

**6/30/78 [1]**

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**WITHDRAWAL SHEET (PRESIDENTIAL LIBRARIES)**

FORM OF DOCUMENT	CORRESPONDENTS OR TITLE	DATE	RESTRICTION
List	National Youth Governors' Conference Attendees, 9 pp.	n.d.	C
Memo	Kraft to Carter, 3 pp.	6/29/78	C
Resume	Joseph H. Newman, 3 pp.	n.d.	C
Resume	Betty Ann Swezey, 1 page	n.d.	C

**FILE LOCATION**

Staff Office, Office of Staff Secretary Handwriting, File, 6/30/78

**RESTRICTION CODES**

- (A) Closed by applicable Executive Order governing access to national security information.
- (B) Closed by statute or by the agency which originated the document.
- (C) Closed in accordance with restrictions contained in the donor's deed of gift.

THE PRESIDENT'S SCHEDULE

Friday - June 30, 1978

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- 7:30  
(90 min.) Breakfast with Secretaries Cyrus Vance and Harold Brown, Dr. Zbigniew Brzezinski and Mr. Hamilton Jordan - The Cabinet Room.
- 9:00 Dr. Zbigniew Brzezinski - The Oval Office.
- 9:30  
(10 min.) Greet Participants in the 17th Annual National Governors Conference of the YMCA. (Mrs. Anne Wexler) - The Rose Garden.
- 9:45 Mr. Frank Moore - The Oval Office.
- 10:30 Mr. Jody Powell - The Oval Office.
- 11:00  
(20 min.) Mr. Charles Schultze - The Oval Office.
- 11:45  
(10 min.) The Honorable Dr. Helmut Kohl, Chairman, Christian Democratic Union/Christian Social Union, Federal Republic of Germany. (Dr. Zbigniew Brzezinski),  
The Oval Office.
- 1:00  
(30 min.) Meeting with Editors. (Mr. Jody Powell).  
The Cabinet Room.
- 1:45  
(10 min.) Meeting with Father Theodore Hesburgh, U.S. Ambassador to the U.N. Conference on Science and Technology. (Dr. Frank Press).  
The Oval Office.
- 2:15  
(10 min.) Mr. Nelson H. Cruikshank - The Oval Office.
- 3:05 Depart South Grounds via Motorcade en route the Pentagon.
- 3:15 Swearing-In of General David C. Jones as Chairman of the Joint Chiefs of Staff, General Lew Allen as Chief of Staff of the Air Force, and Admiral Thos. B. Hayward, Chief of Naval Operations.
- At conclusion of Swearing-In Ceremony, depart Pentagon Helopad via Helicopter en route Camp David.

YMCA Youth Gov's 4/30/78

1st off visit - former Gov  
3 branches - delineation  
Admin difficulty  
Energy - peace - Non Profit  
Rep 20,000 HS Students  
400 bills  
Future

Terry Hoffman - Albany

Early experience  
knowledge of  
Capital Pages Congress

Largest  
Early am classes  
Full work day  
Homework

All accepted @  
College

Valedictorian

Bill McMillan

A's - since 8<sup>th</sup> Gr

Salutatorian Chip  
Barber

Best wishes - Congrats

THE WHITE HOUSE  
WASHINGTON

June 30, 1978

Stu Eizenstat  
Bob Lipshutz

The attached was returned in the President's outbox today and is forwarded to you for your information. The signed original has been given to Bob Linder for appropriate handling.

Rick Hutcheson

cc: Bob Linder

THE WHITE HOUSE

WASHINGTON

MEMORANDUM FOR: THE PRESIDENT

FROM: BOB LIPSHUTZ *RSY*

SUBJECT: Executive Order on Cost of Living Allowance for Federal Employees

You have asked about the effect of signing the attached Executive Order. The annual cost will be \$10 to \$12 million, but this should only last a few years until the recommendations of the mandated Civil Service Commission study on the allowance program are implemented. It is anticipated that these study recommendations will result in a modification of the allowance program and a substantial savings to the government, possibly as much as \$75 million annually.

In terms of personnel, 4,000 to 5,000 employees in Alaska, Hawaii, Guam and other U.S. territories and possessions will be affected by this Executive Order.

Attached is the May 24 decision memorandum in which you approved signing the Executive Order. The memo describes the background and substance of the Order.

After your approval in the decision memorandum, Civil Service Commission Chairman Alan Campbell publicly announced that you had agreed to sign the Executive Order, and civil service news releases to this effect were carried by the press. As you know, the Order was unanimously supported by CSC, OMB, DOD, Stu and Frank.

Attachments

*Job -  
Due for so. How -  
effect ?  
J*

THE WHITE HOUSE  
WASHINGTON  
June 29, 1978

MEMORANDUM FOR: THE PRESIDENT  
FROM: BOB LIPSHUTZ  
STU EIZENSTAT *Stu*  
SUBJECT: Executive Order on Cost of Living Allowances for Federal Employees

Attached for your signature is an Executive Order that will implement your earlier approval of a joint recommendation by Chairman Campbell, Director McIntyre and the Domestic Policy Staff regarding the restoration of cost of living allowance rates to certain Federal employees, and a study of the allowance program.

The Executive Order language will restore allowance rate payments to retired military and the spouses of active duty and retired military personnel who have access to government housing and commissary/exchange facilities for reasons unassociated with their Federal civilian employment. In addition, based on your instructions in the decision memo, the allowance rate payments will be restored to employees who have access to the commissary/exchange or housing because of their Federal civilian employment, but who do not use them.

The Order also mandates that the Civil Service Commission conduct a study of the allowance program and recommend solutions to the severe problems that have been associated with it. A memorandum to Chairman Campbell concerning the study and the Executive Order is attached.

Attachments

OMB and Justice have cleared the E.O.

TWO SIGNATURES REQUESTED

THE WHITE HOUSE

WASHINGTON

MEMORANDUM FOR

THE CHAIRMAN OF THE CIVIL SERVICE COMMISSION

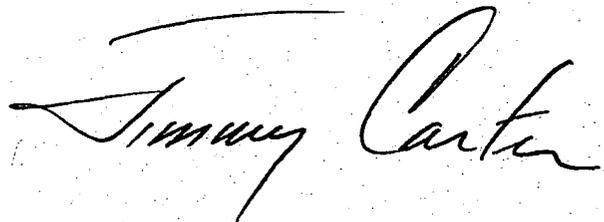
SUBJECT: Cost of Living Allowance Program for Federal Employees

The program which provides cost of living allowances for Federal civilian employees in Alaska, Hawaii, the Commonwealth of Puerto Rico and territories and possessions of the United States has been the focus of substantial attention in recent years.

Although the recent implementation of section 205(b)(2) of Executive Order 10,000, as amended, has been consistent with its intent, I am concerned about its impact on employees and also about the allowance program's relationship to other compensation programs and benefits. Reports such as the 1976 report by the Comptroller General, and disagreements regarding the manner in which allowances are determined have created a new awareness of fundamental problems with this method of compensation. Because of these factors, I am directing that you undertake a study of section 5941 of title 5, United States Code, and completely re-evaluate the program. Your recommendations as to its future should be completed so that they can be considered by me along with other proposals for reform of Federal compensation programs. They should be made, of course, in the context of the need for the Government to adequately meet its employment demands.

My concerns have also led me to conclude that the application of section 205(b)(2) to those employees affected by the recent CSC implementation of that section should be suspended temporarily until compensation program improvements based on the study are adopted.

The accompanying Executive Order provides for both the temporary suspension and the program study.

A handwritten signature in cursive script, reading "Jimmy Carter". The signature is written in dark ink and is positioned in the lower right quadrant of the page.

EXECUTIVE ORDER  
-----

ADJUSTMENT OF COST OF LIVING ALLOWANCES

By the authority vested in me as President of the United States of America by Section 5941 of Title 5 of the United States Code, and in order to authorize the temporary restoration of the cost of living allowance to certain employees, it is hereby ordered as follows:

1-1. Suspension of Applicable Requirements.

1-101. The requirement of Section 205(b)(2) of Executive Order No. 10000, as amended, that consideration be given to quarters or subsistence, commissary or other purchasing privileges, in determining cost of living allowance rates, is suspended except to the extent that such privileges are furnished as a result of Federal civilian employment.

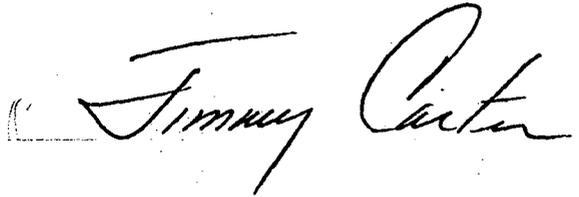
1-102. Quarters or subsistence, commissary or other purchasing privileges, shall not be taken into consideration in determining cost of living allowance rates of employees who are furnished such facilities as a result of Federal civilian employment but who do not use them.

1-2. Administrative Matters.

1-201. This Order shall take effect July 30, 1978 and shall operate prospectively.

1-202. The United States Civil Service Commission shall conduct a study of problems associated with the implementation of Section 5941 of Title 5 of the United States Code. The Commission's findings and recommendations for long-term solutions to problems

encountered with respect to the cost of living allowance and differential compensation authorized by that statute shall be submitted to the President.

A handwritten signature in cursive script, reading "Jimmy Carter". The signature is written in dark ink and is positioned to the right of the typed text.

THE WHITE HOUSE

, 1978

THE WHITE HOUSE  
WASHINGTON  
June 30, 1978

Stu Eizenstat  
Bob Lipshutz

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Rick Hutcheson

cc: Bob Linder

THE WHITE HOUSE

WASHINGTON

MEMORANDUM FOR: THE PRESIDENT  
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Attachments

THE WHITE HOUSE

WASHINGTON

June 29, 1978

*Joe  
Joe forgotten -  
effect?  
J*

MEMORANDUM FOR: THE PRESIDENT

FROM: BOB LIPSHUTZ *SL*  
STU EIZENSTAT

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THE CHAIRMAN OF THE CIVIL SERVICE COMMISSION

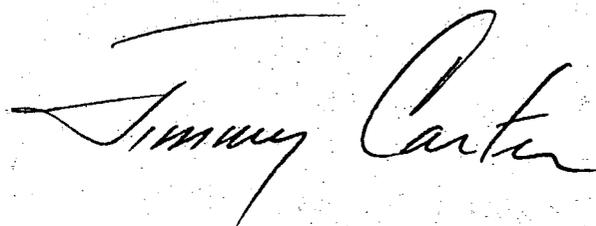
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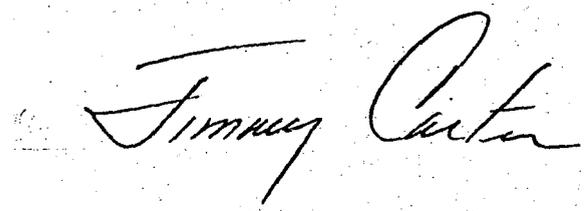
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1-201. This Order shall take effect July 30, 1978 and shall operate prospectively.

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encountered with respect to the cost of living allowance and differential compensation authorized by that statute shall be submitted to the President.

A handwritten signature in cursive script, reading "Jimmy Carter". The signature is written in dark ink and is positioned to the right of the typed text.

THE WHITE HOUSE

, 1978

THE WHITE HOUSE  
WASHINGTON

June 30, 1978

Tim Kraft  
Jim Gammill

The attached was returned in  
the President's outbox. It is  
forwarded to you for appropriate  
handling.

Rick Hutcheson

TRUCKEE, CARSON AND WALKER  
REIVERS AND LAKE TAHOE COMPACT,  
FEDERAL REPRESENTATIVE

THE WHITE HOUSE  
WASHINGTON

June 30, 1978

MEMORANDUM FOR THE PRESIDENT

FROM:

TIM KRAFT *TK*  
JIM GAMMILL *Jim G*

SUBJECT:

Truckee, Carson and Walker Rivers and  
Lake Tahoe Compact, Federal Representative

The Federal Government has one Representative to the negotiations for the Truckee, Carson and Walker Rivers and Lake Tahoe Compact. The negotiations will lead to the creation of a compact between the States of California and Nevada on the distribution and use of waters in Lake Tahoe and certain rivers.

Secretary Andrus recommends the appointment of John R. Little who is Regional Solicitor for the Department of the Interior in Denver. His involvement in the negotiations would give representation to the Administration's water policy.

RECOMMENDATION:

Approve of Secretary Andrus' suggestion and appoint John R. Little as the Federal Representative to the Truckee, Carson and Walker Rivers and Lake Tahoe Compact.

approve

disapprove

*J*



THE SECRETARY OF THE INTERIOR  
WASHINGTON

JUN 9 - 1978

The President  
The White House  
Washington, D. C. 20500

Dear Mr. President:

Mr. Robert H. Smith is now the Federal Representative to negotiations between the States of California and Nevada. These negotiations will lead to the creation of a compact on distribution and use of waters of Lake Tahoe and certain rivers in these states. Mr. Smith was appointed by President Ford on January 19, 1977 at the request of Senator Paul Laxault of Nevada. It is very important that Mr. Smith be replaced with a new Federal Representative who will be responsive to the water policy of this administration.

After careful consideration, the Department is pleased to recommend that John R. Little be appointed to this post. Mr. Little is presently Regional Solicitor in the Department's Denver Office. Mr. Little is an expert in water law matters, a capable negotiator and would do an excellent job in my opinion. Most important, he does not live in or have responsibility for matters in either the state of California or Nevada. Consequently, he will approach his responsibilities as a Federal Representative from a "neutral" position with regard to the two States. He will be able to work closely with department attorneys and other staff members who have followed the compact closely over the years.

If appointed, Mr. Little would remain as Regional Solicitor since the Federal Representative is not a full-time position.

I am enclosing a biographical sketch of Mr. Little. If I can be of any further assistance, please let me know.

Sincerely,

  
SECRETARY

cc: Honorable James McIntyre  
Office of Management and Budget

As Regional Solicitor Denver, John R. Little serves as the principal legal adviser to the Heads of all field installations of the various agencies and bureaus of the Department in a 9-state region (Montana, Wyoming, Colorado, Kansas, Missouri, Iowa, Nebraska, North and South Dakota), including Land Management; Reclamation; Heritage Conservation and Recreation; Indian Affairs; Mines; Fish and Wildlife; National Park Service; Geological Survey; Surface Mining; and the Office of the Secretary. In addition to the Regional Office staff in Denver, Little also supervises the work of attorneys in field offices in Billings, Montana; Kansas City, Missouri; and Aberdeen, South Dakota.

From 1969 until he was named Regional Solicitor in 1974, Little was an Assistant Regional Solicitor in the Denver Office. Little has had several articles published in various legal and technical publications. He has been a career employee with nearly 22 years of Government service.

The work done in the Denver Region encompasses a wide range of natural resource legal areas, including water, Reclamation, mining, resource management, land enforcement, wildlife protection, and Indian law, among others.

Born in Monte Vista, Colorado, Little holds B.A. and LL.B. degrees from the University of Colorado. He was admitted to the bar of the State of Colorado in 1956 and is also admitted to practice before various federal courts, including the United States Supreme Court. He is married to the former Joanne Bartelma, has three children and lives in Boulder, Colorado.

THE WHITE HOUSE  
WASHINGTON

June 30, 1978

Frank Moore  
Jim McIntyre  
Stu Eizenstat

The attached was returned in  
the President's outbox. It is  
forwarded to you for appropriate  
handling.

Rick Hutcheson

DETECTION OF PROBLEMS IN APPROPRIA-  
TIONS SUBCOMMITTEES

FOR STAFFING
FOR INFORMATION
✓ FROM PRESIDENT'S OUTBOX
LOG IN/TO PRESIDENT TODAY
IMMEDIATE TURNAROUND
NO DEADLINE
LAST DAY FOR ACTION -

ACTION  
FYI

ADMIN CONFID
CONFIDENTIAL
SECRET
EYES ONLY

VICE PRESIDENT
✓ EIZENSTAT
JORDAN
KRAFT
LIPSHUTZ
✓ MOORE
POWELL
WATSON
WEXLER
BRZEZINSKI
✓ MCINTYRE
SCHULTZE

ARAGON
BOURNE
BUTLER
H. CARTER
CLOUGH
COSTANZA
CRUIKSHANK
FALLOWS
FIRST LADY
GAMMILL
HARDEN
HUTCHESON
JAGODA
LINDER
MITCHELL
MOE
PETERSON
PETTIGREW
PRESS
RAFSHOON
SCHNEIDERS
VOORDE
WARREN
WISE

ADAMS
ANDRUS
BELL
BERGLAND
BLUMENTHAL
BROWN
CALIFANO
HARRIS
KREPS
MARSHALL
SCHLESINGER
STRAUSS
VANCE



EXECUTIVE OFFICE OF THE PRESIDENT

OFFICE OF MANAGEMENT AND BUDGET

WASHINGTON, D.C. 20503

JUN 28 1978

cc  
Jim  
Frank - Stu  
J

MEMORANDUM FOR THE PRESIDENT

FROM: James T. McIntyre, Jr. *Jim*

SUBJECT: Detection of Problems in Appropriations Subcommittees

In a recent marginal comment, you asked me "what procedure do we use in OMB to detect problems in appropriations subcommittees" since you felt you have been "getting the word too late."

