P 1: 50

THE WHITE HOUSE

WASHINGTON

EYES ONLY

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THE WHITE HOUSE  
WASHINGTON

HJ:

Dan Tate arranged meeting with Cranston and Jim and Stu in Cranston's office to see Jarvis - and then Jarvis' office said his schedule was "too busy." So Dan says it worked out fine - we made the effort, and Cranston is happy, and we don't have to have the meeting, but we get the credit for being willing. I suggested Dan let Jody/Rex know in case it comes up again in the briefing. Dan says he appreciates the help.

E.  
6/19

OK

June 19, 1978

TO: PRESIDENT CARTER

FROM: HAMILTON JORDAN *H.J.*

RE: HOWARD JARVIS

*I have  
no objection  
if Sta.  
meets with  
him  
J*

I certainly agree with your decision not to meet with Howard Jarvis. For you to do so would imply your potential support for his efforts plus would give him increased national credibility.

On the other hand, I do think that we might be playing into his hands unless someone in the Administration does agree to meet with him. He was on the cover of Time magazine last week and was on "Meet the Press" yesterday. He and his issue are certainly a part of the current American political mood and consciousness. We might simply be giving him ammunition to use against us if he can claim that "the President or none of his people will even listen to me".

It would seem that possibly Jim McIntyre and/or Stu could arrange to meet with him. They could take a positive approach with him outlining what we have done to reduce the Federal deficit, reorganize the government, etc. It just seems that politically the single worst thing we could do would be to appear to be ignoring the man and the idea he represents.

C

March 16, 1979

EYES ONLY

TO: PRESIDENT CARTER AND MRS. CARTER  
FROM: HAMILTON JORDAN *HJ.*

After meeting with Phil Wise, Gretchen Poston, Kit Dobelle, Jerry Rafshoon, Frank Moore and representatives of the NSC and the State Department, we have the following general thoughts and recommendations:

Time

At present, it looks as if the Knesset debate will take place no sooner than the 20th of March which is Tuesday of next week. If you assume that the debate will last for only two days, we will be late in the week with the religious holidays preventing travel to the States in time

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for a signing ceremony Thursday or Friday. For that reason, we would look to the first part of the next week for the arrival of Begin and Sadat and the signing ceremony. We should tentatively plan for their arrival either Sunday or Monday, the ceremony the following day and their departure from Washington the third day (or at least the end of your official involvement in their activities). Phil Wise will give you a more specific schedule for your review and approval. Do you generally approve of this tentative schedule?

\_\_\_\_\_ Approve

\_\_\_\_\_ Disapprove

\_\_\_\_\_ Other

#### Signing Ceremony

We all agree that the signing ceremony should take place at either the State Department or the White House, and both Jerry Rafshoon and Jody think it should be done in prime time. Gretchen initially argued for the ceremony

to be held in the Rotunda of the Capitol, but we argued that that was inappropriate as it was an agreement that was mediated and negotiated by you representing the Executive Branch of our government and that - as a practical matter - anything done in the Capitol was controlled by the Congress meaning quite simply that we would not be able to determine who got tickets, etc.

Jerry Rafshoon, Gretchen and Kit Dobelle argue strongly for a signing ceremony in the East Wing followed by a very large dinner on the South Lawn under a huge tent. See Gretchen's attached memo and the photo album that shows how this could be done. The tent could accommodate about 1200 people and would tolerate any weather conditions. They argue that logistically it would be better to have everything at one place instead of having to move the entire group and operation from one place to another. Using the tent, Jerry Rafshoon argues that this would be more unique than a Kennedy Center event and that we could still have entertainment that would be used by the networks and public broadcasting.

I posed the question about the "candlelight ceremony" which appeals to us all as a way to involve the public in an unusual and meaningful way. We decided that one possibility would be that after the signing ceremony and before the dinner commenced that the President, Begin and Sadat would get in a car together and ride down the Elipse <sup>(OR TO LINCOLN MEMORIAL)</sup> for a candlelight ceremony. They could either have a very brief and simple ceremony there or they could simply motor along a publicized route which could be lined with persons holding candles. Using the DNC, White House personnel, Congressional staffers, etc., there is no doubt that we could raise a substantial crowd.

So, to summarize, we jointly recommend a signing ceremony in the East Wing followed by some public event on the Elipse followed by the dinner on the South Lawn. We would like to have your reaction to this idea.

