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Atlanta, GA 30307  
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## **Records of the Office of the Assistant to the President for Women's Affairs (Sarah Weddington): A Guide to Its Records at the Jimmy Carter Library**

### **Collection Summary**

Creator: Office of the Assistant to the President for Women's Affairs

Title: Records of the Office of the Assistant to the President for Women's Affairs (Sarah Weddington)

Dates: 1977-1981

Quantity: 54 linear feet (50 linear feet open for research), 112 containers

Identification:

Accession Number: 80-1

Archival Research Catalog (ARC) Identification Number: 1097

Scope and Content:

This collection contains correspondence, invitations, memoranda, reports, notes, speech drafts, publications, newspaper clippings, briefing papers, card files, and computer printouts. The materials in the collection relate to the office's efforts in the ratification of the Equal Rights Amendment (ERA); the appointment of women to key positions; and formulating legislation in cooperation with the Congressional Liaison Office that affected women. In addition, this collection contains a large amount of material relating to the 1980 campaign including the Democratic National Committee (DNC), and the President's Speakers Bureau.

Creator Information: Office of the Assistant to the President for Women's Affairs

This office was headed by Sarah Weddington, who was appointed as Assistant to the President in September 1978, and joined the White House staff on October 22, 1978. The Office of the Assistant to the President for Women's Affairs' responsibilities were once part of the Office of the Assistant to the President for Public Liaison, which was headed by Midge Costanza and handled minority affairs. After Costanza's resignation, the Public Liaison Office was divided among several offices with Weddington assigned to head the group concerned with women's issues. Under this office, Weddington was given additional duties following the government reorganization in the summer of 1979 and became more involved in political affairs, including liaison with the Democratic National Committee.

This office played a major role in guiding the Equal Rights Amendment extension through the Senate, and Weddington was the Administration's key strategist for the ratification of ERA. She also worked with the Congressional Liaison Office on other legislation that affected women. This office was influential in the appointment of women to Federal judgeships, boards, and agencies. In addition, the office coordinated the Interdepartmental Task Force on Women and explained the administration's position on women's issues to groups throughout the country.

[Biographical information](#) on key office personnel is located at the end of the finding aid.

Restrictions:

Restrictions on Access: These papers contain documents restricted in accordance with applicable executive order(s), which governs National Security policies, applicable statutes/agency restrictions, and material which has been closed in accordance with the donor's deed of gift.

Terms Governing Use and Reproduction: Copyright interest in these papers has been donated to the United States Government. Some of the records may be subject to copyright restrictions (i.e. newspapers, publications, etc.). Researchers should contact the publisher for further information.

Related Material:

Related materials in this repository: White House Central Files; Office of the Assistant to the President for Public Liaison (Costanza)

Separated material: 2 books; 221 photographic images; and 1 audio tape.

Index Terms:

Limited to major topics under each category

Persons: Sarah Weddington, Bill Albers, Alicia Smith, Dennis Tapsak

Organizations: National Advisory Committee for Women (NACW); Democratic National Committee (DNC); National Advisory Committee for Women

Subjects: Women, Equal Rights Amendment, Appointments, Civil Rights, Title IX, 1980 Presidential Campaign

Types of Material: Correspondence, memoranda, invitations, reports, notes, speech drafts, publications drafts, newspaper clippings, briefing papers, card files, and computer printouts

Administrative Information:

Preferred citation: [Type of Document], [Names of Sender and Recipient or Title of Document], [Date], [Collection Title], [Series Title], [Folder Title], [Box Number], Jimmy Carter Presidential Library.

Records of the Office of the Assistant to the President for Women's Affairs (Sarah Weddington)

Acquisition information: These historical materials were received under provisions of the instrument of gift that Jimmy Carter signed January 31, 1981.

Processing information: The first series of the collection was opened in 1982. Subsequent series in the collection were opened in 1982. The open dates are indicated in the series descriptions.

