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To See Complete Finding Aid:
http://www.jimmycarterlibrary.gov/library/findingaids/Staff_Secretary.pdf
December 10, 1980

To Dr. Kirby Godsey

Thank you for your offer proposing Mercer University as the site for the Presidential Library, along with an appointment as Distinguished University Professor.

I will certainly keep it in mind as the time for decision draws near, and I have asked my scheduling advisers to make a note of and respond to the Commencement activities you suggested.

I appreciate your interest as well as your kind words welcoming me back to Georgia. You have my thanks and my best wishes.

Sincerely,

JIMMY CARTER

Dr. R. Kirby Godsey
President
Mercer University
Macon, Georgia 31207

JC/jmc/em

cc: Phil Wise, with incoming
    : Fran Voorde, with incoming

WHcc: Mr. Sam Way, President
      / Planters Bank, Hawkinsville, Georgia 31036

NOTE to Files: "Dr." per telecon with Office of President, Mercer University

proposed site for library
President Jimmy Carter  
The White House  
Washington, D. C. 20013

Dear Mr. President:

I join other Georgians in expressing deep appreciation for your leadership and commitment to excellence in governing our nation and in providing world statesmanship. We welcome you home.

I write also to invite you to consider a special relationship with Mercer University. Your voice has been strong and consistent in the support of higher education, and your work has especially reflected that character of integrity and moral sensitivity which the University seeks to embody. My proposal and request is threefold:

1. We would like very much to be designated as the site for the Presidential Library. Mercer University presently has a College of Liberal Arts, both in Atlanta and in Macon, and at either site we are prepared to build a new facility that would be appropriate for the holdings and activities that would surround such a center of learning. The Liberal Arts College in Atlanta, known as Mercer University in Atlanta, is located on I-85 just inside the Perimeter Highway I-285.

2. We would like for you to consider serving as Distinguished University Professor. This chair would be the first appointment of a University Professor in the 150-year history of this institution. In this chair, periodic lectures may be presented to any of the Colleges of the University, including Liberal Arts, Law, Pharmacy or Medicine.

3. We would be greatly honored to extend to you an honorary doctorate from Mercer University at the June Commencement, 1981. We hold Commencement in Atlanta on Saturday, June 6, and in Macon on Sunday, June 7. We would be pleased for you to attend both or either of these Commencements, to charge the graduates, and to receive University honors.
President Jimmy Carter  
Page Two  
December 4, 1980

During the transition and the construction of permanent quarters, the University would be pleased to make space available at the Walter F. George School of Law in Macon. This space is immediately accessible to house and to catalogue your papers as well as to provide offices for you and your staff.

Mercer now stands among the most prominent Baptist universities in the nation. We enrolled this fall over 5,000 students in five colleges in two cities. Your association with Mercer would further underscore the University's commitment to excellence and leadership and would extend your clear and strong affirmation of our common Baptist heritage.

Thank you for receiving our proposals, and I would be happy to have an opportunity to greet you personally and discuss any details of these arrangements.

Sincerely yours,

R. Kirby Godsey  
President

bp
Susan Dough

Susan -- give

Please don't give this to the President until Sam way he's given him the letter ref to in my letter. I don't want to steal his thunder.

Thanks.

Ben

R. L. Steed
President Jimmy Carter
The White House
Washington, D. C. 20500

Dear Mr. President:

The purpose of this note is to encourage you to give serious consideration to the proposal set forth in Kirby Godsey's letter to you of December 4, 1980, which, I understand will be presented by our mutual friend, Sam Way.

President Godsey is very enthusiastic about each of the three proposals embodied in his letter and I am confident that his level of enthusiasm and commitment would insure that Mercer would do everything possible to insure the success of the Presidential Library.

The service as Distinguished University Professor would be a grand boost to Mercer in particular and to Baptist educational institutions in general and would also be the capstone to Mercer's long reputation for strong identification with outstanding public service - Tom Watson, Carl Vinson, Walter F. George, Griffin Bell, etc.