#### Collateral Events

You will obviously want to meet with Begin and Sadat sometimes earlier in the day. You might have them and their wives for lunch together and Cy could simultaneously

host a luncheon for the three Cabinets

Frank Moore reports that the Congress will want some piece of the action and some way to honor Begin, Sadat and you. Possibly the morning after the ceremony, you could accompany them to the Hill to address a joint session. This is a decision that will have to be made jointly with the Congressional leadership. As we will expect the Congress to support the commitments you made in the negotiations, such a visit will be helpful. Also, by having a Congressional event, it will allow us to get by without inviting all 535 members to the signing ceremony and dinner. Frank thinks that if we have a joint appearance at the Congress, he will only need a couple of hundred invitations to the events, which will allow us to invite more of our political friends.

We would appreciate your general reactions to these tentative suggestions.

THE WHITE HOUSE

WASHINGTON

March 15, 1979

MEMORANDUM TO: THE PRESIDENT AND MRS. CARTER  
FROM: GRETCHEN POSTON *Gp*  
SUBJECT: A CELEBRATION OF PEACE AT THE WHITE HOUSE

A tent set-up on the South Lawn can be provided for the Celebration (to accommodate 1300 guests) at a seated dinner. Within this facility a stage, press area and serving spaces can be included.

The tent size available measures 100' x 180'.

Lighting and heating presents no problem in the tent.

We are proposing a seated dinner for 1300 guests rather than a large reception for 1500 to 1800 guests standing. It would be difficult to have a focal point for the three principals, their toasts, or entertainment with guests standing.

Irregardless of whether or not the Celebration is a buffet or seated dinner, tables and chairs have to be set up in the tent. Bars and food stations do not require much of a differential in cost if guests are seated or standing. No real cost savings are achieved.

A memento similar to the one Set Monjian did for the Inaugural could be a possibility at each person's place. Remarks of the three principals and the program could be included.

The fireworks man (from the Congressional Promenade) has called to offer fireworks which could begin at the moment of signing and continue long enough for the participants in the ceremony to view them from the adjoining balcony.

Included is a book of photographs of various types of tents. On the fourth page, a photograph of a tent set - up on the South Lawn is shown. It was for the dinner for the P. O. W.'s.

cc: Hamilton Jordan  
Kit Dobbelle

THE WHITE HOUSE

WASHINGTON

March 16, 1979

MEMORANDUM TO: HAMILTON JORDAN

FROM: KIT DOBELLE  
JERRY RAFSHOON 

SUBJECT: Location of Ceremony

We believe that the Treaty should be signed in the East Room of the White House and broadcast on a large screen to the South Lawn tent for the following reasons:

1. The President is personally identified with these treaties and they should be signed at the White House.
2. While there is little reason for a State Department signing, there is a certain symmetry in signing the Treaty in the same room as the Camp David accords.
3. More protocol problems are created by trying to pick the 700-800 most deserving guests than by limiting the ceremony to the official parties and Congressional leadership and inviting all others (2000 or so) to the closed circuit viewing. Everyone is "invited to the White House" for the signing.
4. It is logistically easier since there is no travel for the principles and no shuttling of guests.

Please let either one of us have your views today so that a decision can be made and preparations begun.

MEMORANDUM

THE WHITE HOUSE  
WASHINGTON

March 16, 1979

TO: JERRY RAFSHOON  
FROM: GRETCHEN POSTON *GP*  
SUBJECT: SIGNING CEREMONY AND DINNER

Kit Dobelle just called with regard to your conversation and thoughts on using the East Room for the Signing Ceremony, with dinner guests included in the ceremony via large viewing screens set up in the tent.

I think it's a great idea for two reasons:

1. It would keep everything in the White House
2. You would not have the problem of who to include or exclude from the ceremony itself - only officials would attend the actual ceremony

All guests invited would feel included in the ceremony itself and because of the size, it would be a problem of whom to exclude.

Everything would seem to flow so well - from the signing to the fireworks, and then the three principals arriving in the tent immediately following the signing.

*cc: Kit Dobelle  
Hamilton Jordan ✓*

THE WHITE HOUSE  
WASHINGTON

March 20, 1979

MR. PRESIDENT:

Attached are requests from NSC for your involvement with foreign travel or invitations to foreign visitors from you. To summarize these requests:

*3615 -  
Get with  
Plan & Phil -  
Try to reduce  
this list  
J*

- 1) Official visit by Japanese Prime Minister Ohira on May 1 or 2;
- 2) Working lunch with Panamanian President Royo on May 10;
- 3) Attendance at Economic Summit in Tokyo at the end of June preceded by a two-day state visit to Japan followed by a one-day visit to Korea;
- 4) State visit by UAE President Zayid in July;
- 5) Official visit by Polish First Secretary Gierek during the fall or winter;
- 6) State visit by President Pertini of Italy in 1980 to be announced by April 3;

In addition, you have already approved and have outstanding:

- 1) Indian Foreign Minister Vajpayee on April 24;
- 2) King Hussein of Jordan tentatively scheduled May 15-16;
- 3) Prime Minister Jack Lynch of Ireland scheduled during the second half of this year;
- 4) SALT Summit with Brezhnev;
- 5) Crown Prince Fahd visit to be rescheduled this year;
- 6) President Lopez Portillo of Mexico for a visit this year.
- 7) *Helmut Schmidt of West Germany on June 6*

I am sure this list will continue to grow. I am very concerned that you strengthen your domestic image during the next few months as you head into late 1979 and early 1980. Given this heavy international schedule, it will be hard to shape this perception.