System of Arrangement:

The records of the Office to the Assistant to the President for Women’s Affairs (Sarah Weddington) are divided into fourteen series:

<b>Series Title</b>	<b>Series ID (ARC)</b>
<a href="#">Sarah Weddington’s Briefings Files</a>	146292
<a href="#">Sarah Weddington’s Office Files</a>	146358
<a href="#">Interdepartmental Task Force on Women Files</a>	146475
<a href="#">Equal Rights Amendment Files</a>	146526
<a href="#">Alicia Smith’s Files</a>	146608
<a href="#">Publications Files</a>	146686
<a href="#">Bill Albers’ Files</a>	146756
<a href="#">Dennis Tapsak’s Files</a>	146833
<a href="#">President’s Speakers Bureau Files</a>	146988
<a href="#">President’s Speakers Bureau Subject Files</a>	147289
<a href="#">Scott Burnett’s President’s Speakers Bureau Personal Files</a>	147363
<a href="#">Scott Burnett’s President’s Speakers Bureau Miscellaneous Files</a>	7330275
<a href="#">Tom Beard’s Files</a>	147450
<a href="#">Sarah Weddington’s Personnel Files</a>	596700

**Detailed Description of the Collection**

**[Sarah Weddington’s Briefings Files](#)**

Scope and Content: Containers 1-4. This series was opened in March 1982. This series mainly consists of background material and publications in preparation for events. Also included are briefing schedules and lists of participants invited to the events. Arranged chronologically.

**[Sarah Weddington’s Office Files](#)**

Scope and Content: Containers 5-20. This series was opened in March 1982. This series consists of correspondence, invitations, reports, briefing papers, notes, speeches, press materials, and clippings. Most of the material relates to Weddington’s involvement with the National Advisory Committee for Women and its successor, the Presidential Advisory Committee for Women. Some of the correspondence and memoranda are high-level for the period August through

September 1979. Drafts of Weddington's speeches with staff notes are also included. Arranged alphabetically by folder title.

### **Interdepartmental Task Force on Women Files**

Scope and Content: Containers 20-26. This series was opened in March 1982. This series consists of correspondence, notes, work plans, and background material concerning the Task Force's white papers on women's issues. Most of the material gathered by the Task Force consists of backup material such as publications and articles. The bulk of the Task Force files were returned to the Department of Labor when the task force was terminated at the end of 1980. Arranged alphabetically by folder title.

### **Equal Rights Amendment Files**

Scope and Content: Containers 27-37. This series was opened in March 1982. This series consists of background material, correspondence, memoranda, notes, press materials, state files, and press clippings. The material relates to the progress of the ERA (Equal Rights Amendment) ratification process and the White House strategy regarding ERA issues. Arranged alphabetically by folder title.

### **Alicia Smith's Files**

Scope and Content: Containers 38-44. This series was opened in March 1982. This series consists of correspondence, background material, memoranda, card files, and clippings. The material relates to Weddington's increased involvement in political affairs following the White House reorganization in the late summer of 1979. The material concerns her liaison activities with the Democratic National Committee; preparation of material for domestic trips by President Carter; and phone calls (mainly of a political nature) made by members of the Carter family. Also included is a card file of nationwide political contacts. Arranged alphabetically by folder title.

### **Publications Files**

Scope and Content: Containers 44-55. This series was opened in March 1982. This series consists of copies of publications, correspondence, memoranda, notes, and press clippings. Much of the material in this series contains copies of publications produced by Weddington's office. Other material contains background information used to produce the publications. Most of the folder titles in this series were supplied by the library staff during processing. Arranged alphabetically by folder title.

### **Bill Albers' Subject Files**

Scope and Content: Containers 56-62. This series was opened in March 1982. This series consists of correspondence, memoranda, speech drafts, reports, and press clippings. This material relates to Alber's role as the lead of political matters section which dealt with the implementation of the Equal Rights Amendment (ERA) and the Speakers Bureau. The series reflects his work on the following teams: public relations, management, administration, procedures, political issues (other than women), public information, personnel, political correspondence, trouble shooting, new problems, and scheduling. Arranged alphabetically by folder title.

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### **Dennis Tapsak's Files**

Scope and Content: Containers 63-76. This series was opened in March 1982. This series consists of correspondence, memoranda, reports, and briefing papers. Tapsak was assigned to Weddington's staff on February 4, 1980 and most of his material contains publications, speeches, and special interest group correspondence. The material concerns political administration issues unrelated to women. Arranged alphabetically by folder title.