In terms of obtaining the information, we rely on the following sources:

1. My OMB Congressional Relations staff has made a special effort over the past year to cultivate productive relationships with the key appropriations subcommittee staff in both Houses. The net result has been that most of the staff are willing to relay to OMB what will happen before subcommittee mark-ups take place (even when the mark-ups are planned to be closed) and are often willing to volunteer which agencies are perceived not to be supporting the budget in hearings, letters, and mark-ups. They also tell us which members need to be contacted to discourage budget increases at upcoming mark-ups.
2. My OMB Budget Review staff has been attending all open appropriations subcommittee and full committee mark-ups this year for the first time. This has resulted in first-hand reports to OMB management of the outcome of key mark-ups.
3. In my memo of March 1 to department heads, I announced the formation of appropriations monitoring teams composed of relevant EOP and agency staffs. This mechanism has accelerated the identification of budget threats from appropriations and authorization bills and has

somewhat increased the awareness of agency personnel of the need to monitor actions on the budget. (However, it has not been totally successful as I will relate below.)

In terms of reporting the information, the major written vehicle has been the OMB weekly legislative report which goes to the White House (Frank Moore) each Friday. In this paper, we have consistently described most of the potential budget threats emanating from appropriations bills including Labor-HEW, Public Works, Agriculture, and Defense. It is our understanding that Frank Moore has been conveying most of this material to you through his consolidated report each weekend. However, if the reporting system has not provided enough information on appropriations bills to you, Frank and I will talk to see how we can improve the weekly report flow. In addition, I intend to do a better job of bringing more items to your attention directly both in meetings and in a new OMB weekly report.

*The problem is among OMB, CR, and agencies - not in reporting to me.*

We would be less than candid, however, if we did not point out that we do have problems with the agencies in monitoring budget threats in both appropriations and authorizing bills. The EOP staff is too thin to monitor action in every congressional subcommittee, particularly in the authorizing committees which contain hundreds of subcommittees. Under the present system, we often do not know when key authorizing committee mark-ups will occur, and we may not receive a copy of the committee report language until after it is adopted.

Given the above situation, it is apparent that the departments need to take more initiative in identifying and reporting budget problems in as early a stage as possible. I have been meeting with the Cabinet secretaries in the last two weeks to reemphasize this point and also to urge them to actively support your budget this summer. We have also been laying the groundwork with them for a better understanding of the fiscal constraints in the 1980 budget.

Quite frankly, until you expressed a direct public interest in the appropriations process about the first of June, many Cabinet and sub-Cabinet officers and some EOP staff did not take our budget warnings very seriously. They thought OMB was taking the institutional hard-line and was not speaking for you.

For the FY 1980 cycle, I will prepare by the end of July a detailed budget strategy memo to try to overcome some of the shortcomings we have perceived this year. We are considering

several options including the assignment of more of OMB's existing staff resources to monitoring key authorizing committees and the concept of designating agency assignees to work in OMB or the White House to build support for your 1980 budget.

At the same time, to meet the 1980 ceilings, we need to continue to try to reduce spending increases to the 1979 budget, and I believe that the Senate mark-ups and the conference committees will be the best vehicles toward that end. I will work with Frank, Stu and the Cabinet secretaries to take the necessary steps to put us in the best fiscal position possible moving toward 1980. Your help in increasing the awareness of the Leadership, the Cabinet, and the public of the importance of holding the line is essential to achievement of our goals, and I would encourage you to continue to speak out at the appropriate opportunities.

*will do*

THE WHITE HOUSE  
WASHINGTON  
June 30, 1978

C

MEMORANDUM FOR THE PRESIDENT

FROM: HUGH CARTER

SUBJECT: Weekly Mail Report (Per Your Request)

Below are statistics on Presidential and First Family:

<u>INCOMING</u>	<u>WEEK ENDING 6/23</u>	<u>WEEK ENDING 6/30</u>
Presidential	20,930	21,340
First Lady	1,580	1,840
Amy	230	230
<u>Other First Family</u>	<u>40</u>	<u>50</u>
TOTAL	22,780	23,460

BACKLOG

Presidential	1,640	2,535
First Lady	175	335
Amy	0	0
<u>Other</u>	<u>0</u>	<u>0</u>
TOTAL	1,815	2,870

DISTRIBUTION OF PRESIDENTIAL MAIL ANALYZED

Agency Referrals	10%	10%
WH Correspondence	42%	41%
Unanswerable Mail	18%	16%
White House Staff	4%	4%
<u>Other</u>	<u>26%</u>	<u>29%</u>
TOTAL	100%	100%

NOT INCLUDED ABOVE

Form Letters	0	0
Form Post Cards	2,500	19,775
Mail Addressed to White House Staff	17,879	17,179

cc: Senior Staff

MAJOR ISSUES IN  
CURRENT PRESIDENTIAL ADULT MAIL  
Week Ending 6/30/78

ISSUES	PRO	CON	COMMENT ONLY	NUMBER OF LETTERS
Suggestions re: Tax Reform Package	0	0	100%	319
Support for Increased Imports of Beef	0	100%	0	171
Proposed Amendment S.2899 to Endangered Species Act	0	100%	0	155
Support for Labor Law Reform Legislation	0	98%	2%	<u>119</u>
			TOTAL	764

EXECUTIVE OFFICE OF THE PRESIDENT  
COUNCIL ON ENVIRONMENTAL QUALITY  
722 JACKSON PLACE, N. W.  
WASHINGTON, D. C. 20006

RL

C

June 30, 1978

MEMORANDUM FOR THE PRESIDENT

FROM: Charles Warren *Charles Warren*  
Gus Speth

SUBJECT: Weekly Status Report

Solar Energy Domestic Policy Review: The Solar Energy DPR, which we proposed to you jointly with DOE, is now well underway. CEQ and other agencies are making a major commitment of resources in an intensive effort to have recommendations for accelerating the solar program to you in September.

Water Policy Directives: We have completed the drafting, in cooperation with Interior and OMB, of a set of Presidential directives to implement your Water Policy Message of June 6. These directives have been forwarded to Stu Eizenstat's office for final review.

THE WHITE HOUSE

WASHINGTON

June 30, 1978

1

ADMINISTRATIVELY CONFIDENTIAL

MEMORANDUM FOR THE PRESIDENT

FROM: HUGH CARTER 

SUBJECT: Security Violations  
(Per Your Request)

Attached for your information are the security violations for the month of June, 1978.

THE WHITE HOUSE

WASHINGTON

June 30, 1978

ADMINISTRATIVELY CONFIDENTIAL

MEMORANDUM FOR: ZBIG BRZEZINKSI  
FROM: HUGH CARTER *HC*  
SUBJECT: Security Violations

The President has asked that I make you aware of the following security violation:

<u>Date</u>	<u>Name</u>	<u>Nature of Violation</u>
6/29	Thomas Thornton and Carol Hansen	Confidential document left on desk

cc: The President

THE WHITE HOUSE

WASHINGTON

June 30, 1978

ADMINISTRATIVELY CONFIDENTIAL

MEMORANDUM FOR: THE VICE PRESIDENT  
FROM: HUGH CARTER *HC*  
SUBJECT: Security Violation

The President has asked that I make you aware of the following security violation:

<u>Date</u>	<u>Name</u>	<u>Nature of Violation</u>
6/14	Diane Heine	Confidential document found in desk drawer

cc: The President

THE WHITE HOUSE  
WASHINGTON

June 30, 1978

ADMINISTRATIVELY CONFIDENTIAL

MEMORANDUM FOR: JODY POWELL  
FROM: HUGH CARTER *HC*  
SUBJECT: Security Violation

The President has asked that I make you aware of the following security violations:

Date	Name	Nature of Violation
6/5	Rex Granum	Secret documents found in desk drawer
6/9	Jody Powell	Secret document found on desk

cc: The President

THE WHITE HOUSE

WASHINGTON

June 30, 1978

ADMINISTRATIVELY CONFIDENTIAL

MEMORANDUM FOR: FRANK MOORE  
FROM: HUGH CARTER   
SUBJECT: Security Violations

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<u>Date</u>	<u>Name</u>	<u>Nature of Violation</u>
6/5	Les Francis	Confidential document found in In & Out box
6/5	Robert Beckel	Confidential documents found on top of desk
6/22	Frank Moore	Confidential document found on top of desk
6/28	Dan Tate	Confidential document found on couch

cc: The President

THE WHITE HOUSE

WASHINGTON

June 30, 1978

ADMINISTRATIVELY CONFIDENTIAL

MEMORANDUM FOR: CHARLIE SCHULTZE  
FROM: HUGH CARTER   
SUBJECT: Security Violations

The President has asked that I make you aware of the following security violation:

<u>Date</u>	<u>Name</u>	<u>Nature of Violation</u>
5/31	Martha Parry	Safe containing Secret and Confidential material found open
6/13	Lyle Gramley	Safe containing Secret and Confidential material found open

cc: The President

THE WHITE HOUSE

WASHINGTON

June 30, 1978

ADMINISTRATIVELY CONFIDENTIAL

MEMORANDUM FOR: HAMILTON JORDAN  
FROM: HUGH CARTER   
SUBJECT: Security Violations

The President has asked that I make you aware of the following security violations:

Date	Name	Nature of Violation
6/5	Hamilton Jordan	Secret document found on desk inside folder
6/9	Hamilton Jordan	Secret document found on top shelf of desk
6/22	Hamilton Jordan	Safe containing classified material found open

cc: The President

THE WHITE HOUSE

WASHINGTON

June 30, 1978

ADMINISTRATIVELY CONFIDENTIAL

MEMORANDUM FOR: ANNE WEXLER  
FROM: HUGH CARTER *HC*  
SUBJECT: Security Violation

The President has asked that I make you aware of the following security violation:

<u>Date</u>	<u>Name</u>	<u>Nature of Violation</u>
6/22	Joe Norton	Confidential document found on top of desk

cc: The President

THE WHITE HOUSE

WASHINGTON

June 30, 1978

ADMINISTRATIVELY CONFIDENTIAL

MEMORANDUM FOR: STU EIZENSTAT  
FROM: HUGH CARTER   
SUBJECT: Security Violation

The President has asked that I make you aware of the following security violation:

<u>Date</u>	<u>Name</u>	<u>Nature of Violation</u>
6/30	Kitty Schirmer	Safe containing Secret and Confidential material found open

cc: The President

THE WHITE HOUSE

WASHINGTON

30 June 1978

Q

MEMORANDUM FOR THE PRESIDENT

FROM:

RICK HUTCHESON

*Tell Simon for RH*

SUBJECT:

Status of Presidential Requests

JORDAN:

1. (6/21) We need to move on TVA -- Done.

*1/2 done*

ARMY SECRETARY ALEXANDER:

1. (2/9) Please act without delay to recommend several nominees for Assistant Secretary of the Army for Civil Works. The President will consult with you personally before making the appointment -- In Progress, (Kraft will discuss with you; Phil will schedule).

VICE PRESIDENT:

1. (6/26) Please let the President see a draft of your Israel speech fairly early in the process -- Done.

*done*

SCHULTZE:

1. (6/26) (and Bosworth) Do we overly emphasize or encourage gradual and incremental price increases for the steel and auto industries? This conceals high net increases and minimizes resistance -- Done.

*done*

STRAUSS:

1. (6/28) (and Powell, Owen) You three get together and give the President a brief report with analysis and advise regarding the Bonn Summit -- In Progress, (meeting held 6/29,

MCINTYRE:

1. (5/21) (and Eizenstat) Expedite Pension Commission; prepare statement for the President. (6/26) Mr. Kirbo will not serve on commission, submit other names -- In Progress, (McIntyre submitted memo 6/30, currently being reviewed by Senior Staff, expected 7/5).
  
2. (6/16) a) Work on the suggestions from Strauss concerning suggestions that all departments develop plans for cutting back on travel expenses by 20 - 25%; and, b) there will be no spending in the last few months of the year to use up expiring appropriations -- In Progress; (McIntyre notes that, "we are working on Bob Strauss' suggestions that spending to use up expiring appropriations be prohibited and that travel expenses be cut 20 to 25 percent. In a few days (currently being reviewed by Senior Staff, expected 7/5) we will have a memorandum on year-end spending ready for your signature (similar to the guidelines issued last year). We are preparing a memorandum for you on reductions in travel. On May 11, I issued instructions to the agencies asking them to minimize travel costs and specifically restricting first class air travel and travel related to conferences."

3214

THE WHITE HOUSE  
WASHINGTON

June 30, 1978

Bob Lipshutz  
Stu Eizenstat

The attached was returned in the President's outbox today and is forwarded to you for your information. The signed original has been given to Bob Linder for appropriate handling.

Rick Hutcheson

cc: Bob Linder

THE WHITE HOUSE

WASHINGTON

June 29, 1978

MEMORANDUM FOR THE PRESIDENT

FROM:

BOB LIPSHUTZ  
STU EIZENSTAT

*BJL*  
*Stu*

RE:

CAB Decisions:  
(1) Pan American World Airways, Inc.  
Docket 32193  
(2) P.T. Merpati Nusantara Airlines  
(Air Bali) - Docket 30826

---

The Board proposes:

- (1) to amend Pan American's certificate to add Los Angeles, New York and Washington/Baltimore as coterminals with Houston, Texas, on a route extending through various points in Central and South America;
- (2) to deny authority requested by Air Bali for certain changes in the way its charter operation is conducted (several of the changes requested by Air Bali are the subject of rule-making proceedings and are more properly considered in the context of rules for all air charter carriers; other requested changes should not be made until the Indonesian government agrees to give comparable authority to U.S. carriers).

*ok*

The interested agencies have no objections to the Board's proposed orders. We recommend that you sign both and that you preserve the opportunity for judicial review in the Pan American case by signing the attached letter to the Board. (Cases involving foreign carriers are never subject to judicial review.)

Approve

Disapprove

THREE SIGNATURES REQUESTED

THE WHITE HOUSE

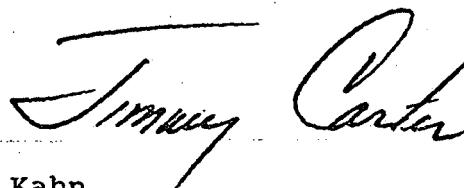
WASHINGTON

To Chairman Alfred Kahn

I have reviewed your proposed order (Docket 32193) dated May 24, 1978 which amends Pan American's certificate for Route 136.

I have determined that there is no foreign policy or national defense reason for precluding the opportunity for judicial review.

Sincerely,

A handwritten signature in cursive script, reading "Jimmy Carter". The signature is written in dark ink and is positioned above the typed name of the recipient.

Honorable Alfred E. Kahn  
Chairman  
Civil Aeronautics Board  
Washington, D. C. 20428

10

THE CHAIRMAN OF THE  
COUNCIL OF ECONOMIC ADVISERS  
WASHINGTON

EYES ONLY

June 29, 1978

MEMORANDUM FOR THE PRESIDENT

From: Charlie Schultze <sup>CLS</sup>  
Subject: Consumer Price Index for May (to be released  
Friday at 9:00 a.m.)

Consumer prices rose by 0.9 percent in May. The major components are shown below:

	<u>Percent change</u> <u>April to May</u>
<u>All items</u>	0.9
Food and beverages	1.5
All items less food	0.8
. commodities	0.6
. services	1.0

While food led the way, there were substantial increases elsewhere. Housing (including rent, home purchase, financing, and upkeep) rose 1.0 percent; new car prices 1.2 percent; fuel and utilities 1.1 percent; to name a few. In May, again, mortgage financing costs rose sharply (the total of "mortgage financing, property taxes and home insurance" rose 1.8 percent -- I don't yet have all the details).

After June, we expect the rise in food prices to moderate substantially. But in the first five months of this year items other than food have risen at an annual rate of about 8-1/2 percent. The rise in mortgage interest rates has played an important role in this increase. I don't yet have the data to calculate precisely what the increase would have been through May excluding mortgage interest, but it appears to be

close to 7 percent. While the underlying rate of inflation is not accelerating as much as the raw figures in the CPI would make it appear, it does appear to be creeping up.

THE WHITE HOUSE  
WASHINGTON

June 29, 1978

MEETING WITH PARTICIPANTS IN THE 17TH ANNUAL  
NATIONAL YOUTH GOVERNORS CONFERENCE OF THE YMCA

Friday, June 30, 1978  
9:30 a.m. (10 minutes)  
The Rose Garden

From: Jane Wales *JW*

I. PURPOSE

To greet 50 high school students who will be participating in the 17th Annual National Youth Governors Conference of the YMCA.

II. BACKGROUND, PARTICIPANTS AND PRESS PLAN

A. Background:

The National YMCA Youth Governors Conference -- sponsored by the Readers Digest Foundation -- has been in effect for the past 17 years. The participants come from every state and have been selected by their peers as Youth Governors of their respective states.

The Conference is a week's educational seminar held in Washington designed to help them become more aware of the problems facing our country and the world and to learn more about how our national government operates.

The students will be meeting with their Congressmen and Senators and attending seminars focussing on national and international issues. They attended a White House Seminar on Monday night with Jim Fallows and David Rubenstein

B. Participants:

The President, Jane Wales, George C. Lazar (Conference Director)  
See attached listing of students.

C. Press Plan

Press photo and White House photographer.

III. TALKING POINTS:

1. See attached talking points provided by Jim Fallows office.
2. Immediately following the President's remarks, Terry Hoffman, the Youth Governor from Albany, Georgia, will present to the President on behalf of the group the following:
  - A paperweight with the Y emblem on it;
  - A membership certificate;
  - A copy of the Congressional Charter for the Y of Metropolitan D.C.
  - Program of this year's Conference.

After this presentation, the President will step down into the Rose Garden to be photographed with the group.