I know you are beseiged with invitations and opportunities at this point but hope that you will give serious consideration to Mercer's offers. They carry with them considerable enthusiasm and commitment.

With warm regards, I am

Yours sincerely,

Robert L. Steed

P. S. On the subject of Baptist education, I enclose a copy of a proposed column which I forwarded to Hal Gulliver for the Constitution. If it doesn't persuade you to accept Mercer's offer, it may convince you not to affiliate with Bob Jones University.
Enough, as they say, is enough. I have stood by silently while various "sophisticated" columnists, letter writers, public officials and even editors (they of little faith, acid pen and curled lip) have pummeled and pilloried Dr. Bob Jones III, President of the eponymous institution of enlightenment in Greenville, South Carolina, for daring to raise his voice in moral judgment against the decadent art at Atlanta's new midfield terminal. The attacks are vicious and unrelenting.

While the safer and more popular course for me would clearly be to avoid the raging controversy, or, worse still, cast my lot with the pack of jackals baying at the good Doctor's heels, my conscience demands that I speak out in his behalf.

Lest I be misunderstood I should hasten to say that in defending Dr. Jones, I do not intend to be drawn into the public clamor regarding the outrageous art at our new airport terminal. The officials in charge of selecting the works displayed there have callously and consistently ignored public taste. Early in the construction phase of the terminal I wrote them making specific suggestions as to art works which would reflect the level of local enlightenment in art appreciation. My first suggestion, which they rejected out of hand (whatever that means), was a towering reproduction of Gainsborough's "Pinky" dressed, of course, as a Delta stewardess. My second suggestion was that they feature a
hanging in the main terminal representing the local art style widely known as "Marietta Modern". Their snippish response was that it would be virtually impossible to find a chenille bedspread that big.

But back to my word in behalf of Dr. Jones. My credentials as counsel for the defendant could hardly be more impressive. They are grounded on overwhelming empathy which springs from what I suspect to be common environments in terms of upbringing and education. I imagine we both are victims of the sexually repressed and pre-Playboy 1950's (my teenage colleagues and I would cheerfully have killed to lay our hands on back issues of National Geographic). We both received our undergraduate training in the cloistered halls of Baptist centers of learning and while my alma mater, Mercer, even then was to Bob Jones University what Harvard is to Massey Business School, the similarities are strong and abundant. One has to have endured such an educational environment to appreciate where, as they say in the newly emerging and staggeringly inarticulate vernacular, Bob Jones "is coming from".

Without ever having set foot on the Bob Jones campus, I can assure you from my Mercer experience that after four years in such an environment a healthy male would be titillated at the sight of dress shields.
In the mid-1950's public nudity was very much an issue at Mercer and co-eds could wear shorts to gym classes but while they were in public view they had to wear a raincoat lest their young bodies excite lascivious thought. (The advantage this gave to the Wesleyan students during the bathing suit portion of the Miss Macon Contest was inestimable.)

Stricter still was the rigid prohibition against dancing on campus; any such carnal activity was absolutely proscribed. While Editor of the student newspaper, I injected myself in the eye of that theological hurricane by suggesting that contrary to the prevailing view of the Georgia Baptist Convention, modern research indicated that the box step did not cause cancer. I noted further that dancing had been going on at the Wesleyan campus for some time with no noticeable increase in the crime rate in that quarter of the City. For this heretical presumptuousness I found myself once again number one on the prayer list maintained from week to week by the Mercer Ministerial Association and the subject of impromptu suckback sermons by budding Ernest Angleys along the following lines:

"Oh, yes, you fraternity boys, you smoke those filtertip cigarettes, you go out to Wesleyan College and date those Methodists, dance with them, even kiss them — on the mouth — where they eat! Well, one of
these mornings you're gonna wake up around a big campfire and smell something burning, and brother it's gonna be you!"