### **President's Speakers Bureau Files**

Scope and Content: Containers 77-92. This series was opened in March, 1982. This series consists of agenda, notes, briefings, computer lists, forms, schedules, biographical sketches, and speeches. This material relates to administration accomplishments, positions on various issues, speaker-tracking reports, convention calendars, and reports on and to the states. In addition, this material concerns the Speakers Bureau responsibility for locating and assigning speakers for the administration including invitations declined by the President, First Lady, Vice President, and senior White House staff. Arranged alphabetically by folder title.

### **President's Speakers Bureau Subject Files**

Scope and Content: Containers 93-94. This series was opened in March, 1982. This series consists of notes, memoranda and press clippings relating to current issues and biographical descriptions of speakers available to speak on such issues. Also included are requests for speakers and information on the Speakers Program. Arranged alphabetically by folder title.

### **Scott Burnett's President's Speakers Bureau Personal Files**

Scope and Content: Containers 95-102. This series was opened in March 1982. This series mainly consists of 1980 campaign material including newspaper clippings, computer printouts, subject files, mailing lists, maps, address books, and area surveys. The series had to be rearranged and many folder titles were supplied by the Library staff during processing. Arranged alphabetically by folder title.

### **Scott Burnett's President's Speakers Bureau Miscellaneous Files**

Scope and Content: Containers 103-105. This series was opened in March 1982. This series consists of correspondence, notes, clippings, and memoranda. The material relates to subjects reflecting Burnett's liaison responsibilities between the White House and the public. Arranged alphabetically by subject.

### **Tom Beard's Subject Files**

Scope and Content: Containers 106-109. This series was opened in March 1982. This series consists of correspondence, memoranda, notes, case files, and resumes. This material primarily deals with the political appointments process, particularly ambassadorial appointments. For this reason, substantial portions of this series were closed in accordance with the donor's deed of gift. Arranged alphabetically by subject.

### **Sarah Weddington's Personnel Files**

Scope and Content: Containers 110-112. This series was opened in March 1982. This series consist of resumes and notes both solicited and unsolicited by Weddington's office. The

material relates to Weddington's concern with the appointment of women to federal offices.  
Arranged alphabetically by job title.

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## Container List

### Sarah Weddington's Briefings Files

#### **Container 1**

Texas State Briefing, 8/13/79  
Working Women of the Americas, 8/22/79  
Florida State Briefing, 9/4/79  
Mississippi State Briefing, 9/6/79  
State Chairs, 10/3/79  
Iowa State Briefing, 10/9/79  
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Maryland State Briefing, 11/1/79  
Minnesota State Briefing, 11/14/79  
New England State Briefing, 11/27/79  
Virginia State Briefing, 12/7/79  
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Illinois State Briefing, 12/20/79  
Oklahoma State Briefing, 1/17/80  
Wisconsin State Briefing, 2/1/80

#### **Container 2**

New England State Briefing, 2/14/80 [Connecticut, New Hampshire, Vermont]  
Texas Law Students, 3/17/80  
100 Black Women, 3/19/80  
New York Senior, Citizens, 3/20/80  
D.C. Democratic Women, 3/21/80  
New York Commission on the Status of Women, 3/21/80  
California State Briefing, 3/27/80  
National Commission on the Status of Women, 4/8/80  
National Commission on the Status of Women - Breakdown of Comment Sheets, 4/8/80  
National Commission on the Status of Women - Thank-You's, 4/8/80  
National Education Association (NEA) Briefing, 4/9/80  
Wexler Inflation Briefing - Names Submitted, 4/9/80  
Ohio, New Jersey, Pennsylvania State Briefing, 4/10/80  
Ohio, New Jersey, Pennsylvania State Briefing - Comment Sheets, 4/10/80  
Ohio, New Jersey, Pennsylvania State Briefing - Lists and Copies of Mailgrams Sent, 4/10/80  
Ohio, New Jersey, Pennsylvania State Briefing - Thank-You's, 4/10/80

#### **Container 3**

Missouri State Briefing, 4/14/80  
Pennsylvania Elected Officials Briefing, 4/16/80  
Bergen County Women, 4/17/80  
Pennsylvania Senior Citizens, 4/17/80  
Women Involved in Farm Economic, 4/29/80  
Issues Briefing, 4/30/80