TALKING POINTS

THE WHITE HOUSE

WASHINGTON

June 28, 1978

MEMORANDUM FOR THE PRESIDENT

FROM: JIM FALLOWS, <sup>Jim</sup>ERIC SCHNURER <sup>EBS</sup>

SUBJECT: YMCA Youth Governors Talking Points

1. It's a real pleasure for me to see you all here today. For many of you, this is your first stay in Washington. I want you all to feel at home, since this is my first job in Washington, too. We have something else in common: as you know, I was once a Governor, also.

2. Since you've been here, I know you've seen a lot of exciting things. You've had a chance to meet and talk with your Senators and Congressmen, and share your views with the people who represent you here in our nation's capital. One thing I hope you enjoyed was the seminar you went to Monday night, with David Rubenstein and Jim Fallows. They both enjoyed the chance to meet you, and discuss their work. Although I'm sure I can add very little to their excellent presentations, I'm glad you could also come here today so that I could meet you, and share some thoughts.

3. You all realize the importance of involvement in our democratic system of government. That's why you're here. You are representing 20,000 high school students, from all the 50 states, who are involved in this fine program. You are a very special group, and very lucky to come on this exciting trip. You also have a responsibility to take back with you what you see, hear, and learn, and share it with other people in your community, and at college. I'm sure you all want to help make our country better. That's something I'm working for, too. We can do the most if we pool our knowledge, and work together. I hope you get a lot out of your stay in Washington, and that you capable young people do something in the future to help improve people's lives.

4. There are many things that I hope to do as President. Much of the work we are doing, however, won't be finished in just a few months, or even years. In working to improve the lives of all Americans, in many diverse and complex areas, we must realize that significant progress is going to develop over decades, and even generations -- not just days and weeks. The work that we are beginning today -- to make America, and the world, better places to live --

is going to have to be carried on, and maybe even completed, by young people like you.

My Administration is currently working on many such programs. We are working on an energy program for our country, so that we can increase our security by decreasing our dependence on foreign oil. We must also begin looking towards the future in questions of energy, as we realize that most of our current energy sources are fast-depleting, finite stores of natural resources. The future of our society rests greatly on the energy plans we lay today. You are the people who will have to live in that future. It is important that you become involved and interested in planning for it wisely.

Another issue which will have great bearing on the world in which you people will be making the decisions, is nuclear proliferation. As the great arsenals of the nuclear nations expand, as the atomic threat spreads to other nations, the peace and security of every citizen of the world is endangered. We must act wisely, and we must act now, to make sure not only that you have the best possible world to enjoy, but also that you have a world at all. There are many such issues which will need your continuing work. Such things as reforming the government, and ensuring an equal opportunity for all Americans to live a decent life, will continue to be important long after my Administration, and well through your own lifetimes.

3 branch  
dalin

We're working now to improve and strengthen the future of our country. I hope you will join me in our efforts. We will need your concern and dedication. Working together, we can help make progress for all our people.

5. The YMCA and Reader's Digest have been bringing exceptional young people like you to Washington for 17 years. This is an excellent program, as can be seen from the fact that 15 state legislatures have passed over 400 bills similar to ones adopted by past groups like yours. The YMCA Youth Governors have an excellent track record in this respect. I hope this year you will pass tax reform, civil service reorganization, and an energy program.

# # #

ATTENDEES

## WITHDRAWAL SHEET (PRESIDENTIAL LIBRARIES)

FORM OF DOCUMENT	CORRESPONDENTS OR TITLE	DATE	RESTRICTION
List	National Youth Governors' Conference Attendees, 9 pp.	n.d.	C
Memo	Kraft to Carter, 3 pp.	6/29/78	C
Resume	Joseph H. Newman, 3 pp.	n.d.	C

**FILE LOCATION**

Staff Office, Office of Staff Secretary Handwriting, File, 6/30/78

**RESTRICTION CODES**

- (A) Closed by applicable Executive Order governing access to national security information.
- (B) Closed by statute or by the agency which originated the document.
- (C) Closed in accordance with restrictions contained in the donor's deed of gift.

THE WHITE HOUSE  
WASHINGTON

June 30, 1978

Hugh Carter

The attached was returned in  
the President's outbox. It is  
forwarded to you for appropriate  
handling.

Rick Hutcheson

FOR STAFFING
FOR INFORMATION
✓ FROM PRESIDENT'S OUTBOX
LOG IN/TO PRESIDENT TODAY
IMMEDIATE TURNAROUND
NO DEADLINE
LAST DAY FOR ACTION -

ACTION  
FYI

ADMIN CONFID
CONFIDENTIAL
SECRET
EYES ONLY

VICE PRESIDENT
EIZENSTAT
JORDAN
KRAFT
LIPSHUTZ
MOORE
POWELL
WATSON
WEXLER
BRZEZINSKI
MCINTYRE
SCHULTZE

ARAGON
BOURNE
BUTLER
✓ H. CARTER
CLOUGH
COSTANZA
CRUIKSHANK
FALLOWS
FIRST LADY
GAMMILL
HARDEN
HUTCHESON
JAGODA
LINDER
MITCHELL
MOE
PETERSON
PETTIGREW
PRESS
RAFSHOON
SCHNEIDERS
VOORDE
WARREN
WISE

ADAMS
ANDRUS
BELL
BERGLAND
BLUMENTHAL
BROWN
CALIFANO
HARRIS
KREPS
MARSHALL
SCHLESINGER
STRAUSS
VANCE

THE WHITE HOUSE

WASHINGTON

June 29, 1978

MEMORANDUM FOR THE PRESIDENT

FROM: HUGH CARTER 

SUBJECT: Secretary Brown - Camp David

Secretary Brown, his wife and daughter would like to go to Camp David from Friday, July 7th through Sunday, July 9th.

As you will be there during this time, my instructions are to get your personal approval on persons who want to visit Camp David when you are there.

approve Secretary Brown's going to Camp David

disapprove 

THE WHITE HOUSE  
WASHINGTON

June 30, 1978

Tim Kraft  
Jim Gammill

The attached was returned in  
the President's outbox. It is  
forwarded to you for appropriate  
handling.

Rick Hutcheson

BOARD OF DIRECTORS OF THE  
NATIONAL INSTITUTE FOR BUILDING  
SCIENCES

THE WHITE HOUSE

WASHINGTON

June 29, 1978

MEMORANDUM FOR THE PRESIDENT

FROM:

TIM KRAFT *TK*  
JIM GAMMILL *Jim G*

SUBJECT:

Board of Directors of the National  
Institute for Building Sciences

The National Institute for Building Sciences was created in 1974 by Congress as an independent, non-profit, non-governmental organization to research, develop and adopt performance criteria for building components.

The Institute is composed of twenty-one members appointed by you and confirmed by the Senate. Members serve three-year terms and represent various segments of the building community, construction labor organizations, safety engineers and state and local officials. There are presently nine vacancies on the Board of Directors.

We recommend the following names for appointment to the National Institute for Building Sciences:

Leonard Miller (Florida): Former President of the Florida Home Builders Association. Co-owner of Pasadena Homes, Inc., which has built over 3,000 units. Highly recommended by Jay Janis and Secretary Harris.

Kenneth Gibson (New Jersey): Mayor of Newark, past President of the U.S. Conference of Mayors. Mayor Gibson is also a civil engineer by trade. Recommended by Secretary Harris.

John C. Millhone (Minnesota): Director of the Minnesota State Energy Office. Members with energy expertise have previously been lacking on the Board of Directors. Mr. Millhone is recommended by the Vice President and Secretary Harris.

Guy O. Mabry (Ohio): Vice President of the Insulation Operations Division of Owens-Corning Fiberglass Corporation in Toledo, Ohio. Recommended by Congressman Ashley and Secretary Harris.

Joseph H. Newman (New Jersey): Senior Vice President, Tishman Research Corporation (building technology consultants); member of the National Academy of Engineering. Served on the Board of the National Institute of Building Sciences since its inception. Recommended for reappointment by Secretary Harris.

Lois A. Craig (Washington, D. C.): Director of the Federal Architecture Project (funded by the National Endowment for the Arts); former Editor of City magazine, which is published by the National Urban Coalition. Recommended by Secretary Harris.

Seymour W. Brown (New York): President and Director of Michael Baker, Jr., a consulting engineering firm; licensed professional engineer; member of the New York Building Congress, the Association of Energy Engineers. Author of various technical publications in marine refrigeration and engineering.

Herman Smith (Texas): Builder and developer; Life Director of the National Association of Home Builders; Chairman of the Texas Council on Housing. Recommended highly by Congressman Wright.

Blanca Cedeno (New York): Deputy Director of Management of the New York City Housing Authority. Executive Committee member of the National Hispanic Coalition for Housing. Recommended by Congressman Garcia.

RECOMMENDATION:

We recommend your appointment of the above slate to  
the National Institute for Building Sciences.

approve

disapprove

A handwritten signature, possibly initials, consisting of a large, stylized 'J' or 'I' shape with a horizontal line extending to the right.

R  
E  
S  
U  
M  
E  
S

Leonard Miller  
5500 Collins Avenue  
Miami Beach, Florida 33140

Telephone:  
Office: (305) 431-6100  
Home: (305) 865-3500

PERSONAL DATA:

Date of Birth January 1, 1930  
Place of Birth Burlington, Vermont  
Wife's Name Carolyn Rosen Miller (Realtor-  
President of Riteway Properties, Inc.  
Listed in Who's Who of American  
Women 1977)

OCCUPATION:

Home Builder - Co-owner-Secretary  
Pasadena Homes, Inc.,  
Founded 1959  
10442 Taft Street, Pembroke Pines, Fla. 33026  
Specializing in Construction of Single Family  
Homes and Land Development  
Have Built over 3000 Homes Utilizing VA, FHA  
and Conventional Financing

EDUCATION:

B.S. Degree - Commerce and Economics  
University of Vermont, 1951

SERVICE RECORD:

1951-1953, U.S. Army  
Served 13 months in Korea - I Corps Artillery  
Counter-Battery Intelligence  
Rank - Sergeant  
Awarded Commendation Ribbon and Medal for  
Meritorious Service.

BUSINESS HISTORY:

1953-1958 Allied Purchasing Corporation.  
New York, New York  
Market Representative  
(Buyer) Home Furnishings Division  
1959 to Present - Pasadena Homes, Inc.  
(Information Listed Above)

OTHER BUSINESS  
RELATED ACTIVITY:

Past President Builders Association of South  
Florida, 1969.  
Past Area Vice President - 4 Terms, Florida  
Home Builders Association.  
Life Director - National Association of  
Home Builders.  
Currently Chairman Codes and Standards Committee,  
National Association of Home Builders.  
Currently Chairman of Governmental Affairs  
Committee of Florida Home Builders Association.  
National Association of Home Builders Appointee  
to Joint Special Committee of HUD and NAHB  
on Minimum Property Standards Review - 1976.  
Supervisor of Hollywood Reclamation District  
(Drainage) in Broward County, Florida.  
Recipient of "Builder of the Year Award",  
Builders Association of South Florida, 1970.  
Recipient of Eleanor Roosevelt Humanities Award,  
1974 from State of Israel Bond Organization-  
Builders and Allied Trades Division.  
Nominee for "Builder of the Year" Award, 1976  
and 1977 - Florida Home Builders Association.

## KENNETH ALLEN GIBSON - Biographical Sketch

Kenneth Allen Gibson, 44, is the 34th Mayor of Newark, New Jersey, and immediate past president of the U.S. Conference of Mayors, ~~(1976-77) which is the official voice of the mayors of major American cities.~~

In his capacity as president of the U.S. Conference of Mayors, he was part of this organization's leadership, and through his appearances before varied public forums articulated the organization's policies which are established by its membership.

Gibson has appeared before the Joint Economic Committee of the U.S. Congress, the House Labor and Education Committee, Ways and Means Committee, Committee on the Judiciary of the House, the Labor and Welfare Committee of the U.S. Senate, and has appeared before diverse national and state forums in behalf of urban America.

Mayor Gibson's open advocacy of a progressive income tax for the State of New Jersey is an indication of his concern for means of evolving new sources of revenue.

Mayor Gibson has helped to rebuild the tarnished image of Newark, and inspired a positive self-image for its residents by restoring public confidence in the basic integrity of Newark's government and has received national attention and acclaim for his achievements, such as the Fiorello H. LaGuardia Award. He was selected by Time as one of America's outstanding 200 young men, and the international edition of Time, Inc., as one of the world's top 50 young leaders; Gibson was acclaimed by the Times of London as an example of the type of international political leadership which will be developed in the future.

He has initiated innovative programs in education, health and welfare by mobilizing state and federal revenues to chart a new course for Newark by increasing the efficiency and capabilities of Newark line departments and agencies.

His philosophy and experiences led Gibson to coin the statement, "Wherever American cities are going, Newark will get there first."

In the 1960's, before he became the Mayor of Newark, Gibson was increasingly involved in community services. He was the co-chairman of the Business and Industrial Coordinating Council, a group formed to increase employment opportunities for Blacks and Puerto Ricans. In 1964 he was named "Man of the Year" by the Newark Jaycees. He also served as the vice president of the United Community Corporation, Newark's antipoverty agency. He is currently a board member.

The culmination of his community involvement was his becoming the first Black mayor in the history of the City of Newark, which is the third oldest major city in America.

Mayor Gibson is a registered Democrat but maintains a degree of independence within the framework of the party.

Gibson's hobby is jogging. He was the first mayor in the history of the Boston Marathon (26 miles, 385 yards) to complete this historical long distance run.

He was born in the town of Enterprise, Ala., which has a population of 15,591. His family moved to Newark in 1940. In 1950 he graduated from Central High School and matriculated at New Jersey Institute of Technology, formerly the Newark College of Engineering, and subsequently received his degree in civil engineering.

Mayor Gibson is married to the former Muriel Cook. The couple has three daughters and three grandchildren.

JOHN P. MILLHONE  
Director  
Minnesota Energy Agency  
980 American Center Building  
150 East Kellogg Boulevard  
St. Paul, Minnesota 55101  
(612) 206-6424

## EXPERIENCE

September 1, 1975 - present Minnesota Energy Agency, 150 East Kellogg Boulevard, St. Paul, Minnesota 55101.

Director, appointed by then-Governor Wendell R. Anderson and reappointed by Governor Rudy Perpich. Administers state energy policies and programs, including conservation, data, forecasting, research and need determination activities. Supervise over 70 employees and a budget of \$3 million.

Member, Governor's Cabinet; Vice Chairman, Minnesota Environmental Quality Board, which supervises the state's environmental protection act and power plant siting law; Vice Chairman, Water Planning Board, which is developing a statewide water plan; member, Coastal Zone Policy Advisory Committee.

Staff Chairman, Energy Conservation Subcommittee, Natural Resources and Environmental Management Committee, National Governors' Association (NGA). The subcommittee represents the NGA before Congress and the Administration on energy conservation measures affecting the states.

Staff Chairman, White House-NGA Conservation Task Force. After the 1977 White House-NGA Energy Conferences, the task force was created to prepare a plan for consolidating and expanding state energy programs. The plan was endorsed by the NGA at its 1977 convention in Detroit and is being considered favorably by the Administration.

Member, Energy and Natural Resources Task Force, Midwest Governors' Conference; Member, Advisory Council of States, Mid-America Solar Energy Complex.

1974-75

Iowa Energy Policy Council, Des Moines, Iowa

Director, appointed by Governor Robert D. Ray. The council is responsible for the development of a state energy plan, the administration of energy programs and had initial responsibility for the development of an innovative program to upgrade railroad branch lines. Served as a member of the energy and transportation task forces of the Midwest Governors' Conference.

1967-74

Des Moines Register and Tribune, Des Moines, Iowa.

Editorial writer, specializing in energy, environmental and transportation issues, particularly at the state level.

1960-67

Detroit Free Press, Detroit, Michigan

Reporter, capitol correspondent and chief editorial writer.

1959-60

Associated Press, Jefferson City, Missouri

Reported in the capitol bureau.

1956-59

Columbia, Missouri Tribune

Reporter

#### OFFICES AND HONORS

Member, Advisory Council, Institute of Technology, University of Minnesota. The institute includes the engineering colleges.

Biographee, Who's Who in Government.

Certificate for Significant Contribution, State of Iowa, 1975  
Outstanding Editorial, 1964 Michigan Press Foundation.

## EDUCATION

B.A., University of Missouri,  
Columbia, Missouri, 1959.  
Journalism

University of Missouri - Graduate  
work in Political Science

Detroit College of Law - Graduate  
work in Law

## PERSONAL DATA

Born November 15, 1931 in Des Moines,  
Iowa

Raised in Clarinda, Iowa

Married since 1954, three children

## MAJOR PUBLICATIONS

"Energy End-Use Regulation: Beginning  
the Debate", paper presented to a con-  
ference sponsored by the Ford Foundation  
and American Association for the Advance-  
ment of Science, Minneapolis, Minnesota  
October 14, 1975.

Testimony on energy technologies through  
the year 2010, presented to the National  
Academy of Science, Minneapolis,  
Minnesota, January 29, 1976.

"Minnesota's Basic Energy Policy",  
Industrial Development News, Minnesota  
Department of Economic Development,  
St. Paul, April 1976.

Testimony on State Energy Conservation  
Programs and federal-state relations in  
the conservation area, presented to the  
Interstate and Foreign Commerce Sub-  
committee on Energy and Power, U.S. House  
of Representatives, Washington, D.C.,  
July 19, 1976.

Testimony on Minnesota's energy position  
and the curtailment of Canadian crude  
oil exports, presented to the Joint  
Economic Committee of Congress,  
Minneapolis, September 13, 1976

"Conservation: The Minnesota Plan", speech to the Fifth Annual Illinois Energy Conference, Chicago, September 28, 1977 (highlights reprinted in Science magazine, December 23, 1977, P. 1207)

"Analysis of Energy Conservation Programs", paper presented to the annual meeting of the American Association for the Advancement of Science, Washington, D.C., February 16, 1978.

