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Records of the Domestic Policy Staff: A Guide to Its Records at the Jimmy Carter Library

Collection Summary

Creator: Domestic Policy Staff

Title: Records of the Domestic Policy Staff

Dates: 1976-1981

Quantity: 1,201 linear feet; 1012 linear feet open for research, 2,313 containers

Identification:
Accession Number: 80-1
National Archives Identifier: 1113

Scope and Content:
This collection consists of correspondence, memoranda, notes, speeches, briefing material, reports, daily schedules, telephone logs, legislative testimony, speeches, press releases, photographs, newspaper clippings, and printed material. The material relates to all aspects of domestic policy including civil rights and justice, human resources, energy and natural resources, banking and housing, governmental reform, and regulatory reform. The collection also includes a voluminous amount of correspondence and memoranda from government agencies and other White House staff offices.

Creator Information: Domestic Policy Staff
The Domestic Policy Staff was established in the Executive Office of the President by Reorganization Plan No. 1 of 1977, effective March 26, 1978, pursuant to E.O. 12045 of March 27, 1978, which re-designated the Domestic Council, and transferred all the functions of the Office of Drug Abuse Policy and the Economic Opportunity Council.

The Domestic Policy Staff formulated and coordinated all domestic policy recommendations to the President. It assessed national needs and coordinated the establishment of national priorities; provided rapid response to Presidential needs for policy advice on pressing domestic issues; and maintained a continuous review of on-going programs from a policy standpoint. The Domestic Policy Staff operated through a series of ad hoc project or interagency committees which were set up to deal with broad program areas or specific problems. The staff worked closely with Federal agencies and other White House staff units including the Office of Intergovernmental Affairs, the Congressional Liaison Office, the Council of Economic Advisors, the White House Press Office, and the Office of the Chief of Staff. The Staff was headed by Executive Director, Stuart E. Eizenstat, who was the Assistant to the President for Domestic Affairs and Policy.

The Domestic Policy Staff was organized into special units called "clusters," which handled specific domestic issues. These clusters included: Civil Rights and Justice, Governmental Reform, Human Resources, Energy and Natural Resources, and Special Projects.

In 1981, the Domestic Policy Staff was re-designated as the Office of Policy Development.

Biographical information on key office personnel is located at the end of the finding aid.

Restrictions:

Restrictions on Access: These papers contain documents restricted in accordance with applicable executive order(s), which governs National Security policies, applicable statutes/agency restrictions, and material which has been closed in accordance with the donor's deed of gift.

Terms Governing Use and Reproduction: Copyright interest in these papers has been donated to the United States Government. Some of the records may be subject to copyright restrictions (i.e. newspapers, publications, etc.). Researchers should contact the publisher for further information.

Related Material:

Related materials in this repository: White House Central Files; Council of Economic Advisors; White House Press Office; James McIntyre Papers; Cabinet Secretary and Office of Governmental Affairs; Chief of Staff Office

Separated material: Audio Visual Material was transferred to the Audio Visual Department.

Index Terms:

Limited to major topics under each category
Persons: Stuart E. Eizenstat, Bert Carp, Al Stern, Lynn Daft, Beth Abramowitz, Frank White, Kitty Schirmer, Erica Ward, Ellen Goldstein, Joseph Onek, Jim Mongan, Kitty Higgins, Anne Guiterrez, Robert Malson, Steven Simmons, David Rubenstein, Orin Kramer, Simon Lazarus, Myles Lynk

Organizations: Economic Policy Group (EPG); Small Business Administration (SBA); Housing and Urban Development (HUD); Environmental Protection Agency (EPA); Office of Drug Abuse Policy (ODAP); Agency for International Development (AID); Federal Home Loan Bank Board (FHLBB); Federal National Mortgage Association (FNMA); Urban Development Corporation (UDC); National Association of Homebuilders, Urban Regional Policy Group (URPG) Agency for International Development (AID); NASA

Subjects: Agriculture, illegal aliens, education, energy, civil rights, economics, federal budget, health care, labor, urban policy, welfare reform, government reorganization, minority affairs, natural resources, business, civil service reform, trade, steel industry, coal industry, state and local governments, disaster assistance, presidential campaigns, world hunger, environmental policies, and forestry, timber, banking regulations, anti-inflation, housing, general revenue sharing, neighborhoods, international banking, and water resources, industrial innovation,

presidential campaigns, presidential transitions, airline deregulation, trucking deregulation, transportation, regulatory reform, Olympic boycott, minorities

Types of Material: Correspondence, memoranda, notes, speeches, briefing material, weekly reports, legislative reports, senate and congressional testimony, daily schedules, invitations, transcripts, telephone logs, trip files, press releases, photographs, travel vouchers, newspaper clippings, enrolled bills, resumes, and printed material.