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Women's Division - American Jewish Congress, 4/30/80  
Indiana State Briefing, 5/1/80  
NEA Women's Caucus, 5/2/80  
District of Columbia Issues Briefing, 5/3/80  
National Association of Women Business Owners, 5/3/80  
Women in Business, 5/3/80  
Department of Education, 5/7/80  
Maryland Issues Briefing, 5/9/80  
Hartford Insurance Executives, 5/12/80  
Washington Women's Network, 5/14/80  
Briefing for Business Executives on ERA, 5/15/80

#### **Container 4**

Western States Briefing, 5/16/80  
Western States Issues Briefing, 5/16/80  
State Briefing Information, 5/22/80  
Essex County Women's Issues, 5/27/80  
National Sex Equity Conference, 6/4/80  
HUD (Housing and Urban Development) Conference, 6/14/80  
United Steelworkers Briefing, 6/17/80 - Comment Sheets  
Presidents of National Women's Organizations, 6/18/80  
AAUW (American Association of University Women), 6/25/80  
Meeting with Administration Women, 7/8/80  
Mexican American Women's National Association, 7/24/80  
Women's Bureau, 9/2-4/80  
Civil Aviation Medical Association Wives, 9/30/80  
ICA - Citizen Involvement, 9/30/80  
National Association of Women Judges, 10/3/80  
Arts and Humanities, 10/29/80  
National Order of Women Legislators, 11/19/80

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#### **Sarah Weddington's Office Files**

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Chronological File - 12/79 [1]

### **Container 7**

Chronological File - 12/79 [1]  
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Commission for a Citizens' Agenda for the Eighties  
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[Correspondence] - Barbara Haugen [1]  
[Correspondence] - Barbara Haugen [2]  
[Correspondence] - Barbara Haugen [3]  
[Correspondence] - Birthday  
[Correspondence] - Birthday Greeting  
[Correspondence] - Get Well  
[Correspondence] - Requests for cards not filled  
[Correspondence] - To Sarah Weddington [From Lynda Johnson Robb]

### **Container 8**

Correspondence, Incoming  
[Correspondence, Too Late to File] [1]  
[Correspondence, Too Late to File] [2]  
Cumulative Speaking Schedules  
[Domestic Policy Accomplishments] - Alabama-Connecticut [Intro and Material]  
[Domestic Policy Accomplishments] - Delaware-Kansas  
[Domestic Policy Accomplishments] - Kentucky-Nebraska  
[Domestic Policy Accomplishments] - New Jersey-North Dakota

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Hatch Act  
[Shirley] Huffstедler's Swearing-In  
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Issues - Draft - Military [4]  
Memoranda to Jack Watson  
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Records of the Office of the Assistant to the President for Women's Affairs (Sarah Weddington)

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[Miscellaneous Publications] [4]  
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[NACW] Historical Predecessor  
[NACW] Items Pre, 1/12/79

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[NACW] Items after, 1/12/79  
[NACW] Items 5/9-10, [1979]  
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[NACW] Procedures  
[NACW] Membership/Organization  
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Scheduling Requests [President]  
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Special Events - Chinese Women, 5/23/79  
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Special Events - Margaret Sanger Reception  
Special Events - SBAEO (Susan B. Anthony Executive Order) - Signing  
Special Events - Susan B. Anthony  
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**Interdepartmental Task Force on Women Files**

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#### **Equal Rights Amendment Files**

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**Container 28**

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ERA Business Meeting [1-2]

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ERA [Literature] - Anti

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### **Alicia Smith's Files**

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Briefing - DNC (Democratic National Committee), 9/26/79

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Captain America, October 1, 1980 4:00 pm - White House

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Information Kit - Review of Salt I

Information Kit - SALT II - Compliance and Verification

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Records of the Office of the Assistant to the President for Women's Affairs (Sarah Weddington)

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Notifications - President's Vacation: Mississippi River, 8/17-8/24/79

Notifications - President's Trip to Atlanta, 8/30/79

Notifications - President's Trip to Hartford, Connecticut and Steubenville, Ohio, 9/12/79