"State's perspective on Energy Use in Buildings", speech to the National Conference of States on Building Codes and Standards, Inc., Albuquerque, New Mexico, February 23-24, 1978.

## BIOGRAPHICAL SKETCH

### GUY O. HABRY

Guy O. Habry, Vice President and General Manager - Insulation Operating Division of Owens-Corning Fiberglas Corporation, was appointed to his present position in January, 1976.

Mr. Habry has profit responsibility for the manufacturing and marketing of Owens-Corning Fiberglas insulation products. These products are sold to the residential and commercial construction, appliance, transportation, and filtration industries. In addition, his responsibilities include merchandising, sales planning, new product development, and management of the field sales organization.

Having joined Owens-Corning in 1950, Mr. Habry has served as Branch Sales Manager in Kansas City, Vice President and Regional Sales Manager for the Southeastern United States, and Vice President - Branch Operations for all of Owens-Corning. From 1969 until January of 1976, he was Vice President and General Manager of the Home Building Products Marketing Division.

Mr. Habry is a past chairman of the Board of Trustees of the National Council of the Housing Industry of the National Association of Home Builders.

He is also active in the President's Council on Physical Fitness and Sports, serving as a member of the Business and Industry Advisory Committee, supporting physical fitness among the industries of America.

A native of Moline, Illinois, he holds a degree from the University of Kansas in Industrial Management. He is married to Rosa Lee Habry. They have a girl and two boys ages 11, 9, and 6.

He is also a member of the Policy Advisory Board of the Harvard MIT Joint Center for Urban Studies, Board of Trustees,

a Member of the Board of Directors of Northwest Ohio Arthritis Foundation.

## WITHDRAWAL SHEET (PRESIDENTIAL LIBRARIES)

FORM OF DOCUMENT	CORRESPONDENTS OR TITLE	DATE	RESTRICTION
List	National Youth Governors' Conference Attendees, 9 pp.	n.d.	C
Memo	Kraft to Carter, 3 pp.	6/29/78	C
Resume	Joseph H. Newman, 3 pp.	n.d.	C

**FILE LOCATION**

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- (B) Closed by statute or by the agency which originated the document.
- (C) Closed in accordance with restrictions contained in the donor's deed of gift.

RESUME

Lois A. Craig

Born: November 12, 1929  
Home address: 2220 20th Street, N.W., Washington, D.C. 20009  
Home telephone: (202) 667-7469

PROFESSIONAL EMPLOYMENT

1972 to present

Director, Federal Architecture Project, established on contract with the National Endowment for the Arts to address the design improvement needs of federal building programs.

Responsibilities have included:

- + Conceptualization and direction of research.
- + Interviewing in U.S., England, Canada, Germany for evaluation of public building programs.
- + Preparation of task force report, "Federal Architecture: A Framework for Debate," and supplementary staff papers.
- + Development of legislation responsive to project recommendations, including the Public Buildings Cooperative Use Act (P.L. 94-541).
- + Preparation of a book on the history of federal architecture, "...Of Such Dimensions As May Be Required" -- A History of the Federal Builder (MIT Press, forthcoming)
- + Planning and directing NEA participation in inter-agency activities related to federal architecture -- e.g. design competitions, conferences, building research, environmental impact statements.
- + Public speaking -- e.g. conferences sponsored by American Institute of Architects, American Society of Planning Officials, Harvard University, Association of Collegiate Schools of Architecture
- + Grants Panelist, NEA Architecture + Environmental Arts Program.

1972

Consultant, Task Force on Land Use and Urban Growth, Citizens Commission on Environmental Quality.

Responsibilities:

- + Survey and analysis of changing public attitudes toward growth and land use, in Colorado and California, for the book The Use of Land (Crowell).

1970-1972

Program Associate, National Urban Coalition, Housing and Urban Growth Division.

Responsibilities:

- + Serving as principal staff for the Director of this division, which interpreted for an audience of housing experts, civil rights lawyers, government officials and urban writers the impact of legislation, court decisions, government programs

and local initiatives on land use and on the housing opportunities of minorities and the poor.

- + Author, "The Dayton Plan," on suburban subsidized housing, published in CITY Magazine (January/February 1972), distributed as a separate report to planners and local officials.
- + Co-author, with lawyer Herbert Franklin, of policy report, "The Third Century -- Guiding the Growth of a Metropolitan Nation."

1967-1970

Senior Editor, CITY Magazine, published by the National Urban Coalition and Urban America, which merged with the Coalition in 1969.

Responsibilities:

- + Editing and production.
- + Writing byline articles on housing and employment issues, including a historical treatment of WPA: "Beyond 'Leaf-Raking': WPA's Lasting Legacy," October/November 1970.
- + Direction of research and editing for special urban affairs reports and books, including: "The Ill-Housed," One Year Later (Praeger), The New City (Praeger), A Single Society by Donald Canty (Praeger).

Staff assistant, Urban America Tour of European New Towns, 1969.

1965-1966

Research assistant to Wolf Von Eckardt, architecture critic of The Washington Post.

EDUCATION

1975-1976

Loeb Fellowship in Advanced Environmental Studies, Harvard University. During tenure of fellowship, responsibility for my office in Washington continued, and I commuted weekly to Harvard. Study time was devoted primarily to the history of American landscape.

1965-67

Graduate program in painting and art history, American University.

Summer 1966

Graduate seminar in art education, The Museum of Modern Art and New York University.

1951-1953

Undergraduate, New York University, B.A. degree, 1953; major - political science; minor - art history.

1948-1950

Oberlin College.

SEYMOUR W. BROWN

- 1937-1955                      Employed by Carrier Corporation in  
Research and Development, Chief Engineer  
and Acting Manager, Marine Dept.
- 1955-present                    Principal and Partner of S. W. Brown & Associates,  
Consulting Engineers.
- 1957-1962                      Board of Directors of MacGregor-Comarain,  
Inc., a subsidiary of the National U. S.  
Radiator Corporation and of the Crane Co.
- 1967-present                    President and Director of Draftech Corporation.
- 1969-1972                      Vice President and Director of Michael Baker, Jr.,  
Inc.  
Vice President and Director of Euthenics  
Systems Corporation.
- 1971-present                    President and Director of Michael Baker, Jr. of  
New York, Inc. Consulting Engineering firm and  
wholly-owned subsidiary of the Michael Baker  
Corporation (Amex.)

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Licensed to practice Professional  
Engineering in the States of New York, New  
Jersey, Connecticut and Pennsylvania.

Listed in WHO'S WHO in Finance and Industry  
and WHO'S WHO in the East, and WHO KNOWS -  
AND WHAT among Authorities-Experts-and the  
Specially Informed.

Listed in ENGINEERS OF DISTINCTION a Who's  
Who in Engineering.

SEYMOUR W. BROWN

TYPICAL PROJECTS:

- 1950-1954 Advisor to Admiral Rickover in designing the air conditioning system for the first nuclear-powered submarine, "Nautilus."
- 1951-1953 Developed the completely automatic heat pump cycle for the cooling and heating of the Navy's new fleet type submarines of the Tang Class, and the "Albacore."
- 1957-1962 Consultant on air conditioning the French Line's luxurious passenger liner, "France," the largest air conditioned passenger ship in the world.
- 1959 Air conditioning consultant for Pan Am World Airways Terminal at Kennedy International Airport.
- 1966 Heating, ventilating, air conditioning consultant for I.S. 201, the first completely windowless and air conditioned school for the Board of Education in New York City.
- 1968 Air conditioning consultant for the Gleaner Newspaper Plant, Kingston, Jamaica, the largest air conditioning system installed to date on the Island of Jamaica, West Indies.
- 1968 Heating, ventilating, air conditioning consultant for McBee Systems High-Speed Printing Plant for Litton Industries in Akron, Ohio. Fully air conditioned and humidity controlled printing and manufacturing plant for one of the most advanced production centers for business forms in the United States.
- 1969 Consultant for mechanical - electrical, Esso Research Center, Linden, N.J. Design for four new buildings consisting of office building, pilot plant, blending building and shop building.

SEYMOUR W. BROWN

TYPICAL PROJECTS (Cont'd)

- 1969 Mechanical-electrical consultant for the \$36 million Hunts Point Cooperative Market. Design included a unique type of heat recovery system in the interest of energy conservation and pollution control for one of the nation's largest wholesale meat and poultry market, located on a 37 acre site in The Bronx, N.Y.
- 1970 Selective Energy Study for the proposed Richmond College on Staten Island, N.Y. for the City University of New York for on-site power generation. The College, to be located on a 100 acre site, will have a gross building area of 1.9 million square feet and accommodate 10,000 students.
- 1973 Energy Conservation Study for Farmingdale State University Agricultural and Technical College, N.Y. for a prototype building to act as a model and laboratory for energy conservation. The study revealed savings of up to 50% of energy compared to a conventionally heated and air conditioned building. The design incorporated provisions for the future installation of solar energy.
- 1973 Study for Consolidated Edison Co. of New York on Energy Conservation for "Lower Manhattan Landing" project at an estimated construction cost of \$1,300,000,000.
- 1974 Energy Conservation Study of the \$329 million Red Hook Water Pollution Control Plant, Brooklyn, N.Y., prepared for the City of New York, EPA Department of Water Resources. Other plants reviewed for energy conservation included the Coney Island plant, North River plant, 26th Ward plant and the Owl's Head plant, all in the City of New York.

TYPICAL PROJECTS (Cont'd)

1974

After preparing a Feasibility Study and the Master Plan for all mechanical and electrical trades including site utilities, we were the Consultants in the design of a new network of central distribution (district heating and cooling), a new electrical distribution network for an on-site Total/Selective Energy System Plant for the 6,600-student Bronx Community College Campus of The City University of New York. The project included the modernization of site utilities including water distribution, site drainage, electrical power distribution, substation and power plant construction. The work included the redistribution and updating of such utilities which encompassed the former New York University Campus with some buildings and equipment dating back before the turn of the century.

1974

Engaged by the Department of the Army, Office of the Chief of Engineers, Washington, D.C. to survey, evaluate and prepare a multi-phase report on existing energy systems and facilities at Fort Bragg, N.C. The prime objective of this study was to recommend practice and system changes to conserve energy and improve maintenance and operating procedures at the Fort. An additional objective was the task of conducting a training program of designated Army personnel in survey and evaluation procedures in order to provide the Army with its own "in-house" capability.

1975

Completed on-site, in-depth survey at the U.S. Naval Base, Philadelphia, Pa. for the Naval Facilities Engineering Command, Department of the Navy, Washington, D.C. Placed a team of engineers and technicians in the field to take measurements and make investigations of existing facilities in the engineering disciplines of HVAC, electrical and environmental control systems in the interest of Energy Conservation and improvement of facility maintenance. The training of Base operating and maintenance personnel was also included in the scope of work. This survey and study resulted in a multi-volume report complete with economic analysis and recommendations for facility improvement and energy conservation. Implemented study recommendations.

SEYMOUR W. BROWN

TYPICAL PROJECTS (Cont'd)

- 1975 Consultants for the Northeast Region of the Bell Telephone System for a study on energy conservation for their No. 2 Electronic Switching System Central Office Facility. A separate study was performed for the Bell System on the Feasibility of Solar Energy Application.
- 1976 Feasibility Study for Total Energy and Selective Energy Systems for the Flight Simulator Training Facility at Columbus Air Force Base, Mississippi, prepared for the Department of the Army, Mobile District, Corps of Engineers, Mobile, Alabama.
- 1976 Energy conservation studies for the Ocean County Sewerage Authority, Ocean County, New Jersey for their Northern and Southern Water Pollution Control and Waste Water Management Facilities. The studies made evaluations of energy conservation and cost effectiveness, and did so without any modifications to the plant process.
- 1976 Selected by the Department of the Navy, Chesapeake Division, Naval Facilities Engineering Command, Washington, D.C. to prepare a Feasibility Study for Total Energy and Selective Energy Systems for the new Electromagnetic Complex Naval Research Laboratory, Washington, D.C. The Electromagnetic Complex project will consist of an Integrated Electromagnetic Test and Analysis Laboratory, an Electromagnetic Development Laboratory and an Electromagnetic Laboratory. The object of the study was to determine the desirability of using a Total Energy or Selective Energy System for serving the new Electromagnetic Complex and to show conclusively that the system selected is desirable in terms of energy conservation and is attractive, based on life cycle costing, while imposing a minimum impact to the environment.

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TYPICAL PROJECTS (Cont'd)

- 1976 Engaged by the Veterans Administration, Washington, D.C., Office of Construction and Research, to establish guidelines for the evaluation and design of energy conserving systems. The objective of this study was to establish design guidelines and limitations for the selection, evaluation and design of selective energy systems, continuous duty standby systems, total energy systems, solar energy systems, solid waste boiler systems and engine driven heat pump systems, so that these systems may be readily utilized in the design of future V.A. hospitals. These guidelines will form the basis of a selection and evaluation program for system selection and design which will be utilized by both Architect/Engineer and V.A. designers.
- 1977 Concept study to develop a Post-wide "Energy Control and Monitoring System" at Fort Belvoir, Virginia. The System is intended to minimize the use of thermal and electrical energy at many of the Fort's 250 energy consuming facilities. Commissioned by the Department of the Army, Baltimore District, Corps of Engineers, the System will utilize electronic digital transmission and computer logic and be controlled at a Central Graphic Control Center.
- 1977 Selected to prepare a comprehensive survey, study and report in the interest of energy conservation at the Bellevue Hospital Center in Manhattan. The project, sponsored by the Design and Construction Group of the New York City Health and Hospitals Corporation, will be used as a "pilot" study for all the Municipal hospitals in the City of New York. The survey will encompass some 24 buildings of various ages located on a 20.2 acre site on the east side of Manhattan. The report will also include a study of the new main building which was completed in 1974.
- 1977 Engaged by Brookhaven National Laboratory, Associated Universities Inc., Long Island, N.Y. to conduct an energy systems study and conceptual design report in connection with the Site Central Steam Facility. The study includes the application of a Total Energy System or a Selective Energy System as well as the utilization of refuse derived fuels and will incorporate an economic analysis and life cycle costing of the proposed systems.

SEYMOUR W. BROWN

CIVIC AND POLITICAL  
ACTIVITIES:

- 1964-1968 Member of Community Planning Board No. 14  
in Riverdale, New York.
- 1966-present National Panel of Arbitrators of American  
Arbitration Ass'n.
- 1969-1971 Member of Community Planning Board No. 6,  
New York, N.Y.

OTHER AFFILIATIONS:

- 1948-present Member of ASHRAE - Past President of New York  
Chapter - Representative on Technical Planning  
Committee of the Engineers Joint Council and  
the U. S. of American Standards Institute.
- 1949-present American Society of Naval Engineers.
- 1951-present Society of Naval Architects and Marine Engineers.  
Representative of Society on A.S.A. Sectional  
Committee for proposed revision to Standard B59,  
"Recommended Practice for Mechanical Refriger-  
ation Installations on Shipboard."
- 1955-1956 President of New York Chapter of ASHRAE.
- 1958-1963 United States representative for 5 years on the  
International Institute of Refrigeration sponsored  
by the National Academy of Sciences.
- 1961-present National and New York State Society of  
Professional Engineers.
- 1961-present Member of Alpine Country Club, Alpine, N.J.
- 1962-present American Consulting Engineers Council
- 1965-present Member of New York Building Congress

OTHER AFFILIATIONS (Cont'd)

- 1965 - present Society of American Military Engineers
- 1966 - 1970 Member of Engineers Joint Council (EJC) representing ASHRAE (EJC is a federation of 38 professional engineering societies whose combined membership totals more than 500,000 engineers and serves a focal point through which the profession brings its resources to bear on common problems and common areas of service.)
- 1967 Fellow of ASHRAE
- 1967 - present Director, New York City Post of the Society of American Military Engineers
- 1968 - present Vice President and Director of The 100 Club of New York
- 1968 - present Member of USA Standards Committee B2 on Pipe and Hose Coupling Threads sponsored by The American Society of Mechanical Engineers
- 1969 - present Member of the International District Heating Association
- 1970 - present Member of American Institute of Consulting Engineers
- 1970 - present Member of the American Society of Mechanical Engineers
- 1971-1972 Chairman of N.Y. Chapter of ASHRAE Environmental Committee
- 1972 - present Member of The Newcomen Society in North America
- 1973 - present Representative to American Society of Mechanical Engineers for American Consulting Engineers Council
- 1973 - present ASHRAE representative for the EJC Commission on Engineering Information
- 1973 - present Fellow of American Consulting Engineers Council (ACEC)
- 1973 - present Member - Energy Conservation Committee of ACEC
- 1974 Member of The New York Academy of Sciences
- 1975 Member of Coordinating Committee on Energy of the Association for Cooperation in Engineering, representing the S.A.M.E. and A.C.E.C.
- 1976 Fellow of The New York Academy of Sciences
- 1976 New York Building Congress - Board of Governors

SEYMOUR W. BROWN

OTHER AFFILIATIONS (Cont'd)

- 1976 Chairman, Ad Hoc Committee on Energy - New York  
Building Congress
- 1976 Member, Advisory Council of the National Energy Foundation
- 1977 Fellow - The Society of American Military Engineers
- 1977 Member - A/E Federal Agency Energy Standards Conference  
Committee representing The Society of American Military Engineers
- 1978 Member - The Association of Energy Engineers

SEYMOUR W. BROWN

NON-BUSINESS DIRECTORSHIPS  
AND TRUSTEESHIPS:

- 1964 - present      Board of Directors - Engineering and Architecture Alumni  
of the City College of New York
- 1965 - present      Board of Directors - Alumni Association of the City College  
of New York.
- 1967-1968; and      President - Engineering and Architecture Alumni of the  
1968-1969      City College of New York
- 1967 - present      Board of Directors - City College Fund of the City College  
of New York
- 1967- present      Board of Directors - Society of American Military Engineers,  
New York City Post.
- 1968 - present      Director - The 100 Club
- 1974      Civilian Vice President - Society of American Military  
Engineers, New York City Post
- 1975-1977      President - The 100 Club
- 1975      Board of Governors - New York Chapter of the Association  
of the United States Army
- 1976 - 1977      President, New York City Post, Society of American Military  
Engineers

DECORATIONS AND AWARDS:

- 1963      Recipient of the "Distinguished Service Award" of the American  
Society of Heating, Refrigerating and Air Conditioning  
Engineers (ASHRAE)
- 1967      Consulting Engineers Council - Award for Engineering Excellence
- 1969      50th Anniversary of the Engineering School of the City College  
of New York - Award for Contributions to Industry & Commerce
- 1969      The Alumni Association of the City College of New York -  
Service Award Medal.