I feel you need to minimize your visible international interactions for the rest of the year by having the Vice President or others substitute for you or just saying no to some requests.

PHIL  
*PRR*

THE WHITE HOUSE  
WASHINGTON

MR. PRESIDENT-

THEY ARE LOOKING AT  
FIRST TWO WEEKS OF MAY  
FOR ITALIAN SUMMIT.

I WOULD STRONGLY RECOMMEND  
LAST TWO WEEKS IN JUNE.  
THERE IS NO WAY TO TELL  
WHERE WE WILL BE MID-MAY  
IN THE NOMINATION PROCESS.

N.J.

Ham-  
Talk to  
H. Owen  
J

DATE	CAUCUS/CONVENTION	PR PRIAMRY	LOOPHOLE
1/21	IOWA (50)		
1/29			
2/5			
2/12		new hampshire 1 (19)	
2/17		puerto rico 2 (26)	
2/19			
2/26	MINNESOTA (75)	New Hampshire	
3/4		massachusetts 3 (111)	
		vermont bc 4	
3/11	HAWAII (18)	FLORIDA (100)	
	OKLAHOMA (42)	GEORGIA (63)	
	WASHINGTON (58)	ALABAMA (45)	
	wisconsin 5 (75)		
	maine 6(22)		
	mississippi 7(32)		
	wyoming 8 (11)		
3/15	SOUTH CAROLINA (37)	puerto Rico	
	VIRGINIA (64)		
3/18			ILLINOIS (179)
3/25		CONNECTICUT (54)	
4/1		KANSAS (37)	
4/8		wisconsin bc	
4/12	ARIZONA (29)		
4/15			
4/17	IDAHO (17)		
4/19	VERMONT 9 (12)		
4/22	MISSOURI (77)	PENNSYLVANIA (185)	
4/26	michigan 10 (141)		
4/29			new york 11(28)
5/3	texas 12 (152)	LOUISIANA (51)	
5/5	COLORADO 13 (40)		
5/6		DC (19)	
		INDIANA (80)	
		NORTH CAROLINA (69)	
		TENNESSEE (55)	
5/13		MARYLAND (59)	
		NEBRASKA (22)	
5/19	UTAH (20)		
5/24	DELAWARE (13)		
5/27		ARKANSAS (41)	
		KENTUCKY (50)	
		NEVADA (12)	
		OREGON (39)	
		idaho bc	
6/3		CALIFORNIA (306)	WEST VIRGINIA
		OHIO (161)	
		NEW JERSEY (113)	
		RHODE ISLAND (23)	
		SOUTH DAKOTA (19)	
		NEW MEXICO (20)	
		montana bc	
6/10		north dakota 14 (14)	

UPPER CASE = Date and system not likely to change.

lower case = Date and system may change.

( ) = Number of delegate votes.

April 11, 1979

EYES ONLY/NO COPIES

TO: PRESIDENT CARTER

FROM: HAMILTON JORDAN 419

Phil Wise, Tim Kraft, the respective schedulers for both the First Lady and the Vice-President will be submitting to you very soon an overview schedule for the balance of 1979. It will focus on the states that you need to visit and will allocate states and certain types of events to yourself, the First Lady and the Vice-President.

However, Zbig's memo here prompted me to point out to you our tentative thinking about several things.

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First, December of this year will be dead for all practical purposes. This means that if you are to formally announce toward the end of 1979, it would have to be in either October or November. Although our plans are to get you around the country in the next six months as a non-candidate, there will be certain states that you will need to visit in 1979 in an active campaign posture. In addition, to raise the bulk of our campaign monies in 1979, we will need to have toward the end of the year several big functions that will feature you. We will not be able to meet our financial goals without two or three events that feature you.

~~Not~~  
~~Not~~ knowing what will happen within the party, Phil and I agree that we should keep the last few months of the year and the first few months of 1980 relatively free of timeconsuming foreign policy events. For that reason, we have recommended advancing several events into the summer or early fall and have recommended that you postpone a few for several months. This is the thrust of our recommendations.