Notifications - President's Inspection Trip to Mobile and Pensacola, 9/14/79

Notifications - President's Trip to New Mexico and California, 10/10-10/11/79

Notifications - President's Trip to Kansas City and Chicago, 10/15-10/16/79

Notifications - President's Trip to Providence, Rhode Island, 10/29/79

Notifications - President's Trip to Pennsylvania, 11/13/79

Notifications - President's Trip to Washington and Oregon, 11/30/79

Notifications - President's Trip Iowa - Corn Growers, 12/11/79

Notifications - President's Trip to Chicago, 9/20/80

Notifications - President's Trip to Illinois, California, Washington, and Oregon, 9/22-9/23/80

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Phone Call Cover Sheets

Phone Calls - Elections Eve, 11/78

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Phone Calls Submitted to President [1]

Phone Calls Submitted to President [2]

Phone Calls Submitted to Rosalynn [Carter]

Phone Calls Submitted to Chip Carter, 11/79-1/80

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Sample Briefing Packet

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US - PRC [Peoples Republic of China) - Trade Agreement Signing Ceremony, 9/17/80

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Card File [Political Contacts Arranged by State and Alphabetically by Name]

### **Container 44**

"Black Women in Government" - Guide to Top Black Women in Federal Government

"Directory" - Fact Sheet

"Guide to Women's Resources"

"Honoring a Commitment" Record of President Carter on Women's Issues

"List of Women's Organizations and their Leadership"

"Passage of the ERA" - Fact Sheet

"Presidential Appointees" [Poster]

"United Nations (UN) Mid - Decade Conference" - Fact Sheet

"White House News on Women," Vol. 1, Issue I - Vol. II, Issue VIII [1-13]

"Women and America" - Rosalynn Carter Challenges Communicators

"Women and Social Security" - Fact Sheet

"Women Appointed to Top Government Posts by President Carter" - Fact Sheet

"Women in Government" Top 600 Women

"Women in Public Office - 1979" - Fact Sheet

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### **Publications Files**

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[Church - Related Vocations]

[Conference on the Employment of Women - National Reports - A-C]

[Conference on the Employment of Women - National Reports - D-G]

[Conference on the Employment of Women - National Reports - I-N]

[Conference on the Employment of Women - National Reports - P-S]

[Conference on the Employment of Women - National Reports - T-U]

[Conference on the Employment of Women - National Reports - List of Documentation]

[Conference on the Employment of Women - EEC]

[Conference on the Employment of Women - Item 5]

[Costanza, Midge]

EEOC - Job Segregation [1]

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EEOC - Job Segregation [3]

ERA - Jimmy Carter Efforts

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[Inflation]

[Intergovernmental Task Force on Women]

[Job Segregation and Wage Discrimination] [1-6]

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[Pensions and Social Security]

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[Photos] - Women in the Military

[Planks] 1 Art and Humanities

[Planks] 2 Battered Women

[Planks] 3 Business

[Planks] 4 Child Abuse

[Planks] 5 Child Care

[Planks] 6 Credit

[Planks] 7 Disabled Women [Empty]

[Planks] 8 Education

[Planks] 9 Elective and Appointive Office

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[Spanish - Language Publications]

[Speeches]

[Sports]

[United Nations Mid-Decade Conference for Women]

[Women Federal Workers]

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[Women's Issues – Jimmy Carter's Record on]

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[Camera Copy for White House Newsletter]

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[Camera Copy and Printing Orders for Various Publications]

**Container 53**

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Briefing - New York County Executive Committee

Briefing for State Chairs

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[Jerry Brown for President]