The point of this autobiographical indulgence is that we should not stand in judgment of Dr. Jones unless we have walked in his shoes. He is not simply speaking out against public displays of nudity. I suspect from my own background that he is genuinely concerned that public nudity will lead to other vices; specifically, mixed dancing. And, as anyone educated at a Baptist college will tell you, it is well known that mixed dancing ultimately leads to that pernicious activity known in the Good Book as "begetting". We've simply got to draw the line somewhere and Brother Jones opted for an airport Armageddon.

In conclusion, I urge patience and understanding for Dr. Jones. I urge the public officials at the Atlanta airport to turn the other cheek — figuratively, of course, and I urge each gentle reader who supports the good Doctor to send him a word of greeting and encouragement (Dr. Bob Jones III, South Carolina State Home for the Easily Aroused, Greenville, South Carolina 29304) and to send up a prayer for his detractors when turning in at night. In that connection, please remember to get into your Dr. Dentons before doing so; I don't think God hears the prayers of naked people either.
December 10, 1980

To Dr. Joe Pettit

I want to add a word of personal thanks to you for your kind offer regarding an appointment and use of office space at Georgia Tech. Your thoughtfulness means much to me, and I am pleased to send you my best wishes.

Sincerely,

JIMMY

Dr. J. M. Pettit
President
Georgia Institute of Technology
Atlanta, Georgia 30332

JC/jmc/em

cc: Phil Wise

NOTE to Files: Per Who's Who, Ph.D. (Stanford); Joseph May
December 9, 1980

Dear President Pettit:

The President has received your generous letter of December 3. Your kind offers at Georgia Tech mean much to him.

President Carter is beginning to review a number of options available to him as he returns to Georgia. Your invitation of an appointment as Visiting Professor of Public Affairs as well as offer of office space, are being closely considered. As decisions are made, I will keep you informed.

Tech has always been special to the President and these opportunities only reinforce those feelings.

Sincerely,

Phillip J. Wise, Jr.
Appointments Secretary
to the President

President J. M. Pettit
Georgia Institute of Technology
Atlanta, Georgia 30332
THE WHITE HOUSE
WASHINGTON

12/5/80

Fran Voorde --

Suggest sending to Phil Wise for ack over his signature, as he did with Pres. Laney of Emory.

Also, pls see info copy attached of President's letter to Woodruff.

Thanks--Susan Clough
December 3, 1980

President Jimmy Carter
The White House
Washington, D. C. 20500

Dear Mr. President:

It is with great pleasure that I am able to extend to you an invitation to consider an appointment as Visiting Professor of Public Affairs at the Georgia Institute of Technology following the completion of your term as President of the United States.

This offer has the concurrence of the Georgia Tech faculty and of the Chancellor of the University System of Georgia. As with all faculty appointments, it would be subject to formal approval by the Board of Regents.

The appointment would not carry salary but would provide many of the other benefits of faculty status in a University System Institution.

In particular—and in addition—I would like to offer some working space on the campus where you might work on your papers. You would have convenient access to helpful faculty colleagues in the library, in history, political science, information and computer science, etc. The top (seventh) floor of the library has a splendid room—the Ferst Room—with large windows looking out on a view to the north. It has furnishings from the Palm Beach home of the Monie Ferst Family and would serve well as an office. On the south side is a large work and storage room (no view). Two elevators serve the building. A special key is required to reach the seventh floor.

We realize that there will be a permanent home for the Carter Library. We hope it will be in Atlanta. But for immediate work on your papers, we hope you will consider favorably your pre-Navy alma mater, Georgia Tech.
Incidentally--but importantly--we would want you to participate with students as well as faculty in various seminars at your convenience.

I shall await your response with keen anticipation.

Sincerely,

J. M. Pettit
President

JMP:bf
December 10, 1980

To Charlie Smith

Thank you for your message. It's good to have friends like you, and I look forward to seeing you in Georgia.