Administrative Information:

Preferred citation: [Type of Document], [Names of Sender and Recipient or Title of Document], [Date], [Collection Title], [Series Title], [Folder Title], [Container Number], Jimmy Carter Presidential Library.

Acquisition information: These historical materials were received under provisions of the instrument of gift that Jimmy Carter signed January 31, 1981.

Processing information: The first series of the collection was opened in 1987. Subsequent series in the collection were opened between 1987 and 2016. The open dates are indicated in the series descriptions.

System of Arrangement:

Arrangement Note: Arranged by the Domestic Policy Staff member that handled specific domestic issues and there under by the person's individual series.

The records of the Domestic Policy Staff are divided into Ninety-Five series:

Series Title	National Archives Identifier
Elizabeth Abramowitz's Subject Files	578406
Elizabeth Abramowitz's Resource Publications Files	7451122
Robert Berenson's Subject Files	4699280
Robert Berenson's Chronological Files	4699306
Kathryne Bernick's Subject Files	160418
Ed Burke's Subject Files	578464
Bert Carp's Subject Files	578466
Bert Carp's Staff Memoranda Files	17615554
Bert Carp's Urban Policy Files	17615559
Bert Carp's Legislative Agenda Files	17615549
Bert Carp's Memoranda Files	17615552
Bert Carp's 1980 Campaign Files	20014047
Bert Carp's Federal Budget Files	17615536
Bert Carp's Information Office Files	20014048
Bert Carp's Transition Files	17615568
Bert Carp's Personnel Files	17615569
Lynn Daft's Subject Files	7269110
Bill Deller's Oversized Attachment Files	7269130
Lee Dogoloff's Files	7269131

Nancy Dorman's Subject Files	7269132
Jack Dover's Subject Files	578477
Christopher Edley's Subject Files	596676
Stuart Eizenstat's Appointments/Scheduling Files	156482
Stuart Eizenstat's Invitations/Regrets Files	156588
Stuart Eizenstat's Alpha Files	156667
Stuart Eizenstat's Chronological Files	156730
Stuart Eizenstat's Form Letters Files	156942
Stuart Eizenstat's Reference Letters Files	157116
Stuart Eizenstat's Memoranda Files	157120
Stuart Eizenstat's Resume Files	157215
Stuart Eizenstat's Subject Files	157255
Diana Elmes' Subject Files	578476
Energy and Natural Resources Subject Files	578479
Energy and Natural Resources Publication Files	36513179
Jeffrey Farrow's Chron Files	160138
Jeffrey Farrow's Subject Files	160148
Kathy Fletcher's Subject Files	7269137
Kathy Fletcher's Oversized Attachment Files	74860249
R.D. Folsom's Subject Files	578482
R.D Folsom, Tom Lambrix, and Kitty Schirmer's Subject Files	578481
Ellen Goldstein's Subject Files	578478
Joseph Gotbaum's Subject Files	596685
Howard Gruenspecht's Subject Files	7280811
Annie Gutierrez's Subject Files	158392
Annie Gutierrez's Chronological Files	158857
Kitty Higgins' and William Spring's Subject Files	595274
Deborah Hyatt's Subject Files	596671
Bill Johnston's 1976 Campaign Files	578468
Bill Johnston's Subject Files	25455742
Orin Kramer's Subject Files	578469
Orin Kramer's Chronological Files	7280482
Orin Kramer's Banking & Housing Resource & Publications Files	12352732
Tom Lambrix's Subject Files	578472
Simon Lazarus' 1976 Campaign Transition Files	3763632
Simon Lazarus' Personal Files	17412917
Simon Lazarus' Subject Files	578471
Simon Lazarus' Chronological Files	17408163
Simon Lazarus' Regulatory Policy Board Files	17408162
Simon Lazarus' Regulatory Reform Files	17408466
Simon Lazarus' Regulatory Assistance Project Files	17408469
Simon Lazarus' Civil Service Reform Files	17408738
Simon Lazarus' Correspondence Files	17408760
Simon Lazarus' Law of the Sea Files	17408967