Caribbean Group

Casework - Bill

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Gay Rights  
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Kenya State Dinner  
[Philip] Klutznick Swearing  
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Alternate Fuels, Production Biomass  
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[Appraisal of Arthur G. McKee and Company Report on Technical and Economic Feasibility of  
the Peck-Pircon Process]  
Asbestos School Hazard Detection and Control Act  
Auto Industry  
Black Community - NAACP  
[Zbigniew] Brzezinski  
Budget, 1980  
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[The Campaign for U.N. Reform]  
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Carter - Foreign Policy  
Carter - Meeting with Harte - Hanks Communications, Editors, Broadcasters  
Carter - Panama Canal Functions  
Carter - Pennsylvania - Interviews, Meetings  
Carter - Rock Island - Northeast Corridor Legislation  
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Coal Slurry Pipelines  
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College Democrats  
Consumers  
Crime Prevention [Empty]  
Cuban Refugees  
Democratic Platform  
Dispute Resolution Program  
Department of Energy  
Department of Energy - BEPS (Business Enterprise Priorities)  
Department of Energy Info  
Draft Registration  
Drought Assistance  
Drug Control and (Federal Drug Administration) FDA  
Economic Policy General  
Economic Statistics  
Education - Department of Education  
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Gas Rationing  
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General Issues Info  
Gun Control  
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Mexican American Democrats (M.A.D.)  
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[Merchant Maine - Energy Conservation]  
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Synthetic Fuels Corporation [Empty]  
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White House Briefing - [College]  
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Administration - Agriculture  
Administration - President Carter Speaks on the Issues  
Administration - President Carter Speaks on the Record  
Administration - The Record of President Carter's Administration: A Summary  
Agency Contacts  
Agendas  
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Agriculture Department  
Agriculture - Farm Loan Availability  
Agriculture - School Lunch Program, USDA  
Agriculture - Status - Suspension of Soviet Grain Shipments Six Months Later  
Agriculture - Taking Steps Regarding the Farm Credit Situation - Administration Response  
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Anti-Inflation - Financial Reform Legislation/Anti - Inflation Tool  
Anti-Inflation - Inflation Report [Latest Issue]  
Anti-Inflation - Inflation - Stock Speech Inserts  
Anti-Inflation - Inflation Task Force Bibliography [For Internal Use Only]  
Anti-Inflation - Information  
Anti-Inflation - National Anti - Inflation Program [Empty]  
Anti-Inflation - Piggyback Inflation - Suggested System [Empty]  
Anti-Inflation - The President's Anti-Inflation Program - The Long View  
Anti-Inflation - Task Force Minutes  
Anti-Inflation -Task Force - Special Events [1-2]  
Anti-Inflation - The White House Fact Sheet on Anti-Inflation  
Banking - Administration Proposal for Withholding on Interest and Dividends [Empty]  
Banking - Banking and Credit Data  
Banking - National Consumer Cooperative Bank [empty]  
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Briefing Materials  
Briefings - Briefing Memorandum - Olympic Boycott [Empty]  
Briefings - Briefing Memorandum - Summary of Reactions to Soviet Intervention [Empty]  
Budget - Administration's Proposal for Renewal of Revenue Sharing  
Budget - Balancing the 1981 Federal Budget  
Budget - Budget Cuts and Changes - Talking Points  
Budget - The Budget and Employment  
Budget - Congressional Budget Schedules [Empty]  
Budget - Fiscal Year 1981 Budget Revisions  
Budget - G. William Miller on Revenue Sharing  
Budget - Highlights of the Conference Agreement on the 1st Budget Resolution  
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Budget - National Defense, The Budget and the Record  
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Business - Small Business  
Cabinet Schedules Meeting  
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Education Department  
Education - The Record of President Carter in Education  
Education - Salute to Learning, 1980  
Effective Speaking Seminar  
Employment - Background on May PPI (Producer Price Index) and Employment Numbers  
Employment - The Carter Administration and Youth Employment

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Employment - National Employment Situation  
Employment - National Employment Situation Comparison  
Employment - State Level Employment Data: Not Seasonally Adjusted  
Employment - Talking Points on Youth Employment [Empty]  
Employment - Vice President's Task Force on Youth Employment  
Employment - Youth Employment Initiatives  
Energy - Barbara Blum on Coal Production [Empty]  
Energy - Barbara Blum on Energy  
Energy - Conservation Program  
Energy - Department  
Energy - DOE Speech Book [August]  
Energy - Energy Conservation - The Individual  
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Energy - Energy Program Summary  
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Energy - President's Alcohol Fuels Program  
Energy - President Carter on Energy, 1977-1979  
Energy - Remarks of the President at a Briefing on Energy Conservation [Empty]  
Environmental Protection Agency (EPA)  
Environmental Protection - Barbara Blum on Environmental Protective [Empty]  
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Environmental Protection - Douglas M. Costle on Acid Deposition  
Environmental Protection - Douglas M. Costle on the Environmental Revolution  
Environmental Protection - Douglas M. Costle on Pollution Invisible Victims  
Environmental Protection - Steven R. Reznick on Industrial Waste Water [Empty]  
Events Calendar [CMPC]  
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Foreign Policy - Dr. Zbigniew Brzezinski Before the National Platform Committee  
Foreign Policy - Foreign Affairs Opinion  
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Foreign Policy - U.S. Defense Policy for the 1980's  
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Health and Human Services

