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18  
RL

UNITED STATES COORDINATOR  
FOR REFUGEE AFFAIRS  
WASHINGTON, D.C. 20520

RL  
as need to  
submit to  
DTR

061975

December 31, 1979

MEMORANDUM FOR: THE PRESIDENT  
FROM: Victor H. Palmieri <sup>VHP</sup>

On December 27 I was sworn in as Ambassador-at-Large and United States Coordinator for Refugee Affairs by Chief Judge Robert Peckham of the Court of Appeals for the Ninth Circuit in San Francisco. The Senate had confirmed the appointment on December 19 after a hearing by the Foreign Relations Committee on December 18.

Accordingly, on this date I have assumed responsibility from Matt Nimetz, who has been serving as Acting Coordinator.

I will depart on January 2 for an inspection tour of relief operations in Thailand and refugee programs elsewhere in Southeast Asia, returning to Washington on or about January 21. In my absence, Deputy Coordinator George Barbis will be in charge.

cc: Mrs. Carter  
Mr. Stuart Eizenstat  
Mr. Jack Watson  
Mr. Arnie Miller  
Dr. Zbigniew Brzezinski  
Ambassador Henry Owen

# WHITE HOUSE CORRESPONDENCE TRACKING WORKSHEET

ID # 061975

O - OUTGOING  
 H - INTERNAL  
 I - INCOMING  
 Date Correspondence Received (YY/MM/DD) 80101102

Name of Correspondent: Victor H. Palmieri

MI Mail Report      User Codes: (A) \_\_\_\_\_ (B) \_\_\_\_\_ (C) \_\_\_\_\_

**Subject:** *informs the President that he will be departing on January 2 for an inspection tour of relief operations in Thailand and refugee programs elsewhere in Southeast Asia, and will be returning to Washington on or about January 21. Deputy Coordinator George Barber will be in charge during his absence.*

ROUTE TO:	ACTION	DISPOSITION
Originating Office, Your Last Name	Refer Action Type Code	Tracking Date YY/MM/DD
<u>EC Lind</u>	ORIGINATOR	80101103
<u>SS Hutcheson</u>	R SA	80101103
	Referral Note:	
	R	1 1
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	R	1 1
	Referral Note:	
	R	1 1
	Referral Note:	

**REFER TYPE:** A - Agency S - Staff      **ACTION CODES:** A - Appropriate Action C - Comments D - Draft Response F - Fact Sheet      I - Info Copy R - Direct Reply w/Copy S - For Signature X - Interim Response      **DISPOSITION CODES:** A - Acknowledged B - Non-Special Referral C - Completed S - Suspended

Comments: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

# RECORDS MANAGEMENT ONLY

## CLASSIFICATION SECTION

No. of Additional Correspondents: \_\_\_\_\_ Media: Z Individual Codes: 1170

Prime Subject Code: FO 002 Secondary Subject Codes: CO  
ND 016

## PRESIDENTIAL REPLY

<u>Code</u>	<u>Date</u>	<u>Comment</u>	<u>Form</u>
C	_____	Time: _____	P- _____
DSP	_____	Time: _____	Media: _____

### SIGNATURE CODES:

**CPn** - Presidential Correspondence  
n - 1 - James Earl Carter  
n - 2 - Jimmy Carter  
n - 3 - Jimmy  
n - 4 - JC  
n - 5 - J

**CLn** - First Lady's Correspondence  
n - 1 - Rosalynn Carter  
n - 2 - Rosalynn  
n - 3 - R

**CBn** - Presidential & First Lady's Correspondence  
n - 1 - Jimmy Carter - Rosalynn Carter  
n - 2 - Jimmy - Rosalynn

### MEDIA CODES:

**B** - Box/package  
**C** - Copy  
**D** - Official document  
**G** - Message  
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**L** - Letter  
**M** - Mailgram  
**O** - Memo  
**P** - Photo  
**R** - Report  
**S** - Sealed  
**T** - Telegram  
**V** - Telephone  
**X** - Miscellaneous  
**Y** - Study