SEYMOUR W. BROWN

DECORATIONS AND AWARDS (Cont'd)

- 1970 Special Commendation Award for Mechanical Engineering by the New York Association of Consulting Engineers for the McBee Systems, Litton Industries Printing Plant.
- \*1971 Special Commendation Award for Unique Design in Mechanical-Electrical Engineering by the New York Association of Consulting Engineers for the Long Island Daily Press.
- \*1972 Refrigerating, heating, ventilating, air conditioning, sanitation, plumbing, electric. Consultant for Hunts Point Co-operative Market. Citation awarded for Mechanical Study Projects by the New York Association of Consulting Engineers, largest meat and poultry plant in the world.
- \*1972 Awarded First Prize for Outstanding Design in Heating, Air Conditioning and Refrigeration by the New York Chapter of the American Society of Heating, Refrigerating and Air-Conditioning Engineers, Inc.
- \*1973 Study for Consolidated Edison Co. of New York on Energy Conservation for "Lower Manhattan Landing" project at an estimated construction cost of \$1,300,000,000. Awarded First Prize for Mechanical Study Projects for Consulting Engineers by the New York Association of Consulting Engineers.
- \*1973 Consultant for mechanical-electrical - Esso Research Center, Linden, N.J. Design for four new buildings consisting of office building, pilot plant, blending building and shop building. Awarded Third Prize for mechanical systems by the New York Association of Consulting Engineers.
- 1973 Awarded 125th Anniversary Medal by the City College of New York.

\*As President of the Firm of Michael Baker, Jr. of New York, Inc.

SEYMOUR W. BROWN

DECORATIONS AND AWARDS (Cont'd)

- \*1974                      Awarded First Prize in mechanical design for the Hunts Point Cooperative Refrigerated Market in the Engineering Excellence Awards competition by the New York Association of Consulting Engineers.
  
- \*1974                      Special Award in mechanical engineering for the Selective Energy Feasibility Study for Richmond College of the City University of New York in the Engineering Excellence Awards competition by the New York Association of Consulting Engineers.
  
- \*1974                      Honor Award Winner for the Selective Energy Feasibility Study - Richmond College of the City University of New York, in the National Engineering Excellence Competition sponsored by the American Consulting Engineers Council.
  
- \*1975                      First Prize in Mechanical Engineering for The Energy Conservation Study, Farmingdale Agricultural and Technical College, Farmingdale, L.I., N.Y. in the Engineering Excellence Awards competition by the New York Association of Consulting Engineers.
  
- \*1976                      Honor Award winner for Energy Conservation Study for the Red Hook Water Pollution Control Plant, Environmental Protection Administration, Department of Water Resources, City of New York, in the Engineering Excellence Awards Competition of the New York Association of Consulting Engineers.
  
- \*1978                      Honor Award winner for Design of the Morgan General Mail Facility Mechanization System, U.S. Postal Service, Borough of Manhattan, in the Engineering Excellence Awards Competition of the New York Association of Consulting Engineers

\*As President of the Firm of Michael Baker, Jr. of New York, Inc.

SEYMOUR W. BROWN

PUBLICATIONS and TECHNICAL PAPERS

12/16/44	Proceedings Amer. Society of Marine Engineers	Operation & Maintenance on Ships' Refrigerating Plant
Jan. 1948	Refrigerating Engineering	Modern Developments in Marine Refrigeration
June 1948	Marine Engineering	Modern Developments in Marine Refrigeration (Reprint of "Refrigerating Engineering" article.)
1/24/49	Air Conditioning & Refrigerating News	Marine Refrigeration Demands Compact Units with Flexible Capacity
Jan. 1949	Nautical Gazette	Modern Practice in Marine Refrigeration
May 1949	Journal of the American Society of Naval Engineers	Modern Practice in Marine Refrigeration (Reprint of "Nautical Gazette" article.)
June & July 1949	Commercial Refrigeration Parts I & II	Modern Marine Refrigeration
Oct. 1949	Canadian Refrigeration Journal	Marine Refrigeration
Dec. 1949	Marine News	Modern Practice in Marine Refrigeration
Sept. 1950	Refrigerating Engineering	Refrigeration on the High Seas
1950-3rd Ed. 1951-4th Ed. 1955-5th Ed. 1957-6th Ed.	Air Conditioning Refrigerating Data Book - Applications (Author and Associate Editor) (The American Society of Refrigerating Engineers)	Comfort Air Conditioning Passenger Ships

SEYMOUR W. BROWN

PUBLICATIONS and TECHNICAL PAPERS (cont'd)

Nov. 1956	Journal of Commerce	Feature Article on Passenger Ship Air Conditioning
Mar. 1958	Heating, Piping and Air Conditioning	Marine Application of High-Temperature Water
Jan. 1967	ASHRAE Journal	"New York City's First Windowless School"
Feb. 1971	Heating, Piping and Air Conditioning	"MTW, Close Control Highlight Printing Plant Air Conditioning"
Mar. 1972	Printing Management	"Designing Environmental Control Into The Plant"
Dec. 1972	ASHRAE Journal	"Heat Recovery, Energy Conservation & Pollution Control at the Hunts Point Project"
Aug. 1974	Actual Specifying Engineer	"Selective Energy - A System That Splits Load and Saves Money"
Oct. 1974	The Military Engineer	"Selective Energy in Energy Conservation"
Oct. 1974		*Paper presented at the 47th Annual Conference of the Water Pollution Control Federation in Denver, Colorado, October 6-11, 1974, entitled, "WPCP Energy Index Concept and its Impact on Water Pollution Control Plant Design."
		*Co-Author
Sept. 11, '75	Engineering News-Record	Comment on ASHRAE's Proposed Standard 90-P, "Design and Evaluation Criteria for Energy Conservation in New Buildings"
Mar. 10, 1976		Presentation submitted at meeting of ASCE sponsored by the Environmental Engineering Group and the Water Pollution Control Association on "Energy Conservation Concepts for Water Pollution Control Plants." New York City.



SEYMOUR W. BROWN

INVENTIONS

- (1) Compressor Apparatus  
U.S. Patent No. 2,150,487 - dated 3-14-49
- (2) Conditioned Air Distribution System for Ship Construction  
U. S. Patent No. 2,683,408 - dated 12-25-56
- (3) Method and Apparatus for Heating & Cooling a  
Compartmented Enclosure (Heat Pump)  
U. S. Patent No. 2,787,128 - dated 4-2-57
- (4) Self-Contained Ice Making Unit  
U. S. Patent No. 2,775,099 - dated 12-25-56

# HERMAN SMITH & CO.

Phone 268-1501  
P. O. Box 18427  
Fort Worth, Texas 76118

*Builders*



## RESUME'

**NAME:** HERMAN JARED SMITH

**BORN:** March 23, 1930

**PLACE OF BIRTH:** Campbell, Texas

**EDUCATION:** Graduated Greenville Texas High School. Attended East Texas State University: 1947-48.

**FAMILY STATUS:** Resides in the Fort Worth suburb of Hurst, Texas, with wife, Patsy. Has two daughters, Vicki (24) and Karla (21).

A resident of the Fort Worth area for twenty-seven years.

**EXPERIENCE:** Built over four thousand (4,000) residences during the past twenty-five years in Texas, Oklahoma, Arkansas and New Mexico. Presently building only in the Fort Worth area.

Developed seven sub-divisions between 1955 and 1976.

**HOME BUILDING ASSOCIATIONS:** National Association of Home Builders - Vice President - Secretary.



## RESUME'

### PAGE TWO

Past President of Fort Worth and Tarrant County Association of Builders - 1967.

Recipient of Builder of Year Award in 1970.

Past President - Texas State Association of Builders - 1974.

### CIVIC ASSOCIATIONS:

Chairman - Texas Council on Housing  
Appointed by Governor Briscoe.  
Chaired Commission hearings through the State and forwarded their recommendations to the Governor and State Legislator.

Former Mayor - City of Hurst  
(Population - 38,000)

Former Councilman, City of Hurst

Former Chairman Planning & Zoning Commission, City of Hurst. This Fort Worth suburb has grown from 500 in 1952 to a present population of 38,000 and is a model "sensible growth" community.

Past President Chamber of Commerce

Trustee - Howard Payne University for eleven years.

## R E S U M E

Name: Blanca Cedeño, nee Gil de Rubio  
 Address: 195-35 Pompeii Ave., Holliswood, N.Y. 11423  
 Telephone: (212) 468-7354  
 Birthdate: November 19, 1921  
 Birthplace: Rio Piedras, Puerto Rico

### EDUCATION:

### GRADUATION:

High School	Hunter College High	June 1938
College	Hunter College	June 1942
	Degree: B. A. Languages and Education (special- izing in the teaching of Spanish)	
	Columbia University Graduate Work in Education	June 1945

### Special Courses

N.Y.U. Public Housing Management, I & II	June 1960
University of P.R. - Six week workshop on Operation Bootstrap	1960 (summer)
National Conference on Christian & Jews 16 week Seminar on Intergroup Problems	1950-62 (spring)
Administrative Institute of Andover under auspices of Edwin Gould Foundation for Children	Nov. 1968
Institute for Mediation & Conflict Resolutions - 11 session course	Feb. to April 1973
Seminar on Decision Making - NYC Housing Authority 21 hour Executive Development Program	Nov. - Dec. 1974
IBM Course on Computers - NYC Housing Authority	March 1976
Communication by Objectives - NYC Housing Authority	May - June 1977
Management Planning and Reporting System NYC Housing Authority	Oct. - Dec. 1977

EXPERIENCE:

June 1977 to Present

Deputy Director of Management of the New York City Housing Authority:

General Responsibility: The administration, direction and supervision of 134 public housing developments located in the boroughs of Manhattan, Bronx, and Staten Island, and in which approximately 94,150 families reside.

Organizational responsibilities: area of jurisdiction divided into four districts, each supervised by a Chief Manager and Chief Superintendent under my direction; also supervise Chief of Tenant Organizations and staff who are consultants to tenant organizations in all of the Housing Authority developments.

Administrative responsibilities: review of reports and controls to see that projects are functioning smoothly and economically and ensuring that tenants are receiving services entitled to; coordination of meetings with other departments of the Authority in matters relating to projects under my jurisdiction; following through on resolutions of problems or emergencies; reordering priorities; interpreting policy decisions; approval of contracts.

Executive responsibilities: Consultations with the Director of Management and General Manager; participation in executive meetings, participation in Authority Board meetings.

Community responsibilities: meeting with elected officials, community representatives and tenant organizations, when requested - representing the Authority at meetings with other City, State, or Federal agencies.

October 1970 to May 1977: Director of Community Affairs  
New York City Housing Authority

Responsibilities: had full responsibility for the direction, supervision, and control of this office which is charged with the responsibility for major programs in the field of human relations affecting tenants and/or employees, as well as applicants for housing or for employment.

The Office of Community Affairs was responsible for ensuring applicants equal access to housing accommodations in accordance with housing needs; developing community understanding and acceptance of public housing; assisting in the improvement of communications between the Authority and the community; and building good relationships between tenant and staff of the housing developments; integration of opening developments; consultation on renting matters involving intergroup factors; intergroup orientation for tenants; intergroup training for staff; tension prevention; mediation or amelioration of tension or conflict situations affecting projects; work with youth and youth gangs, channeling their energies into constructive avenues of endeavors; work with community groups and interpretation of HA's integration and other policies; investigation of complaints of discrimination; cooperation with other government departments and private agencies on intergroup matters affecting the Authority and/or the City.

The office staff was composed of 29 people, 15 of whom were professional in the field of intergroup relations, and 6 in youth services.

July 1969 to Sept. 1970: Deputy Director of Community Affairs

Responsibilities: Assisting the Director in the discharge of the responsibilities described above.

Sept. 1967 to July 1969: Special Assistant to the Chairman New York City Housing Authority

Responsibilities: with direct responsibility to the Chairman of the New York City Housing Authority planned, developed, implemented, and administered programs to encourage Authority tenants, and in particular Puerto Rican and Black families to participate actively in community affairs; was Consultant on Puerto Rican and Hispanic Affairs; worked closely with Intergroup Relations, Social and Community Services, Public Relations and Management Departments of the Authority; was part of the Authority network in liason with governmental agencies and community organizations in the field of human relations such as the NAACP, Urban League, Migration Office of the Commonwealth of P.R., P.R. National Association for Civil Rights, Puerto Rican Forum, etc.

June 1965 to Sept. 1967: Housing Manager, N.Y.C. Housing Authority Office of Intergroup Relations

Responsibilities: Participated in the study of proposed sites from the viewpoint of racial and intergroup problems and community educational and social facilities; supervised a block in the area of intergroup relations; planned and chaired in-training seminars in intergroup relations for assigned project management staffs ranging from receptionist to manager as well as supervisory maintenance personnel.

Dec. 1958 - June 1964) Senior Intergroup Relations Officer  
March 1955 - May 1955) N.Y.C. Housing Authority Office of Intergroup Relations

Responsibilities: same as above

Nov. 1964 to Feb. 1965: Program Consultant for Puerto Rican Community Development Project  
Puerto Rican Forum

July 1964 to Oct. 1964: Acting Director of ASPIRA, on education, at that time under the Puerto Rican Forum

March 1958 to Dec. 1958: Assistant Manager, Pomonok Houses  
N.Y.C. Housing Authority

April 1952 to March 1958: Housing Assistant  
N.Y.C. Housing Authority

Sept. 1951 to March 1952: Social Investigator  
N.Y.C. Department of Social Services

Professional Organization: National Association of Housing and Redevelopment Officials

Civic work:

1. Puerto Rican Forum: Founding member, former president and now board member of this civic organization, dedicated to helping develop and involve Puerto Rican leadership in business and community in New York City and New York State.
2. ASPIRA of New York, Inc; Founding member and currently vice-president and program committee chairperson of this agency whose work is concerned with counseling of Puerto Rican youth.

3. National Center for Dispute Settlement of American Arbitration Association: Member of Community Dispute Panel.
4. Federation of Protestant Welfare Agencies: Vice-President of the Executive Committee of the Board, member of the Program Committee, and Chairperson for the 1977 and 1978 Annual Conferences.
5. New York City Board of Education Commission on Bilingual Education: former member of the Commission.
6. National Urban Coalition: Member of Task Force on Urban problems.
7. National Association of Human Rights Workers: Former Vice-President in charge of Northeast region; Former Chairperson of the Metropolitan Chapter. Co-Chairperson of 1974 Annual Conference.
8. Universidad Boricua, Washington, D.C.: one of the founders and Chairman of Board of Trustees of this first Puerto Rican University in Mainland U.S.A.
9. Boricua College, New York City, One of the founders and Chairman of the Board of Trustees. This college is accredited to grant A.A. degree by the New York State Board of Higher Education.
10. SEEK; Member of the Advisory Committee of the City University of New York.
11. New York State Welfare Conferences, Inc.: Former member of the Board.
12. New York State Dept. of Social Services: Former Member of Citizen's Advisory Committee.
13. United Neighborhood Houses: Secretary of the Board and member of Housing Committee.
14. Bureau of the Census Housing Advisory Committee for the 1980 Census - member of this advisory committee.
15. National Hispanic Coalition for Housing: Member of Executive committee.

Miscellaneous:

Served as consultant to:

Hunter College TTT Program in the Dept. of Education  
1968 - 1970

NEW Advisory Committee on Bilingual Education under  
Title VII - 1969 - 1970

Newark Board of Education - Consultant on program of  
Bilingual Education, Summer of 1970

HONORS: Various from Civic, Cultural and Political Commu-  
nity Organizations

December 1976 - New York City Mayor's Public Service  
Award for Professionalism

REFERENCES ON REQUEST

THE WHITE HOUSE  
WASHINGTON

June 30, 1978

Jim Gammill  
Tim Kraft

The attached was returned in  
the President's outbox. It is  
forwarded to you for appropriate  
handling.