With warm best wishes,

Sincerely,

JIMMY

Mr. C. O. Smith, Jr.
Post Office Box 490
Moultrie, Georgia 31768

JC/jmc/em

WHcc: Mr. Sam Way
President
Planters Bank
Hawkinsville, GA 31036

33 PC
DATE: 12/10

TO: Susan Lough

Do you think it is safe to send Mr. Wray a cc of J.C. letter to Charlie Smith?

I ask this in view of the doubt you expressed regarding who gave the Smith letter to the President.

FROM: Joyce Mitchell Cook
Assistant to the Director--Issues
Presidential Correspondence
Room 90, Ext. 6545
Dear Mr. President,

I want to take this opportunity to tell you how proud I am of you, how grateful I am for all you have done for the nation, and for the Christian faith.

If there is ever any way I can be of further service to you, it will be a pleasure to do so, and I would count it a great privilege.

I look forward to seeing you in Georgia.

With great love,

Charlie
PHOTO OPPORTUNITY WITH J. C. TURNER,
PRESIDENT, OPERATING ENGINEERS

Wednesday, December 10, 1980
10:30 AM (3 minutes)
The Oval Office

From: Landon Butler

I. PURPOSE

To greet and take a photo of J. C. Turner, President of the Operating Engineers International Union and his wife, Mary.

II. BACKGROUND, PARTICIPANTS, AND PRESS PLAN

A. Background: The 420,000 members of the Operating Engineers include construction workers, heavy equipment operators, coal miners, and heating and air conditioning operators. The OE has members in all 50 states.

The OE are strong supporters of OSHA and Davis Bacon, are in favor of a strong national defense, endorsed your response to the Soviet aggression in Afghanistan, and believe construction of the MX missile would create about 20,000 new jobs. J. C. Turner is particularly interested in the Westway project.

J. C. Turner flew to Iowa prior to the Iowa caucus to endorse you and has been a strong and generous supporter. Turner serves on the Democratic National Committee as an at-large member and is very interested in the selection of a new Party chairman and rebuilding the party.

B. Press Plan: White House photographer

C. Participants: J. C. Turner, Mary Turner, Landon Butler, Bernie Aronson
III. TALKING POINTS

--Jay, it's good to see you. It's a pleasure to meet your wife, Mary.

--I'll always be grateful for your support. It meant a lot to me when you flew out to Iowa to endorse and I appreciate all your help and support over the years.

--We have a lot to be proud of--in energy, in the Camp David Accords, in protecting Davis Bacon and OSHA.

--I hope that you'll continue to be a leader, not only in the labor movement, but in the Democratic Party. Our Party needs your help and support to rebuild.

--I hope you and I can stay in touch. I really value your friendship.
MEETING WITH SENATOR JENNINGS RANDOLPH AND THE FOREST QUEEN

Wednesday, December 10, 1980
10:35 a.m. (3 minutes)
The Oval Office

From: Frank Moore

I. PURPOSE

To be photographed with Senator Randolph (D-WVA) and the West Virginia Forest Festival Queen

II. BACKGROUND, PARTICIPANTS AND PRESS PLAN

Background: The 44th Mountain State Forest Festival Queen, Jan Middlekauff, was crowned on October 3, 1980, during a week of festivities which attracted thousands from several surrounding states. You attended the 1978 Forest Festival. Miss Middlekauff is from Berkeley Springs, West Virginia and will be accompanied by her parents and other Festival officials.

Participants: The President, Senator Randolph, Jan Rosalie Middlekauff, Mr. and Mrs. Clarence Middlekauff, Gary Schoonover, Carolyn Sue Queen

Press Plan: White House photographer

III. TALKING POINTS

1. Frank Moore has told me about your wife's (Mary) declining health and I want you to know that she is in Rosalyn's and my prayers. (for Senator Randolph)

2. General courtesies.
I. Purpose

To thank Mariwyn Heath for the volunteer time she has contributed to Sarah Weddington's office and the White House regarding the ERA.

II. Background, Participants, Press

- Background.