Myles Lynk's Subject Files	578555
Robert Malson's Subject Files	159046
Robert Malson's Chronological Files	159341
James Mongan and Joseph Onek's Subject Files	578473
Richard Neustadt's Subject Files	160573
Peggy Pizzo's Subject Files	578556
Florence Prioleau's Subject Files	596675
David Rubenstein's 1980 Campaign Files	578560
David Rubenstein's Subject Files	12060450
David Rubenstein's Energy Files	16883258
David Rubenstein's Transition Files	17615482
David Rubenstein's Background Publication Files	17615486
Neil Sader's Subject Files	578569
Kitty Schirmer's Oversized Attachment Files	7280917
Ralph Schlosstein's Subject Files	578567
Ralph Schlosstein's Background Publication Files	578568
Ralph Schlosstein's and Orin Kramer's Correspondence Files	23898113
Ralph Schlosstein's and Orin Kramer's Subject Files	23898115
Kurt Schmoke's Subject Files	7269144
Mary Schuman's Subject Files	7269145
Harry Schwartz's Chronological Files	596679
Harry Schwartz's Subject Files	596683
Senate and House Regulatory Reform Bills Files	578558
Steven Simmons' Chronological Files	4998422
Steven Simmons' Subject Files	578566
Al Stern's Campaign/Transition Files	159848
Al Stern's Chronological Files	159663
Al Stern's Subject Files	159670
Matt Stiefel's Subject Files	578564
Gregg Suhler's Subject Files	7269146
Steven Travis' Subject Files	578557
Erica Ward's and Kitty Schirmer's Subject Files	578561
Frank White's Subject Files	158941
Frank White's Chronological Files	159076

Detailed Description of the Collection

Elizabeth Abramowitz's Subject Files

Scope and Content: Containers 1-26. This series was opened in 2003. This series mainly consists of memorandums, correspondence, reports, legal briefs, legislative bills, press clippings, and executive orders documenting her work on the establishment of the Department of Education. In addition, this material also relates to her involvement with the Higher Education Act; the education of Native

Americans and children of migrant workers; the desegregation of black public colleges; and integration and busing issues in northern urban areas. Arranged alphabetically by subject.

Elizabeth Abramowitz's Resource Publications Files
Scope and Content: Containers 27-52. This series was opened in 2003. This series includes books, magazines, periodicals, pamphlets, and reports. Unarranged.

Robert Berenson's Subject Files
Scope and Content: Containers 1-21. This series was opened in 2009. This series consists of correspondence, memoranda, drafts, notes, reports, and other textual material. The material relates to a variety of domestic policy topics, including Medicare, hospital costs, national health insurance plans, general issues of health and welfare, Agent Orange, and the 1980 Olympic Boycott. Arranged alphabetically by folder title and there under chronologically.

Robert Berenson's Chronological Files
Scope and Content: Containers 22-26. This series was opened in 2009. This series consists of correspondence, memoranda, telephone messages, appointments and scheduling information, and other textual material. Topics include Medicare, hospital costs, national health insurance plans, general issues of health and welfare, Agent Orange, and the 1980 Olympic Boycott. Arranged alphabetically by type of material and there under chronologically.

Kathryne Bernick's Subject Files
Scope and Content: Containers 1-18. This series was opened in 1987. This series consists of meeting notes, memoranda, reports, papers, clippings, publications, and correspondence. The material relates to Kathryne Bernick's lead responsibility for administrative regulatory reform matters; management improvement; and the Freedom of Information Act revision. In these areas, the series included material on the Regulatory Analysis Review Group (RARG) reviews of major proposed regulations and the Executive Office of the President (EOP) follow-up activities; Regulatory Council projects; and the Office of Management and Budget's (OMB) efforts at the oversight of E.O. 12044 (Improving Government Regulations). Other topics include sunset legislation and consumer issues. Much of the material is this series is background information and many notes taken by Bernick at meetings. Arranged alphabetically by folder title.

