December 31, 1979

MEMORANDUM FOR: THE PRESIDENT
FROM: Victor H. Palmieri

On December 27 I was sworn in as Ambassador-at-Large and United States Coordinator for Refugee Affairs by Chief Judge Robert Peckham of the Court of Appeals for the Ninth Circuit in San Francisco. The Senate had confirmed the appointment on December 19 after a hearing by the Foreign Relations Committee on December 18.

Accordingly, on this date I have assumed responsibility from Matt Nimetz, who has been serving as Acting Coordinator.

I will depart on January 2 for an inspection tour of relief operations in Thailand and refugee programs elsewhere in Southeast Asia, returning to Washington on or about January 21. In my absence, Deputy Coordinator George Barbis will be in charge.

cc: Mrs. Carter
    Mr. Stuart Eizenstat
    Mr. Jack Watson
    Mr. Arnie Miller
    Dr. Zbigniew Brzezinski
    Ambassador Henry Owen
Name of Correspondent: Victor H. Palmieri

Subject: Informs the President that he will be departing on January 2 for an inspection tour of relief operations in Thailand and refugee programs elsewhere in Southeast Asia, and will be returning to Washington on or about January 21. Deputy Coordinator George Bush will be in charge during his absence.

ROUTE TO:

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<th>Originating Office, Your Last Name</th>
<th>Refer Action Type Code</th>
<th>Tracking Date YY/MM/DD</th>
<th>Type of Response Code</th>
<th>Completion Date YY/MM/DD</th>
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REFER TYPE: A - Agency               ACTION CODES: A - Appropriate Action
S - Staff                            I - Info Copy
C - Comments                         R - Direct Reply w/Copy
D - Draft Response                   S - For Signature
F - Fact Sheet                       X - Interim Response

DISPOSITION CODES: A - Acknowledged
B - Non-Special Referral
C - Completed
S - Suspended

Comments: Refer questions about the correspondence tracking system to Stephen Slade, ext. 2941.
**RECORDS MANAGEMENT ONLY**

**CLASSIFICATION SECTION**

No. of Additional Correspondents: ____

Prime Subject Code: **EO 002**

Secondary Subject Codes: **NO 016**

Individual Codes: **1 170**

**PRESIDENTIAL REPLY**

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**SIGNATURE CODES:**

- **CPn** - Presidential Correspondence
  - n - 1: James Earl Carter
  - n - 2: Jimmy Carter
  - n - 3: Jimmy
  - n - 4: JC
  - n - 5: J

- **CLn** - First Lady's Correspondence
  - n - 1: Rosalynn Carter
  - n - 2: Rosalynn
  - n - 3: R

- **CBn** - Presidential & First Lady's Correspondence
  - n - 1: Jimmy Carter - Rosalynn Carter
  - n - 2: Jimmy - Rosalynn

**MEDIA CODES:**

- B - Box/package
- C - Copy
- D - Official document
- G - Message
- H - Handcarried
- L - Letter
- M - Mailgram
- O - Memo
- P - Photo
- R - Report
- S - Sealed
- T - Telegram
- V - Telephone
- X - Miscellaneous
- Y - Study