Mariwyn Heath has worked for the National Federation of Business and Professional Women for several years. She works full-time for passage of the ERA. For the past 1½ year B&PW has loaned her to me to work on the ERA. She has been a wonderful worker for us and has been instrumental in giving us the best information about ERA activities in the states, in helping to arrange meetings, and in helping to put on the summer ERA fundraiser.

Although she is a Republican "by background", she is a Carter supporter and voted for you.

- Participants.

The President, Mariwyn Heath, Sarah Weddington

- Press.

None. Photo op only

III. Talking Points

- Thanks for the special work you have done on ERA for so long.

- Thanks for the time you have contributed to our work for the ERA.
MEMORANDUM FOR THE PRESIDENT

FROM: Frank Press

SUBJECT: Appreciation by the National Science Board

As you recall, the National Science Board is the Presidentially-appointed twenty-four member policy oversight body of the National Science Foundation. You have appointed sixteen of the current members. The attached letter expresses appreciation for your leadership in the Federal support of science and technology and industrial innovation.

I have drafted a reply to the Board's Chairman, Lew Branscomb, which is attached for your signature.

Attachments
To Lewis Branscomb

Thank you for your letter expressing appreciation, on behalf of the National Science Board, for the support I have given to our Nation's scientific and technological enterprise. I have long believed that a strong scientific and technological capacity is vital not only to our security but also to our long-term economic productivity, our energy supply, health and agriculture.

The National Science Board has played a critical role in advising government, universities and industries on our overall capability among the nations. In addition to making assessments of promising avenues for research, the Board has evaluated and promoted new ways to translate the knowledge of human inquiry into products and processes beneficial to the people of our country and the world at large.

I commend the Board for its emphasis on excellence in scientific inquiry—which is at the heart of our capability—and for its programs which encourage and assist minorities and women to enter the challenging fields of science and engineering. In this regard, you have enhanced the spirit of democracy, which, like science and engineering, fosters individual freedom as well as cooperation.

You and the members of the Board have my appreciation and my best wishes for every continued success in the years ahead.

Sincerely,

[Signature]

Dr. Lewis M. Branscomb
Chairman
National Science Board
Washington, DC 20550
FRANK MOORE

The attached was returned in the President's outbox today and is forwarded to you for your information.

Rick Hutcheson
You should call Congressman Foley and congratulate him on his appointment as Majority Whip.
MR. PRESIDENT:

CRONKITE IS NOT HERE FOR A STORY. HE JUST WANTED TO COME BY AND PAY HIS RESPECTS. AS YOU KNOW, HE WILL BE OUT OF A JOB SOON TOO. YOU MIGHT WANT TO TALK TO HIM ABOUT HOW HE PLANS TO SPEND HIS TIME. I KNOW HE IS AN AVID SAILOR, BUT NOT MUCH ABOUT HIS OTHER HOBBIES. HE IS A VERY DECENT AND THOUGHTFUL FELLOW AND ALSO AMAZINGLY DOWN TO EARTH. HE IS THE SORT OF PERSON YOU MIGHT WANT TO SPEND SOME TIME WITH OFF AND ON AFTER THE 20TH.

IF YOU HAVE SOMETHING YOU WANT TO PASS ALONG TO HIM ON ANY SUBJECT THAT HE CAN USE, EITHER ATTRIBUTED OR NOT ATTRIBUTED TO YOU, I AM SURE HE WOULD BE GLAD TO GET IT. BUT THAT IS NOT WHY HE IS HERE, AND HE HAS NEVER MENTIONED THAT HE WAS LOOKING FOR ANYTHING LIKE THAT OUT OF THIS VISIT.

I WOULD SUGGEST THAT YOU JUST SIT DOWN AND TALK TO HIM FOR A WHILE. YOU MIGHT WANT TO ASK HIS THOUGHTS ON WHAT YOU INCLUDE IN YOUR FAREWELL ADDRESS. HE MIGHT HAVE SOME INTERESTING THOUGHTS. WHAT EVER YOU TELL HIM ABOUT HOW YOU FEEL, WHAT YOU ARE THINKING, ETC. WILL BE PASSED AROUND DINNER PARTIES HERE AND AND NEW YORK. YOU CAN CERTAINLY MAKE SURE HE LEAVES WITH THE CLEAR UNDERSTANDING THAT YOU ARE NOT SITTING AROUND IN A BLUE FUNK.