Rick Hutcheson

FOR STAFFING
FOR INFORMATION
FROM PRESIDENT'S OUTBOX
LOG IN/TO PRESIDENT TODAY
IMMEDIATE TURNAROUND
NO DEADLINE
LAST DAY FOR ACTION -

ACTION  
FYI

ADMIN CONFID
CONFIDENTIAL
SECRET
EYES ONLY

VICE PRESIDENT
EIZENSTAT
JORDAN
✓ KRAFT
LIPSHUTZ
MOORE
POWELL
WATSON
WEXLER
BRZEZINSKI
MCINTYRE
SCHULTZE

ARAGON
BOURNE
BUTLER
H. CARTER
CLOUGH
COSTANZA
CRUIKSHANK
FALLOWS
FIRST LADY
✓ GAMMILL
HARDEN
HUTCHESON
JAGODA
LINDER
MITCHELL
MOE
PETERSON
PETTIGREW
PRESS
RAFSHOON
SCHNEIDERS
VOORDE
WARREN
WISE

ADAMS
ANDRUS
BELL
BERGLAND
BLUMENTHAL
BROWN
CALIFANO
HARRIS
KREPS
MARSHALL
SCHLESINGER
STRAUSS
VANCE

THE WHITE HOUSE  
WASHINGTON

June 30, 1978

MEMORANDUM FOR THE PRESIDENT

FROM:

TIM KRAFT *TK*  
JIM GAMMILL *Jim G*

SUBJECT:

Legal Services Corporation  
Board of Directors

The Board of Directors of the Legal Services Corporation has eleven members appointed by the President and confirmed by the Senate. The Board must include a majority of lawyers and not more than six members may be of the same political party. The membership must include at least two eligible legal services clients.

The terms of five members expired last year and you appointed two men and three women. One is a native American, another is a Mexican American, and one is a Black female client. Four are Democrats and one is an Independent.

The terms of the remaining six members expire in July of this year. Only two of these new members may be Democrats, and one of the new members must be an eligible client.

We feel that it is important to include a Black attorney, and since Revius Ortigue has such good qualifications and has done so well on the Board, we recommend that he be reappointed. We also feel that it is important to have some continuity on the Board since last year's members have only been on six months. For this reason, we recommend the reappointment of another member, Robert Kutak, who has been an excellent Board member.

RECOMMENDATION:

Nominate the following slate of candidates to the Legal Services Corporation Board of Directors:

Michael (Mickey) Kantor (Los Angeles, California): Attorney; partner, Manatt, Phelps, Rothenberg, Manley and Tunney. Former Executive Director of Action for Legal Rights which worked to establish the National Legal Services Corporation. Active in the campaigns of Brown for President, Citizens for Alan Cranston, and Sargent Shriver for Vice President. Stu Eizenstat recommends this nomination.

Revius O. Ortigue, Jr. (New Orleans, Louisiana): Democrat. Present member of the Corporation Board. Leading Black lawyer, and past President of both the National Bar Association and the National Legal Aid and Defender Association. Strong support from Senators Johnston and Long and Congresswoman Boggs in Louisiana and from the legal services community.

Robert J. Kutak (Omaha, Nebraska): Republican. Present member of the Corporation Board. White. Private lawyer, former administrative assistant to Senator Hruska, and active in scores of bar and civic activities. Strongly supported by the legal services community as well as the American Bar Association.

Francis William McCalpin (St. Louis, Missouri): Republican. White. Private lawyer; extremely active in state and national bar activities, including many related to legal services for the poor. Present member of the American Bar Association Board of Governors and past President, National Conference of the Bar Presidents. Supported by Senators Eagleton and Danforth.

Howard R. Sacks (Hartford, Connecticut):

Independent. Law professor at the University of Connecticut. A leader of Carter for President campaign in Connecticut. Long interested in and supportive of legal services. Supported by Senator Ribicoff.

Betty Ann Swezey (Topeka, Kansas): Independent.

Disabled, eligible client. Recommended by Bill Roy and supported by Congresswoman Keyes.

approve

disapprove

J

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## RESUME

### MICHAEL KANTOR

333 Lombard Street  
Pacific Palisades, California 90272

#### I. PERSONAL DATA

Age: 38 (Born, August 7, 1939, Nashville, Tennessee)  
Marital Status: Married, three children  
Wife: Valerie - attorney (Wyman, Bautzer, Rothman & Kuchel;  
Co-author of a recent book  
"Outside The Courts" Member of  
the Executive Board American  
Jewish Committee [L.A.];  
National Vice President of the  
Mexican-American Legal Defense Fund)

#### II. EMPLOYMENT EXPERIENCE

Jan. 1975 to Present	Partner, Manatt, Phelps, Rothenberg, Manley & Tunney
April, 1976 to August, 1976	Campaign Manager, Brown for President
Jan. 1973 to Dec. 31, 1974	Campaign Director, Citizens for Senator Alan Cranston
Aug. 8, 1972 to Dec. 31, 1972	Staff Coordinator, Sargent Shriver for Vice President Campaign
Feb. 15, 1971 to June, 1972	Executive Director, Action for Legal Rights, a Corporation established for the purpose of advocating on behalf of Legal Services programs, clients and attorneys, and especially for bipartisan legislation to create an independent National Legal Services Corporation.
June, 1972 to August, 1972	Associate Director, National Legal Aid and Defender Association
Jan. 1970 to Feb. 15, 1971	Director, Program Development and Training Division, Office of Legal Services, OEO. Supervised the initiation, review, processing and evaluation of each activity in the area of research and experimentation for Legal Services. This included monitor- ing all ongoing projects as well as identifying the needs of Legal Services lawyers for new systems and approaches for problems that originate in neighbor- hood offices.

<p>June, 1968 to Jan., 1970</p>	<p>Deputy Director and General Counsel, Migrant Research Project, South Florida Migrant Legal Services, Inc. Provided representation in civil matters for migrant and seasonal farmworkers in Florida.</p>
<p>Sept., 1966 to May, 1968</p>	<p>Special Assistant to the Associate Administrator for Investment, Small Business Administration</p>
<p>Sept., 1965 to Sept., 1966</p>	<p>Management Intern - Small Business Administration</p>

Consultant Positions:

ABA Special Committee on Crime Prevention and Control,  
1971-72.

National Advisory Commission on Criminal Justice Goals  
and Standards, May-July, 1972.

White House Conference on Children - Washington, D.C.,  
1970.

National Legal Aid and Defender Association, 1969,  
For purposes of assisting in assuring the  
unimpeded authorization of the Economic  
Opportunity Act.

III. EDUCATIONAL BACKGROUND

School of Law: Georgetown University Law Center  
Degree: Juris Doctor - June, 1968

Undergraduate College: Vanderbilt University  
Degree: Bachelor of Arts, June, 1961

IV. MILITARY SERVICE - Naval Officer, four years, 1961-65

Current Status - Retired: Last Rank - Full Lieutenant

V. MEMBERSHIPS

Board Member, Mexican American Legal Defense and Education  
Fund

Committee on Public Service Law of the Young Lawyers Section  
of the American Bar Association

Chairman of the Board of the Youth Crime Control Project,  
D.C. Department of Corrections

Florida Bar Association

American Bar Association

California Bar Association

D.C. Bar Association

National Legal Aid and Defender Association

VI. PUBLICATIONS

Kantor, National Legal Services Corporation, 30 NLADA  
Briefcase 7 (1971).

Kantor, Legislative Advocacy, Vol. V, No. 10, Clearinghouse  
Review 574 (1972).

REVIUS O. ORTIQUE, JR.  
Attorney and Counsellor at Law  
2140 St. Bernard Avenue  
New Orleans, Louisiana 70119  
949-2250 947-1416

A Native of New Orleans, Louisiana  
Active Full-Time Practitioner in New Orleans since June 1956  
Admitted to practice before all of the Courts in Louisiana; the  
United States District Court for the Eastern District of  
Louisiana; the United States Fifth Circuit Court of Appeals  
and the United States Supreme Court

EDUCATION

Educated in the Public and Parochial Schools of New Orleans  
B.A. Degree - Dillard University  
M.A. Degree - Indiana University  
J.D. Degree - Southern University - School of Law  
Doctor of Law (L.L.D.) Honorary - Campbell College  
Doctor of Humane Letters, (L.H.D.) - Ithaca College

PRESENT OFFICES AND POSITIONS

President	- Metropolitan Area Committee - MAC - Affiliate of the National Urban Coalition
Member and Immediate Past Chairman	- Health Education Authority of Louisiana (HEAL) Board of Trustees
Member	- Board of the Legal Services Corporation
Member	- Antioch College of Law - Board of Visitors
Member	- Dillard University Board of Trustees and Executive Committee
Member	- National Legal Aid and Defender Assn. Executive Committee and Board
Member	- Board of City Trusts - City of New Orleans
Member	- National Senior Citizens Law Center, Los Angeles, California, Board and Executive Committee
Member	- American Bar Association - Committee on Legal Aid and Indigent Defenders
Member	- American Lung Association (National) Board of Directors
Member	- New Orleans Legal Assistance Corporation Board (LSP-OEO)
Member	- Flint Goodridge Hospital - Board of Management
Member	- Criminal Justice Coordinating Committee LEAA - Board and Executive Committee, New Orleans, Louisiana
Member	- Board of Foreign Relations Association New Orleans, Louisiana
Member	- Community Relations Council - Board of Directors (Metropolitan New Orleans)
Member	- Executive Committee for Industrial Development - The New Orleans Metropolitan Area
Member	- Board - Urban League of Greater New Orleans
Member	- American Lung Association of Louisiana Executive Committee and Board
Member	- League of Women Voters of Greater New Orleans, Advisory Board
Member	- YWCA - Men's Advisory Board
Member	- Steering Committee - Council of Black Leadership (New Orleans)
Member	- Louisiana State Bar Association Special Committee on Disciplinary Enforcement

- Member - Ad Hoc Committee for the Development of the Central Business District - City of New Orleans
- Member - Economic Development Council of Greater New Orleans - Executive Committee
- Member - United Federal Savings and Loan Association - Board of Directors
  
- Associate General Counsel - Community Improvement Agency (Urban Renewal for the City of New Orleans)
- General Counsel - Eighth District of the A.M.E. Church (Louisiana and Mississippi)

OFFICES PREVIOUSLY HELD

- Former Member - President's Commission on Campus Unrest (Scranton Commission)
- Past President - National Legal Aid and Defender Association
- Past President - American Lung Association of Louisiana
- Former Member - Louisiana Committee of Inquiry (Killings at Southern University)
- Former Member - National Advisory Council - Office of Legal Services (OEO)
- Past President - National Bar Association, Inc. (Two Terms)
- Past President - Southwest Bar Association (Three Terms)
- Former Member - Federal Hospital Council 1966-70 (Hill-Burton Act)
- Past President - Louisiana State Labor Council (AFL - CIO)
- Past President - Louis Martinet Legal Society (La.)
- Past President - Community Relations Council
- Past President - Urban League of Greater New Orleans (Five Terms)
- Former Member - Regional Advisory Group - Metropolitan New Orleans (Planning)
- Former Lecturer - Dillard University - Labor-Economics
- Former Vice President - Goals Foundation for Metropolitan N.O.
- Former Member - American Bar Association - House of Delegates
- Former Member - Louisiana State Bar Association - House of Delegates

PROFESSIONAL ORGANIZATIONS

- American Bar Association
- National Bar Association
- National Legal Aid and Defender Association
- Louisiana State Bar Association
- American Judicature Society
- Louis A. Martinet Legal Society
- World Peace Thru Law Committee - Charter Member
- Selectee in American Arbitration Association

HONOR SOCIETIES

- Phi Delta Kappa Honor Society - Indiana University
- Blue Key - Loyola University of the South

RECENT AWARDS

- 1976 - Outstanding Person of Louisiana  
Citation by the Institute of Human Understanding
- 1976 - Weiss Award for Brotherhood  
National Conference of Christians and Jews

LISTED IN:

- Who's Who in America
- Who's Who in Black America
- Who's Who in the South and Southwest

Married - One Child

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Mr. Ortique has (in addition to his appointment as an officer in the U.S. Army - 1945) enjoyed three prominent Presidential appointments:

- Four year term on the Federal Hospital Council - President Johnson
- President's Commission on Campus Unrest (Scranton Commission) - President Nixon
- Currently serving his second year of a three year term as a member of the National Legal Services Corporation Board of Directors - President Ford



**LEGAL SERVICES CORPORATION**

733 Fifteenth Street, N.W., Washington, D. C. 20005 (202) 376-5100

Thomas Ehrlich  
President  
E. Clinton Bamberger, Jr.  
Executive Vice-President

**ROBERT J. KUTAK  
MEMBER, BOARD OF DIRECTORS  
LEGAL SERVICES CORPORATION**

Robert J. Kutak is a partner in the firm of Kutak, Rock, Cohen, Campbell, Garfinkle & Woodward in Omaha, Nebraska.

He was graduated from the University of Chicago in 1952 with an A.B. degree and earned a J.D. degree from the University of Chicago Law School in 1955. Mr. Kutak served as a law clerk to Judge Richard E. Robinson, United States District Court for the District of Nebraska from 1956 to 1959 and was the Administrative Assistant to Senator Roman Hruska from 1959 to 1965.

Active in the American Bar Association, Mr. Kutak has been a member of its Special Committee on Availability of Legal Services (1967-70) and its Standing Committee on Legal Aid and Indigent Defendants (1967-72). He was Chairman of the ABA Special Committee on Coordination of Judicial Improvement (1974-77), the ABA Section on Individual Rights and Responsibilities (1974-75) and is currently Chairman of the ABA Special Committee on Evaluation of Professional Standards.

He is a member of the American Law Institute.

He is Chairman of the Advisory Board of the National Institute of Corrections (1971 - ), the Nebraska State Bar Association Committee on Correctional Law and Practice (1973 - ), and the Corrections Advisory Board of the National Clearinghouse on

(over)

Criminal Justice Planning and Architecture (1974 - ).

Mr. Kutak was a member of the American Delegation to the Fifth United Nations Congress on Prevention of Crime and Treatment of Offenders (1975).

Curriculum Vitae

F. William McCalpin

Home:

215 N. Berry Road  
St. Louis, MO 63122  
(314) 962-6555

Office:

611 Olive St.  
St. Louis, MO 63101  
(314) 231-5833

Born St. Louis, Mo., 1921  
A.B., St. Louis University, 1943  
LL.B., Harvard, 1948

Member, Lewis, Rice, Tucker, Allen & Chubb, 1948 to present; partner, 1956 to present.

Member, national advisory committee to OEO legal services program, 1965-73.

Member, American Bar Association:

Assistant Secretary of ABA and Member of Board of Governors, 1975 to present;  
Member, House of Delegates, 1966-72;  
Chairman, Standing Committee on Legal Aid and Indigent Defendants, 1973-76;  
Chairman, Special Committee on Prepaid Legal Services, 1970-73;  
Chairman, Special Committee on Availability of Legal Services, 1965-70;  
Chairman, Standing Committee on Lawyer Referral Service, 1964-65.

Chairman, The Fellows of the American Bar Foundation, 1976-77.

President, National Conference of Bar Presidents, 1973-74.

President, Bar Association of Metropolitan St. Louis, 1961-62.

Member, Board of Governors, the Missouri Bar, 1967-73.

Political party affiliation: Republican.

1935:  
Helen. Instr. McCallie  
com. headmaster. 1948-65;  
com. chmn. secondary sch.  
v. Schs., 1951-55; pres. So.  
adv. bd. Salvation Army.  
C. of C. (dir.), Kappa  
1958-59). Address:  
b. N.Y.C.; July 29, 1914; s.  
cum laude. Coll. City N.Y.  
na Johnson. May 24, 1941;  
ter. Admitted to N.Y. State  
in N.Y.C., 1941—; asso.  
1941-47, atty. N.Y. Life-  
gen. counsel; 1954-57, asso.  
1965-72, sr. v.p., 1972—; dir.  
dham Law Sch., 1946. Mem.  
USNR, 1943-46; ETO, PTO.  
State (past chmn. ins. sect.),  
(past pres.). Assn. Bar City  
past chmn. admission, ins.  
U. Alumni Fedn. (dir., past  
nni Assn. (dir., past pres.).  
), Am. Law Inst. Home: 459  
Madison Av New York City

DER, coll. dean; b. North  
Alexander and Mabel Helen  
1943-44, Wesleyan U.,  
Tufts U., 1951; M.D., Med.  
Alice Rebecca Lassetter, Dec.  
Alexander III, Philip Warren,  
iv. Hosp., Birmingham, Ala.,  
34, intern medicine, 1957-58;  
956—; prof. chmn. dept. oral  
adv. dental research council  
i Surgery (pres. 1970). Fellow  
ntiss—mem. Am. Dental Assn.,  
Am. Assn. Dental Schs. (pres.  
), Am. (trustee 1972-73), pres.  
sors oral surgeons, Omicron  
28 Garland Dr Birmingham AL

land, Sept. 19, 1933; m. 2d.  
vious marriage). Appeared as  
theatres and London stage; dir.  
include The Secret Place, Hell  
lent Playground, A Night to  
nd The Tail, Billy Budd, Freud,  
y Ever Told, Around the World  
Apple, Sol Madrid, Mosquito  
Side, 1968; appeared as Ilyia  
U.N.C.L.E., 1964-67; appeared  
Hauser's Memory; Colditz TV  
r stock theater including Alfie,  
nial, now star: The Invisible Man,  
lm for BBC-TV, 1974. Address:  
York City NY 10019

ons: b. Carsonville, Mich., Apr.  
McC., grad. Spring Arbor Sem.,  
23, 1939; children—Robert J.,  
ts Co., Hoiv, Mich., 1948-50,  
Mich., 1950-54; v.p. Detroit  
1, 1954-66, also dir. exec. ass.  
ns, Alma, Mich., 1971—; v.p.  
on Plains, Mem. Mich. Bd. of  
Served with USNR, World War  
pres. 1961), Aircraft Owners and  
Dragon, Presbyrn, Mason, Club:  
ress: 1020 Orchard St Alma MI