Home Loan Bank Board

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Housing - Commerce News on Housing Starts

Housing - The Fair Housing Act Amendment, HR 5200

Housing - May Housing Starts

Housing - Talking Points on Initiatives to Help the Housing Industry

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Industry - Background on the Auto Industry

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Industry - Questions and Answers on the Steel Industry [empty]

Inflation Report

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Interior Department

Internal Revenue Service (IRS) [empty]

Issues - FYI - General Summary [empty]

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Master List - Anti-Inflation Task Force - Steering Committee, Other Contacts

McDonald - Speakers Bureau

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Natural Resources - Action to Protect Lake Tahoe [empty]

Natural Resources - Park Resources - Mark Twain National Forest in Rolla, Missouri

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Regulatory Reform - Douglas M. Costle on Regulatory Reform [empty]  
Regulatory Reform - Improving Government Regulations  
Regulatory Reform - Package Speech Inserts  
Regulatory Reform - The Need for Trucking Regulations Reform  
Regulatory Reform - Press Release Regulatory Reform  
Regulatory Reform - Questions and Answers on Trucking Regulatory Reform  
Regulatory Reform - Railroad Regulatory Reform Status  
Regulatory Reform - Regulatory Council Fact Sheet  
Regulatory Reform - Regulatory Council Projects Update  
Regulatory Reform - Regulatory Reform Highlights  
Regulatory Reform - Regulatory Reform: The President's Program  
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Regulatory Reform - What's Wrong with Truck Regulations? A Look at the Problem  
Remarks of the President [1980 American Society of Newspaper Editors]  
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Tax Reform - Windfall Profits Tax a Reality

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Transportation [empty]

Treasury Department

Update Information [Speeches, 1980]

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Veterans [empty]

Veterans Administration

Wage and Price Controls - Mandatory Wage and Price Controls the Answer?

Wage and Price Controls - Wage and Price Controls: Are Mandatory Controls the Answer?

Weekly Status Report Departmental Speaking Engagement Calendars

Welfare - Adoption Assistance and the Child Welfare Act

White House

The White House Automated Speakers Tracking System Summary

Women Issues

Women and Minorities - Fact Sheet - Women Programs

Women and Minorities - Gay Issues Talking Points

Women and Minorities - Honoring a Commitment to the People of America [Women Issues]

Women and Minorities - Jewish Press Association Remarks of the President

Women and Minorities - News on Hispanics

Women and Minorities - Passage of ERA: The Efforts of Jimmy Carter

Women and Minorities - The Record of President Carter on Women's Issues

Women and Minorities - What Carter has done for Hispanics

Women and Minorities - White House News on Women

Women and Minorities - Women and America: Rosalynn Carter Challenges Communicators

Women and Minorities - Women Appointed to Top Government Posts

Women and Minorities - Women in Government

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California Follow-up  
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[Computer Print-Out Name File] [Nebraska]  
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[Computer Print-Out Name File] Washington, D.C.  
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[Mailing Labels] [Kansas]  
[Mailing Labels] [Nebraska]  
[Mailing Labels] [North Dakota]

### **Container 100**

Mayoral Elections, 1979  
[Meramec Dam]  
[Miscellaneous Correspondence]  
[Missouri] [1]  
[Missouri] [2]  
Missouri - Names, Numbers and Addresses  
Montgomery, John  
Moore, Terry  
[Name File]  
Natural Gas Briefs  
New Jersey Follow-up  
[North Dakota and Minnesota]

### **Container 101**

North Tier Pipeline Project

Records of the Office of the Assistant to the President for Women's Affairs (Sarah Weddington)

[Notebook]  
[Notebook - Political] [1-3]  
Ohio Utilities  
[Pacemaker Radio Net]  
Phone Callers  
[Photographs]  
Presidential Calls - Iowa  
[Presidential Personal Plum File]  
[Presidential Phone Calls]