YOU CAN MAKE THE VISIT AS LONG OR AS SHORT AS YOU WISH. I WOULD SUGGEST ABOUT 15 MINUTES OR SO. I DO NOT THINK I SHOULD SIT IN UNLESS YOU PARTICULARLY WANT ME TO.

JLP
Year in Review:

Economy Occupies 1980 Session

Adjournment Snarl  
(3479)

Budget Reconciliation  
(3487)
The attached was returned in the President's outbox today and is forwarded to you for appropriate handling.

Rick Hutcheson
MEMORANDUM FOR THE PRESIDENT

FROM: JACK WATSON
ANNE WEXLER
AL MCDONALD

SUBJECT: White House Staff

With the thank you program for non-White House Administration officials and outside supporters (both substantive and campaign) well organized, we have turned our attention to making sure that those who have served you most directly -- the White House staff -- are properly recognized.

The purpose of this memorandum is to obtain your approval for two additional items which we recommend for the White House Staff.

Present Program

Through the previously approved "thank you program", each White House staff member now receives the following:

-- The large print on which is printed an appropriate inscription and Mrs. Carter's and your signature. This is the same print as is being sent to all of the political appointees.

-- A Christmas Party.

-- A group photograph of each office staff with you. Anne has sent a memorandum requesting that Phil schedule these and Al and Jack have endorsed it. We should do these as soon as possible while the weather is good and before too many people leave.

Also, the Senior Staff and the Deputies to the Senior Staff have been invited to dinner on December 15, and the Senior Staff members will be included in one or more of the social events which you have approved for January.
New Recommendations

In addition, we recommend that you approve the following for the White House Staff.

1. Individualized letters to the professional staff who are not Presidential appointees -- Domestic Policy, National Security Public Liaison, Staff Secretary, Advance, Press, Congressional Liaison, etc. -- which would recognize each person's specific area of work. We have discussed this with Susan as a way of particularly recognizing about 200 people who worked with you on the major substantive issues or worked long hours as personal support staff -- e.g. the Staff Secretaries office. The White House Personnel office is preparing individualized letters of thanks to respond to all Presidential appointees (White House and agency) submitting letters of resignation to you.

   Approve [ ]
   Disapprove [ ]

2. Commissions for executive level Presidential appointees at the White House, Certificates of Appointment for the remainder of the professional White House Staff and Certificates of Service for the remainder of the White House Staff. No group has worked harder on a more sustained basis with greater dedication and loyalty than the members of the White House Staff. While their counterpart Presidential appointees in the agencies and even at OMB have received commissions certifying appointment by you, for a variety of reasons the members of the White House have not.

Since the beginning of the country Presidents have granted commissions to those appointed by them under their commission powers in the Constitution. At the White House, commissions and other certificates have traditionally been given to Presidential appointees and to some others serving on the White House Staff.

We believe each member of the White House Staff should receive some form of official recognition. However, we also believe that official commissions should be limited to those at the White House who as Presidential appointees would have received them if they worked in a federal agency and that the remainder of the White House Staff should receive Certificates of Appointment or Certificates of Service as discussed below. A sample of each is attached.
Therefore, we recommend:

(a) Issuing Commissions to those who, if they were in a non-White House position in this Administration, already would have received commissions. This would cover about 50 members of the White House Staff who are executive level Presidential Appointees -- to wit, the Assistants to the President, the Special Assistants to the President and the Deputy Assistants to the President, including a few persons holding those positions, but not technically having executive level designations. Commissions are signed by the Secretary of State and you, carry the Great Seal of the United States and are formally enrolled at the State Department.