RENCE, mfg. co. exec.; b.  
4; s. Albert R. and Murdena  
on, Mich., 1949; J.D., U. Akron,  
13, 1946; children—Lawrence,  
Randall, Auditor, Berman Hirsch  
151-54, Chrysler Corp., Detroit,  
62; treas. Central States Can Co.,  
Ohio bar, 1972. Served with AUS,  
Bar Assn. Home: 2023 Clearview  
700 16th St Massillon OH 44646

ES, educator, chemist; b. Scot-  
nes Alexander and Alice (Fitts)  
on, 1936, M.Sc., 1939; Ph.D.,  
neyko, Sept. 2, 1950 (dec. 1971);  
ames, m. 2d. Erika Connell, Aug.  
Can., 1942-43; faculty U. Sask.,  
m. engrng., 1953—, head dept.  
64, pres., 1958-69. Fellow Royal  
Can. Assn. editor Jour. Chem.  
blis in cement chemistry, electron  
reactions, chem. effects nuclear  
y. Home: 1622 Park Av Saskatoon

ness exec.; b. June 17, 1911; s. Jesse  
S. U. Tenn.; children—Mrs. John  
nell, Robert, 1948—; chmn. bd.,  
33—, partner, 1948—; chmn. bd.,  
n Planners Nat. Bank of Memphis,  
City, N.C. Bd. mgrs. N.Y. Cotton  
thwestern U. at Memphis, Presbyrn,  
phis Hunt and Polo, Belvedere  
Gwynne Rd Memphis TN Office:  
St Memphis TN 38103

AS, lawyer; b. Washington, Jan. 24,

CCALPIN, FRANCIS WILLIAM, lawyer; b. St. Louis, Nov. 8,  
1921; s. George Ambrose and Marguerite (Miles) McC.; A.B., St.  
Louis U., 1943; LL.B., Harvard, 1948; m. Margaret Wickes, Feb. 27,  
1954; children—Martha Helen, William Francis, Katherine Mary,  
Lucy Alice. David Christopher. Admitted to Mo. bar, 1948, since  
practiced in St. Louis; admitted to Ill. bar, 1953; mem. firm Lewis,  
Rice, Tucker, Allen & Chubb, 1948—, partner, 1956—. Sec. dir.  
Hardy Salt Co.; dir. Color Process Co. Mem. nat. adv. com. to legal  
services program Office Econ. Opportunity, 1965-73; chmn. Mo.  
Coordinating Bd. Higher Edn., 1974—. Trustee, sec. St. Louis Ednl.  
TV Commn. KETC-TV, 1965-72; trustee Jr. Coll. Dist. St. Louis,  
1962-65; St. Louis U., 1972-74; bd. dirs. Family and Childrens Service  
Greater St. Louis. Served with USMCR, 1942-46, 50-51. Mem. Am.  
(chmn. spl. com. on availability of legal services 1965-70, chmn. spl.  
com. on prepaid legal services 1970-73, chmn. standing com. on legal  
aid and indigent defendants 1973), Ill. bar assns., Mo. Bar Integrated  
(gov. 1967-73), Bar Assn. St. Louis (pres. 1961-62), Nat. Cong. Bar  
Presidents (treas. 1970-71, pres. 1973-74), Club: Harvard (St. Louis),  
Home: 215 N. Berry Rd St Louis MO 63122 Office: 611 Olive St St  
Louis MO 63101

MCCABRIDGE, MERCEDES, actress; b. Joliet, Ill., Mar. 17,  
1918; d. John Patrick and Marie (Mahaffry) McC.; A.B., Mundelein  
Coll., 1937; Litt. D. (hon.), St. Scholastica U., 1973; 1 son, John  
Markle. Artist-in-residence Cath. U., Washington, 1973. Mem. adv.  
council Nat. Inst. Alcohol Abuse and Alcoholism, Washington.  
Recipient Drama award Mundelein College, 1937; Acad. award for  
Best Supporting Actress in All the Kings Men, 1950; Asso. Press Poll,  
Look award, 1950, Fgn. Corr. award for Best Newcomer and B st  
Supporting Actress, 1950; nominated for Acad. award for Giant,  
1956; nominat d. for Tony award, 1972; recipient Gold Key award  
Nat. Council Alcoholism. Author: The Two of Us, 1960. Home: care  
Robert G Hussong Agy Ltd 9000 Sunset Blvd. Los Angeles CA 90069

MCCAMERON, FRITZ ALLEN, univ. adminstr.; b. Nacogdoches,  
Tex. Oct. 8, 1929; s. Leland Allen and Gladys (Turner) M.; B.B.A.,  
Stephen F. Austin State Coll., 1950, M.A., 1951; Ph.D., U. Ala., 1954;  
m. Jeannine Young, June 11, 1957; 1 dau., Mary Hartley. Asso. prof.  
La. State U., 1959-62, prof., 1962-67, chmn. dept. accounting,  
1967-71, asst. vice chancellor, 1971-73, dir. continuing edn., 1973—;  
cons. in field. C.P.A., La. Mem. Am. Inst. C.P.A.'s, La. Soc. C.P.A.'s,  
Am. Accounting Assn. Rotarian. Author: FORTRAN Logic and  
Programming, 1968; Cobol Logic and Programming, rev. edit., 1970;  
FORTRAN IV, 1970, rev. edit., 1974. Home: 930 Rodney Dr Baton  
Rouge LA 70808

MCCAMISH, HENRY FRANKLIN, JR., ins. co. exec.; b.  
Greenville, S.C., Nov. 11, 1928; s. Henry Franklin and Minnie  
(Waldrop) McC.; B.S. in Indsl. Mgmt. with highest honors, Ga. Inst.  
Tech., 1950; m. Margaret Price, Dec. 27, 1967; 1 son, Gordon. Agt.,  
Mass. Mut. Ins. Co., 1956-68; pres. Balsem, McCamish and Co.,  
Atlanta, 1968—; dir. World Wide Coin Investments, Ltd.; lectr. U.  
P.R., 1966, La. State U., 1968. Mem. exec. com. Million Dollar Round  
Table, 1969-74, pres., 1973; chmn. inst. bd. Am. Soc. Chartered Life  
Underwriters, 1968; pres. Atlanta Estate Planning Council, 1970-71.  
Trustee Evangelism Internat.; chmn. bd. trustees Meth. Children's  
Home, Atlanta. Served with USNR, 1950-52. C.L.U., 1961. Mem.  
Indsl. Mgmt. Soc., Am. Soc. Chartered Life Underwriters (pres.  
Atlanta 1969-70), Atlanta Hist. Soc., Phi Kappa Phi, Omicron Delta  
Kappa, Phi Delta Epsilon, Clubs: Atlanta City (gov.), Commerce,  
Cherokee Town and Country, Home: 3416 Paces Forest Rd NW  
Atlanta GA 30327 Office: 2000 Fulton Nat Bank Bldg Atlanta GA  
30303

MCCAMMON, ROBERT FULTON, banker; b. Phila., Nov. 28,  
1910; s. Robert and Martha (Fulton) McC.; grad. U. Pa., also Grad.  
Sch. Banking, Rutgers U. m. Bertha Hanling, Sept. 21, 1938; 1 son,  
Robert Fulton. Asso. Fernald & Co., 1928-37; comptroller Madeira  
Hill & Co., 1937, then v.p. and treas. affiliated and subsidiary r.r. and  
coal cos.; with Girard Trust Bank Phila., 1944—, successively asst.  
auditor, auditor, asst. v.p., 1944-49, v.p. charge operations, 1951-58,  
sr. v.p., 1958-67, exec. v.p., 1967—, v.p., treas. Girard Co.,  
Girard Internat. Bank; v.p., treas. dir. Studley, Shuppert & Co., Inc.,  
Phila. Girard Financial Corp.; pres. dir. Girard Realty Corp.; dir.  
Center Post Housing, Inc. Mem. Phila. Citizens Budget Com. Trustee,  
pres. mem. investment com. Phila. Presbyrn. Found.; trustee, vice  
chmn. treas. Presbyrn. U. Pa. Med. Center, also chmn. finance com.,  
mem. exec. and investment coms; bd. mgrs. mem. finance com.,  
chma. investment com. Spring Garden Coll. C.P.A., Pa. Mem. Pa.  
Economy League (treas.), Pa. State C. of C. (mem. taxation com.), Pa.  
Hist. Soc., Scotch Irish Soc., Pa. Inst. C.P.A.'s, Am. (govt. relations  
council), Pa. (chmn. tax com.) bankers-assis. Presbyrn. Clubs: Skytop  
(Pa.), Union League (life; auditor), Phila. Cricket (bd. govt.), Bank  
Officers (Phila.), Bald Peak Colony (N.H.); Penn. Home: 16 Chesney  
Lane Philadelphia PA 19118 Office: 1 Girard Plaza Philadelphia PA  
19102

MCCAMPBELL, DONALD H., service co. exec.; b. Kansas City,  
Mo., Aug. 22, 1914; s. J.P. and Beas (Sater) McC.; LL.B. cum laude,  
U. Mo. at Kansas City, 1938; m. Catherine Evans, June 6, 1961;  
children—Brian, Jerry, Laura. Admitted to Mo. bar; practice in  
Kansas City, 1939-44; dir. properties and facilities Trans World  
Airlines, Kansas City, 1944-49; with Allied Maintenance Corp.,  
1949—; exec. v.p., now pres. dir. Home: 17 W 54th St New York City  
NY 10019 Office: 2 Penn Plaza New York City NY 10001

MCCAMPBELL, JOHN CALDWELL, geologist, educator; b.  
Morganton, N.C., Nov. 9, 1911; s. John J. and Margaret (Thompson)  
McC.; B.S., U. N.C., 1934, Ph.D., 1944; M.S., Vanderbilt U., 1936;  
m. Bernice Castleberry, Nov. 26, 1942; 1 dau., Anne Bernice. Asst.  
prof. U. N.C., 1944, Rutgers U., 1944-48; asso. prof. Tulane U.,  
1948-54; prof., head dept. geology U. Southwestern La., 1954—;  
teaching fellow Vanderbilt U., 1935-36, 37-38. Registered prof.  
geologist. Ida. Fellow Geol. Soc. Am., A.A.S.S.; mem. Am. Inst. Prof.  
Geologists, Yorkshire Geol. Soc., Am. Assn. Petroleum Geologists,  
La. Acad. Sci. (chmn. sect. on physics scis. 1955-59, pres. 1962-63), La.  
Erg. Soc., Sigma Xi, Sigma Gamma Epsilon, Kappa Mu Epsilon,  
Phi Kappa Phi, Phi Eta Sigma, Lambda Chi Alpha, Alpha Phi Omega,  
Phi Mu Epsilon, Presbyrn, Mason. Home: 604 Camellia Dr Lafayette  
LA

MCCAMY, JAMES LUCIAN, former educator; b. Knoxville, Tenn.,  
1910; 1906; s. James Lucian and Ida Winfield (Mullendore) McC.;  
B.A. U. Tex. 1929, M.A., 1932; Ph.D., U. Chgo., 1938; m. Julia Textie  
1933, July 17, 1931; children—Keith, Colin. Reporter Austin  
Text. Assn., 1925-28, editor, publicity dir. Tex. Ex-Students Assn.,  
1928-32; tchr. Am. govt. U. Tex., 1932-33; fellow, research  
ass., Sept. polit. sci. U. Chgo., 1933-34; prof. of govt. Bennington  
Coll., 1934-39, 1941-42; asst. to sec. of agr. U.S. Dept. Agr., 1939-41;  
1st to dir. Bd. Econ. Warfare, 1942-43; exec. dir. Bur. Areas, Fgn.  
Econ. Adminstr., 1943-45; asst. dir. U.S. Econ. Adminstr., 1945-46

Ethics, 1973-74. U.S. del. to Internat. Inst. Agr., Rome, 1940; adviser  
to U.S. delegations at meetings of Internat. Bank and Monetary Fund,  
Savannah, 1946, 2d and 3d sessions of UNESCO Lake Success, 1946;  
staff mem. Pub. Library Inquiry, Social Sci. Research Council,  
1947-48. Mem. Am. Polit. Sci. Assn. (past v.p.). Author: Government  
Publicity, 1939; Governmental Publications for the Citizen, 1949, The  
Administration of American Foreign Affairs 1950 (Freedom  
House-Willkie award); American Government 1957; Science and  
Public Administration, 1960; Conduct of the New Diplomacy, 1964;  
The Quality of the Environment, 1972. Asso. editor Am. Polit. Sci.  
Rev., 1952-55; Contrb. prof. journs. Home: 1610 Adams St Madison  
WI 53711

MCCANCE, THOMAS, banker; b. Edgewood, Pa., Aug. 25, 1902; s.  
William James and Nancy (Hodge) McCance; attended  
Phillips-Exeter Sch., 1918-21; Ph.B., Yale, 1925; m. Elizabeth Day  
Ferguson, Sept. 10, 1932; children—Thomas, Jr., Ellen Margaret  
(Mrs. Harry S. Parker, III), Henry Ferguson, with Brown Bros.  
Harriman & Co., N.Y.C., 1929-45, partner, 1945—; pres. Bedfordton  
Corp., Bedford, N.Y.; trustee, mem. exec. com. Provident Loan Soc.,  
N.Y.; trustee, chmn. investment com., mem. exec. com. Seaman's  
Bank for Savs.; voting trustee SKF Industries Phila. Mem. N.Y. Stock  
Exchange. Chmn., trustee No. Westchester Hosp. Mem. Yale Devel.  
Bd. Bd. trustees Fgn. Parishes, P.E. Ch. in U.S.A. Mem. Downtown  
Lower Manhattan Assn. (dir., mem. exec. com.), Psi Upsilon, Wolf's  
Head Society; Clubs: Golf and Tennis (Bedford); Yale, Links, River,  
Down Town Assn. Home: Sarles St Mt Kisco NY 10549 Office:  
Brown Bros Harriman & Co 59 Wall St New York City NY 10005

MCCANDLESS, BOYD ROWDEN, psychologist; b. St. John, Kan.,  
Aug. 18, 1915; s. Homer H. and Ada (Rowden) McC.; A.B., Ft. Hays  
Kan. State Coll., 1935; A.M., State U. Ia., 1938, Ph.D., 1941; m.  
Elinore Olson, June 14, 1941; children—Beth, Mark, Christine,  
Research asst. Ia. Child Welfare Research Sta., 1936-39, 1940-41,  
research prof., dir., 1951-62; research fellow Rockefeller Found.  
Office Radio Research, 1939-40; mental hygienist Wayne County  
Tng. Sch., Northville, Mich., 1941-42; selection classification officer  
U.S. Maritime Service, Alameda, Cal., 1942-46; asst. and asso. prof.  
psychology, chmn. gen. edn. com. San Francisco State Coll., 1946-48;  
asso. prof. clin. psychology Ohio State U., 1948-51; Carnegie vis.  
prof. of psychology, U. Hawaii, 1957; on leave as prof., head  
psychology Inst. Edn. and Research, U. Punjab, Lahore, West  
Pakistan, 1950-62; prof. edn. and psychology, dir. univ. sch. clinic  
complex, chmn. dept. spl. edn. Ind. U., 1962-66; prof. dir.  
developmental psychology Emory U., Atlanta, 1966—. Mem. Nat.  
Council on Research and Evaluation, Project Head Start, Sr. scholar  
U. Sydney (N.S.W.), Macquarie U., N.S.W., U. Queensland  
(Australia), 1974. Mem. Soc. Research Child Devel., Am. Psychol.  
Assn. (mem. bd. prof. affairs, past pres. divs. devel. psychology and  
sch. psychology. Distinguished Service award), Sigma Xi. Author:  
Children and Adolescents, 1961; Children: Behavior and  
Development, 1967; Adolescents: Behavior and Development, 1970;  
with Evans) Children and Adolescents: A Psychosocial View, 1973,  
also articles in field. Editor: Developmental Psychology, 1968-74,  
Home: 2469 Greenglade Rd NE Atlanta GA 30345

MCCANDLESS, BRUCE, II, astronaut; b. Boston, June 8, 1937; s.  
Bruce and Sue (Bradley) McC.; B.S., U.S. Naval Acad., 1958; M.S. in  
Elec. Engrng., Stanford, 1965; m. Alfreda Bernice Doyle, Aug. 6,  
1960; children—Bruce III, Tracy. Comm. ensign USN, 1953,  
advanced through grades to comdr., 1966; naval aviator, 1960, with  
Fighter Squadron 102, 1960-64; astronaut Johnson Space Center,  
NASA, Houston, 1966—, mem. backup crew Skylab 1. Mem.  
I.N.E.E., U.S. Naval Inst., Nat. Audubon Soc., Houston Audubon  
Soc., Episcopalian, Office: Code CB NASA Manned Spacecraft  
Center Houston TX 77058

MCCANDLESS, CARL ALBERT, educator; b. Benton County, Mo.,  
June 12, 1907; s. William Albert and Edith (Graves) McC.; B.S. in  
Edn., Central Mo. State U., Warrensburg, 1930; M.A., U. Mo., 1932,  
Ph.D., State U. Ia., 1942; m. Olive Marie Pre-witt, Aug. 10, 1932. Tchr.  
pub. schs., Mo., 1924-29; supt. schs., Richland Twp., Ia., 1932-39,  
Woodward, Ia., 1939-42; mem. faculty Washington U., St. Louis,  
1942—, prof. polit. sci., 1957-72, emeritus, 1972—, chmn. dept.,  
1962-66. Research dir. Mo. Reorgn. Commn., 1954-55; asso. dir. St.  
Louis Mt. Survey, 1956-57. Mem. Dirette (Mo.) Planning and  
Zoning Commn., 1955-69. Mem. Am. Polit. Sci. Assn. Author:  
Government, Politics and Administration in Missouri, 1949; Urban  
Government and Politics, 1970. Home: 3 Glenmary Rd St Louis MO  
63132