### **Container 102**

SALT  
Scheduling  
[Scheduling] Minnesota - North Dakota Trip  
[Small Community and Rural Development Policy]  
State Dinners  
State Legislators  
State Maps by District and County  
Task Summary Sheets  
Thursday Family Scheduling Meeting  
Travel

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### **Scott Burnett's President's Speakers Bureau Miscellaneous Files**

#### **Container 103**

A - F [1-5]

#### **Container 104**

G - O [1-8]

#### **Container 105**

P - Z [1-7]

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### **Tom Beard's Subject Files**

#### **Container 106**

[Appointments to Office]  
[The Arts in Therapy and the Environment]  
Autographed Pictures  
[Carter Re - Election Campaign Committee - June 1978]  
[Casework]  
Casework Past

Records of the Office of the Assistant to the President for Women's Affairs (Sarah Weddington)

## Case Work Forms

[Correspondence, A-F]

[Correspondence, H-Z]

Current [1-2]

Delegations [1]

Delegations [2]

[Delegations] - African Trade Mission

[Delegations] - Bolivia / Columbia / Dominican

[Delegations] - China Trip

## **Container 107**

[Delegations] - Lord Mountbatten's Funeral

[Delegations] - Pope John Paul II's Dinner

[Delegations] - Vatican

FYI

General Information [1]

General Information [2]

[Haitian Refugee Center]

[Health]

"Hide" Situation

Horan, Tricia

Horan, Tricia - FYI

## **Container 108**

[Inflation]

Invitation Lists

Jazz Festival List

Lu, Nancy

[Memoranda]

[Miscellaneous] - Tom Beard

National Endowment for the Arts (NEA)

Presidential Advisory Board Report to the President - 3/31/79

Presidential Commission on Ambassadorial Appointments

[Presidential Commission on Ambassadorial Appointments] - Ambassadorial Appointments,

Non-Career

[Presidential Proclamations]

Resumes

Resumes, Current

Small Business Conference

## **Container 109**

Space / NASA, FY 80 Director's Review

Space / Science FY 81 Spring Planning Review

State Department

[State Department - Telegram]

Things to Do

Records of the Office of the Assistant to the President for Women's Affairs (Sarah Weddington)

Things to Do [Critical]  
UNESCO  
[Veterans Administration]  
White House Conference  
White House Senior Staff Meeting with Department Representatives May 17, 1978 [1-2]  
World Health Organization

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### **Sarah Weddington's Personnel Files**

#### **Container 110**

Administration - Resumes [1]  
Administration - Resumes [2]  
Agriculture - Resumes  
Arts and Humanities - Resumes  
Business / Economics - Resumes  
Education - Resumes [1]  
Education - Resumes [2]  
Education - Resumes [3]  
Energy - Resumes  
Federal Aid - Resumes  
Finances - Tax and Budget - Resumes  
General

#### **Container 111**

Graduate - Resumes  
Health - Resumes [1]  
Health - Resumes [2]  
Human Rights - Resumes  
Incoming Resumes - Miscellaneous in Need of Action [1]  
Incoming Resumes - Miscellaneous in Need of Action [2]  
Incoming Resumes - Miscellaneous in Need of Action [3]  
Judicial / Legal - Resumes [1]

#### **Container 112**

Judicial / Legal - Resumes [2]  
Judicial / Legal - Resumes [3]  
Labor / Management - Resumes  
Personnel Management - Resumes  
Planning - Resumes  
Political Affairs - Resumes  
Public Relations - Resumes [1]  
Public Relations - Resumes [2]  
Sciences - Resumes  
Transportation - Resumes

Records of the Office of the Assistant to the President for Women's Affairs (Sarah Weddington)

Welfare - Resumes

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Last Modified: 8/2013

## Biographical Information

### **Sarah Weddington**

Sarah Weddington was born in Abilene, Texas in 1945. She received her B.A. from McMurry College in 1965 and her J.D. from the University of Texas in Austin in 1967. She was Assistant City Attorney, Fort Worth, Texas from 1970-1971 and worked in private practice from 1971-1977. She was also a Texas State Legislator from 1972-1977. She served as General Counsel to the U.S. Department of Agriculture from 1977-1978. President Carter appointed Weddington as Assistant to the President for Women's Affairs in October of 1978. From September 1979-1981, she also assisted President Carter regarding political affairs for the 1980 campaign and the Democratic National Committee.