(b) Issuing Certificates of Appointment to the remaining professional members of the White House Staff. These Certificates of Appointment signed by you and Jack Watson would cover approximately 200 additional White House Staff members. The Certificates have been used in past Administration and are very elegant and comparable to the Commissions. While they do not have the Great Seal of the United States and are not formally enrolled, they would contain Presidential seals.

(c) Issuing Certificates of Service to the remainder of the White House Staff. These certificates would recognize service on the White House Staff and would be signed by you and Jack Watson.

Approve ______________

Disapprove ____________

For your information we have attached a chart showing the activities and gifts involving each of the categories of White House Staff members.
1. ALL WHITE HOUSE STAFF EXCEPT SENIOR STAFF AND DEPUTIES  
Large prints with signatures printed on them  
Christmas Party  
Office group photo with President  
Certificates of Appointment or Certificates of Service  
Individualized letter for professional staff.

2. DEPUTY ASSISTANTS TO THE PRESIDENT  
Large prints with signatures printed on them  
Christmas Party  
Office group photo with President  
December 15 dinner  
Commissions  
Individualized letters upon resignation

3. SENIOR STAFF  
Special gifts or prints as you might decide (e.g., the personalized books from Set Momjiam and/or the individually signed large prints)  
December 15 dinner  
Christmas Party  
Office group photo with President  
January social events  
Commissions  
Individualized letters upon resignation
THE WHITE HOUSE
WASHINGTON
12/10/80

FRANK MOORE
PHIL WISE
FRAN VOORDE

The attached was returned in the President's outbox today and is forwarded to you for your information.

Rick Hutcheson
You should call Rep. Jones to congratulate him on his election today as House Budget Committee Chairman. He defeated Congressman Obey and Simon on the third ballot.

Would like to visit before 1/20
THE WHITE HOUSE
WASHINGTON

12/10/80

FRANK MOORE

The attached was returned in the President's outbox today and is forwarded to you for your information.

Rick Hutcheson
NAME  Rep. Geraldine Ferraro  
TITLE  
D-N.Y.  
CITY/STATE  
Phone Number--Home (___)  
Work (___) 225-3965  
Other (___)  
INFORMATION (Continued on back if necessary)
Congresswoman Ferraro has been elected Secretary of the Caucus, and in that capacity she was also named to the Steering and Policy Committee. You should call and congratulate her on her victory.

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NOTES: (Date of Call 12-10)  
Will also be very active in DNC and other national fora.
Rep. Long was elected Caucus Chairman by a vote of 146-53 over Charlie Rose. You should call and congratulate him on his victory.

Proud of size of victory & Coalition he put together
Congressman Alexander has been appointed Chief Deputy Whip. He is replacing Rep. Rostenkowski who will chair the Ways and Means Committee. You should call Rep. Alexander to congratulate him on this appointment.

NOTES: (Date of Call 12-10)
EYES ONLY

MEMORANDUM FOR THE PRESIDENT

FROM: Stephen M. Goldfeld

Subject: Business Plans for Capital Spending (for release Wednesday, December 10).

The latest Department of Commerce survey of business plans for capital spending provides a bit of good news. The data, collected from firms in late October and early November, show that businesses plan to increase their investment spending by 9.8 percent over the first two quarters of 1981. Actual spending in the third quarter of 1980 came in somewhat stronger than business plans reported three months ago. While the latest survey was taken before the most recent runup in interest rates, the data are nevertheless encouraging.

Weekly Initial Claims For Unemployment Insurance

The weekly data on initial unemployment claims continue the steady downward trend of recent months. In the latest week, the level of initial claims is now back to the level reported at the beginning of 1980 -- just prior to the start of the recession.
To Leon Lynch

Rosalynn and I wish to express our deepest sorrow over the death of your mother. We hope the prayers and good wishes of your family and friends will console and comfort you in the days ahead.

Sincerely,

Mr. Leon Lynch
Vice President for Human Affairs
United Steelworkers of America
Five Gateway Center
Pittsburgh, Pennsylvania 15222