MCCANDLESS, ROBERT CECIL, lawyer; b. Hobart, Okla., July 23,  
1937; s. Cecil Reeves and Leah Marjorie (Yeager) McC.; A.A.,  
George Washington U., 1959, B.A. in Journalism, 1961, postgrad. law;  
J.D., U. Okla., 1965; children—Mark Kerr, Kevin Hennings, m. 2d.  
Marie Elizabeth Catherine Roe, July 24, 1972. Asst. U.S. Senator  
Robert S. Kerr, 1955-63; admitted to Okla. bar, 1965, D.C. bar, 1967,  
U.S. Supreme Ct. bar, 1970; labor atty., asst. dir. govt. relations  
Internat. Paper Co., N.Y.C., 1955-67; practiced in Washington,  
1968—; partner firm Burwell, Hansen & McCandless, Washington,  
1968-73; partner firm Law Offices of Robert C. McCandless, 1973—.  
Gen. counsel, bd. dirs. Am. Horse Protection Assn. Spl. counsel Dem.  
Nat. Com., 1969. Mem. D.C. Okla., Am. Fed. bar assns., Bar Assn.  
D.C., Okla. Honor Soc., Am. Judicature Soc., Am. Acad. Polit. and  
Social Sci., Am. Arbitration Assn., George Washington Nat. Law  
Assn. (mem. exec. com. alumni 1971—), Sigma Alpha Epsilon, Phi  
Delta Phi, Home: 6601 32d St NW Washington DC 20006 Office:  
1707 H St NW Suite 1005 Washington DC 20006

MCCANDLISH, FAIRFAX SHEILD, lawyer; b. Fairfax, Va., Oct. 26,  
1918; s. Fairfax Sheild and Mary (Donohoe) McC.; A.B.,  
Princeton, 1941; LL.B., Georgetown U., 1947; m. Priscilla Ann  
Totman, Feb. 27, 1943; children—Barbara M., Fairfax Sheild III,  
Margaret (Mrs. Robert Darby). Admitted to Va. bar, 1947, since  
practiced in Fairfax; mem. firm Boothe, Prichard & Dudley and  
predecessor firms, 1961—. Dir. Gen. Personnel Investigations, Inc.  
Mem. Fairfax County Park Authority, 1958-63; chmn. Fairfax County  
Tax Equalization Bd., 1971; vice chmn. exec. com. P.E. Ch. Diocese  
Va., 1966-67. Trustee Diocesan Missionary Soc. Va., 1970—. Served  
to dir. USNR, 1942-46. Mem. Fairfax County Bar Assn. (pres.  
1958-59). Home: 3806 Lakeview Terrace Falls Church Va. 22041  
Office: 4085 University Dr Fairfax Va 22030

MCCANDLISH, ROBERT JOHN, JR., lawyer; b. Hancock, Md.,  
Mar. 8, 1909; s. Robert John and Jane Charlton (Graves) McC.; A.B.,  
U. Md., 1930; LL.B., George Washington U., 1934; m. Josephine  
Meredith Sutton, May 24, 1941; children—Rebekah S., Charles S.  
Admitted to Va. bar, 1935, since practiced in Fairfax; sr. partner firm  
McCandlish, Lillard, Church & Best, 1948—. Dir., atty., Fairfax  
County Nat. Bank, Arlington-Fairfax Savs. and Loan Assn. Mem. Va.

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HOWARD R. SACKS

Birthdate: 2/18/21

Birthplace: Sioux City, Iowa

Education: B.A.  
LL.B.

1941 University of Minnesota  
1948 Yale University

Experience: 1948-51  
1951-56  
1956-67  
1967-

Private Practice, Minneapolis and  
Washington, D. C.  
Practice with Federal Government  
Associate Professor and Professor,  
Northwestern University Law School  
Dean, School of Law, University of  
Connecticut 1967-72; Professor 1972-

Professional Societies:

Order of the Coif; American Law Institute;  
Phi Beta Kappa; Local, state and national  
bar associations and groups.

Honors or Distinctions:

Fellow, Center for Advanced Study in the  
Behavioral Sciences; Member, Connecticut  
Parole Board, 1968-74; Alternate Public  
Member, Connecticut Board of Mediation and  
Arbitration, 1976-

Consultantships: Executive Director, National  
Council of Legal Clinics and Council on Educa-  
tion for Professional Responsibility (educational  
foundations); Public Member, Illinois Conflict of  
Interest Law Commission; Board Member and Executive  
Committee Member, Council on Legal Education for  
Professional Responsibility; Consultant, Bar Assoc-  
iation of the City of New York, Legislative Ethics  
Study.

Fields of Specialization:

Clinical Legal Education; Legal Profession; Merit  
Selection of Judges; Corrections (Sentencing and  
Parole)

Research Interests:

Corrections (Sentencing and Parole)

Publications:

Books and Monographs

Sacks, H.R. 1971. Ethical standards in the state legislature. In: Strength-  
ening the States: Essays on Legislative Reform, by Hertzberg and Rosenthal.  
Doubleday and Company.

Sacks, H.R., Contributor. 1974. Lawyers, Clients, and Ethics, M.T. Bloom, Ed.  
Council on Legal Education for Professional Responsibility, Inc.

Journal Articles

- Sacks, H. R. and W. B. Lockhart. 1952. The relevance of economic factors in determining whether exclusive arrangements violate Section 3 of the Clayton Act. Harvard Law Rev. 65:913.
- Sacks, H. R. 1958. Federal Civilian Employees Security Program: An analysis of the Wright Commission Report. Northwestern Univ. Law Rev. 715.
- Sacks, H. R. 1959. The use of psychodrama and role-playing in improving the interpersonal skills of attorneys. Group Psychotherapy. 12:240.
- Sacks, H. R. 1959. Human-relations training for law students and lawyers. J. Legal Educ. 11:316.
- Sacks, H. R. 1960. Education for professional responsibility: The National Council of Legal Clinics. Amer. Bar Assoc. J. 46:1110.
- Sacks, H. R. 1967. Lawyers' ethics: A survey of the New York City Bar. Northwestern Univ. Law Rev. 62:264.
- Sacks, H. R. 1967. Talking with clients. Student Lawyer J. 13:6.
- Sacks, H.R. and P. A. Tomei. 1967. A constitutional convention for Illinois. Chicago Bar Rec. 40:56.
- Sacks, H. R. 1968. Student fieldwork as a technique in educating law students in professional responsibility. J. Legal Educ. 20:291.
- Sacks, H. R. 1969. Remarks on involvement in clinical training. Univ. of Colorado Law Rev. 41(August).

Reviews

- Sacks, H. R. 1974. The Future of Parole. Conn. Law Rev. 6:388.

**WITHDRAWAL SHEET (PRESIDENTIAL LIBRARIES)**

FORM OF DOCUMENT	CORRESPONDENTS OR TITLE	DATE	RESTRICTION
List	National Youth Governors' Conference Attendees, 9 pp.	n.d.	C
Memo	Kraft to Carter, 3 pp.	6/29/78	C
Resume	Joseph H. Newman, 3 pp.	n.d.	C
Resume	Betty Ann Swezey, 1 page	n.d.	C

**FILE LOCATION:**

Staff Office, Office of Staff Secretary Handwriting, File, 6/30/78

**RESTRICTION CODES**

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- (B) Closed by statute or by the agency which originated the document.
- (C) Closed in accordance with restrictions contained in the donor's deed of gift.

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LEGAL SERVICES CORPORATION, BOARD OF DIRECTORS OF THE

Independent

AUTHORITY: ADD:  
P.L. 95-222, Sec. 3, December 28, 1977  
42 U.S.C. 2996c

METHOD:

MEMBERS: ADD: Effective with respect to appointments made after the date of enactment of the Legal Services Corporation Act Amendment of 1977 (P.L. 95-222 of December 28, 1977) but not later July 31, 1978, the membership of the Board shall be appointed so as to include eligible clients, and to be generally representative of the organized bar, attorneys providing legal assistance to eligible clients, and the general public.

CHAIRMAN:

TERM:

SALARY:

PURPOSE:

LEGAL SERVICES CORPORATION, BOARD OF DIRECTORS OF THE

(Private nonmembership nonprofit corporation)  
Independent

AUTHORITY: P. L. 93-355, Title X, Sec. 1004 (88 Stat. 379),  
July 25, 1974

METHOD: Nominated to the Senate and ex officio

MEMBERS: ELEVEN voting members appointed by the President, no more than six of whom shall be of the same political party. A majority shall be members of the bar of the highest court of any State, and none shall be a full-time employee of the United States, and President of the Legal Services Corporation who shall be a non-voting ex officio member.

NOTE: The Members of the Board shall not, by reason of such membership, be deemed officers or employees of the United States.

A Member of the Board may be removed by a vote of seven members for malfeasance in office or for persistent neglect of or inability to discharge duties, or for offenses involving moral turpitude, and for no other cause.

CHAIRMAN: The President shall select from among the voting members of the Board a chairman, who shall serve for a term of three years. Thereafter, the Board shall annually elect a chairman from among its voting members.

Continued

LEGAL SERVICES CORPORATION, BOARD OF DIRECTORS OF THE

(Private nonmembership nonprofit corporation)  
Independent

TERM:

THREE YEARS, except that five of the members first appointed, shall serve for a term of two years. The term of initial members shall be computed from the date of the first meeting of the Board. The term of each member other than initial members shall be computed from the date of termination of the preceding term. Any member appointed to fill a vacancy occurring prior to the expiration of the term for which such member's predecessor was appointed shall be appointed for the remainder of such term.

Each member shall continue to serve until the successor has been appointed and qualified.

(HOLDOVERS)

No member shall be reappointed to more than two consecutive terms immediately following such member's initial term.

SALARY:

No provision

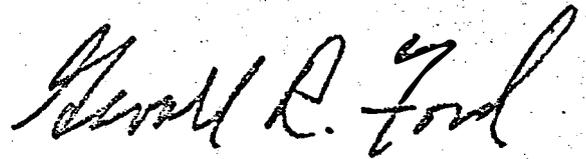
PURPOSE:

Provide financial support for legal assistance in noncriminal proceedings or matters to persons financially unable to afford legal assistance.

ORDER

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Pursuant to the provisions of Public Law 93-355  
of July 25, 1974, I hereby designate Roger C. Cramton  
as Chairman of the Board of Directors of the Legal  
Services Corporation for a term of three years.

A handwritten signature in cursive script, reading "Gerald R. Ford". The signature is written in dark ink and is positioned to the right of the main text block.

THE WHITE HOUSE,

July 11, 1975.

THE WHITE HOUSE  
WASHINGTON

June 30, 1978

Bob Lipshutz

The attached was returned in the President's outbox today and is forwarded to you for appropriate handling. The signed original of the Executive Order relating to "Certain Position in Level IV of the Executive Schedule" has been given to Bob Linder.

Rick Hutcheson

cc: Stu Eizenstat  
Zbig Brzezinski  
Landon Butler

EXECUTIVE ORDER - ILO

THE WHITE HOUSE

WASHINGTON

June 29, 1978

*C*

MEMORANDUM FOR THE PRESIDENT

FROM: ROBERT LIPSHUTZ  
MARGARET MCKENNA *mlk*

SUBJECT: Executive Orders Re:  
(1) Cabinet-Level Committee on the  
International Labor Organization  
(2) Relating to Certain Positions in  
Level IV of the Executive Schedule

(1) The first attached order, prepared at Labor, would establish an advisory committee on the International Labor Organization consisting of the Secretaries of Labor, State and Commerce, the Assistant to the President for National Security Affairs, and the Presidents of the AFL-CIO and the United States Chamber of Commerce. The Committee would be chaired by the Secretary of Labor and would monitor and assess the work of the ILO, making recommendations to the President as to possible reentry into the ILO and directing development of programs to be carried out if the United States does not reenter.

*I see  
no  
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(2) The second attached order reflects a reorganization in the Department of Transportation in which the Deputy Under Secretary, a Level IV position, was abolished and a new Level IV position of Administrator, Research and Special Programs Administration, is created.

*ok*

We recommend that you sign both orders.

Approve \_\_\_\_\_

Disapprove \_\_\_\_\_

(Two signatures required)



Office of the Attorney General  
Washington, D. C. 20530

21 JUN 1978

The President,

The White House.

My dear Mr. President:

I am herewith transmitting a proposed Executive order entitled "Cabinet-Level Committee on the International Labor Organization."

This proposed order was submitted by the Department of Labor and has been forwarded for the consideration of this Department as to form and legality by the Office of Management and Budget with the approval of the Director.

The proposed Executive order is approved as to form and legality.

Respectfully,

A handwritten signature in black ink, appearing to read "John M. Harmon".

John M. Harmon  
Assistant Attorney General  
Office of Legal Counsel

21 JUN 1978

**MEMORANDUM**

**Re: Proposed Executive order entitled  
"Cabinet-Level Committee on the  
International Labor Organization"**

The attached proposed Executive order was submitted by the Department of Labor and has been forwarded for the consideration of this Department as to form and legality by the Office of Management and Budget with the approval of the Director.

The order would establish an advisory committee on the International Labor Organization, consisting of the Secretaries of Labor, State, and Commerce, and the Assistant to the President for National Security Affairs, and the Presidents of the AFL-CIO and the United States Chamber of Commerce, or their designated representatives. Functions of the Committee, which would be chaired by the Secretary of Labor, include monitoring and assessing the work of the ILO, making recommendations to the President as to possible re-entry in the ILO, and directing development of possible programs that could be carried out in the event the United States does not re-enter the ILO. The Committee would terminate on December 31, 1978, unless sooner extended.

The proposed Executive order is acceptable as to form and legality.

**John M. Harmon  
Assistant Attorney General  
Office of Legal Counsel**



EXECUTIVE OFFICE OF THE PRESIDENT  
OFFICE OF MANAGEMENT AND BUDGET  
WASHINGTON, D.C. 20503

GENERAL COUNSEL

June 9, 1978

Honorable Griffin B. Bell  
Attorney General  
Washington, D. C. 20530

Dear Mr. Attorney General:

Enclosed is a proposed Executive order entitled "Cabinet-Level Committee on the International Labor Organization."

This proposed Executive order was submitted by the Department of Labor along with the enclosed memorandum. This proposed order would formalize the existence of the committee which continues to meet without the formal charter required by the Federal Advisory Committee Act.

While this proposed order is not a high priority, we urge that it be acted upon quickly so that the Committee will move into compliance with the provisions of the Act. Because the order merely formalizes an existing committee, the formal comments of the other participants have not been solicited.

Your staff may direct any questions concerning this proposed order to Mr. Ronald A. Kienlen of this office (395-5600).

This proposed Executive order has the approval of the Director of the Office of Management and Budget.

Sincerely,

(Signed) William M. Nichols

William M. Nichols  
General Counsel

Enclosures

EXECUTIVE ORDER

- - - - -

CABINET-LEVEL COMMITTEE ON THE  
INTERNATIONAL LABOR ORGANIZATION

By the authority vested in me as President by the Constitution and statutes of the United States of America, and in order to create in accordance with the Federal Advisory Committee Act (5 U.S.C. App. I) an advisory committee on United States participation in the International Labor Organization, it is hereby ordered as follows:

1-1. Establishment of Committee.

1-101. There is established the Cabinet-Level Committee on the International Labor Organization (ILO). The members will be the Secretaries of Labor, State, and Commerce, the Assistant to the President for National Security Affairs, and the Presidents of the AFL-CIO and the United States Chamber of Commerce, or their designated representatives.

1-102. The Chairman of the Committee shall be the Secretary of Labor. The Committee shall meet at the request of the Chairman.

1-2. Functions of the Committee. The Committee will have the following duties and responsibilities:

1-201. To monitor and assess the work of the ILO;

1-202. To make recommendations to the President as to possible re-entry in the ILO;

1-203. To direct development of possible programs that could be carried out in the event the United States does not re-enter the ILO; and

1-204. To perform any other functions relevant to relations with the ILO that may be required by the President or the Committee Chairman.

1-3. Funding and Expenses.

1-301. Each member of the Committee who is not otherwise employed in the Federal Government may receive, to the extent permitted by law, compensation for each day he or she is engaged in the work of the Committee at a rate not to exceed the maximum daily rate now or hereafter prescribed by law for GS-18 of the General Schedule, and may also receive transportation and travel expenses, including per diem in lieu of subsistence, as authorized by law (5 U.S.C. 5702 and 5703).

1-302. The Chairman of the Committee is authorized to establish such additional advisory committees as may be deemed appropriate to carry out the purposes of this Order.

1-303. All necessary administrative staff services, support, facilities, and expenses of the Committee shall, to the extent permitted by law, be furnished by the Department of Labor.

1-4. General Provisions.

1-401. Notwithstanding the provisions of any other Executive order, the functions of the President under the Federal Advisory Committee Act (5 U.S.C. App. I), except that of reporting annually to the Congress, which are applicable to the Committee shall be performed by the Secretary of Labor in accordance with guidelines and procedures established by the Administrator of General Services.

1-402. The Committee shall terminate on December 31, 1978, unless sooner extended.

X  
\_\_\_\_\_  
THE WHITE HOUSE,