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Ed Burke's Subject Files
Scope and Content: Containers 1-2. This series was opened in 2015. This series consists of correspondence, memoranda, meeting notes, reports, travel vouchers, printed material, and desk calendars. The material relates to human resources administration and social service reform and focuses on improving the effectiveness of various government programs through the introduction of strategic planning. Arranged alphabetically by folder title.

Bert Carp's Subject Files
Scope and Content: Containers 1-59. This series was opened in June 2015. This series consists of correspondence, memorandums, telephone memos, press releases, news clippings, speeches, enrolled bills, reports, and legislative material. The material touches on all domestic topics as Bert Carp served

as the Deputy Assistant to Stuart Eizenstat. However, there is a great deal of material on his main policy concerns such as the creation of the Department of Education and welfare reform. Other major topics include water projects and policies, government reorganization, the 1980 census, energy policies, the energy mobilization board (EMB), economics, and youth employment. Arranged alphabetically by folder title.

Bert Carp's Staff Memoranda Files
Scope and Content: Containers 60-70. This series was opened in June 2015. This series contains memorandums sent to Stuart Eizenstat from members of the Domestic Policy staff. The majority of memos are updates relating to the progress on domestic policy programs and the current status regarding legislation. Topics include education, government reorganization, health, labor, tax reform, energy, economics, welfare reform, natural resources, water policies, and youth employment. Arranged alphabetically by staff name.

Bert Carp's Urban Policy Files
Scope and Content: Containers 71-79. This series was opened in June 2015. This series consists of memorandums, correspondence, reports, studies, legislative documents, and printed material. The material relates to the development of an urban policy program and documents every phase of the process. Much of the series includes input from local organizations, mayors, county organizations, environmental groups, union representatives, the private sector, minority representatives, and heads of agencies such as Housing and Urban Development (HUD), and Health, Education, and Welfare (HEW). Arranged alphabetically by folder title and there under chronologically.

Bert Carp's Legislative Agenda Files
Scope and Content: Containers 80-90. This series was opened in June 2015. This series consists of correspondence, memorandums, reports, testimony, and legislative bills and resolutions. The material relates to Bert Carp's active involvement in getting domestic programs passed in Congress. This series also includes legislative agendas, calendars, initiatives, decisions, priorities, overviews, and comments and memos from senior advisors in the White House. Arranged chronologically by fiscal year and there under alphabetically.

Bert Carp's Memoranda Files
Scope and Content: Containers 91-98. This series was opened in June 2015. This series contains copies of substantive memorandums sent to or from Stuart Eizenstat and forwarded to Bert Carp for his information. Some of the memos include enrolled bills, reports, drafts, notes, and comments. Arranged chronologically.

Bert Carp's 1980 Campaign Files
Scope and Content: Containers 99-104. This series was opened in June 2015. This series consists of correspondence, memos, reports, and trip briefing books. Also included are press clippings, magazine articles, and interview transcripts of the candidates: Ronald Reagan, John Anderson, Edward Kennedy, and Jimmy Carter. In addition, the series contains the Democratic National Committee's (DNC) platform papers. Arranged alphabetically by folder title.

Bert Carp's Federal Budget Files

Scope and Content: Containers 105-130. This series was opened in June 2015. This series consists of correspondence, memos, reports, studies, and budget tables. The material relates to substantive information regarding the appropriation of funds for domestic programs through various government agencies. The files contain budget director's reviews, spring planning reviews, presidential appeals, and budget submissions. Arranged chronologically by fiscal year and there under alphabetically.

Bert Carp's Information Office Files
Scope and Content: Containers 131-137. This series was opened in June 2015. This series consists of printed material and publications relating to certain legislative bills and presidential review memorandums or presidential definition memorandums. The series also includes publications on certain topics such as health care, electronic postal services, small business, housing, and privacy issues. Arranged alphabetically by folder title.

Bert Carp's Transition Files
Scope and Content: Containers 138-142. This series was opened in July 2015. This series consists of memorandums, correspondence, issue papers, and reports. The material relates to the early development of possible reorganization projects of some government agencies. Also included are discussion papers on foreign policy, national security, and legislative agenda and priorities. Other topics include the Department of Health, Education, and Welfare issues, the Justice Department, law enforcement, energy policies, and community block grants. Arranged alphabetically by folder title.

Bert Carp's Personnel Files
Scope and Content: Containers 143-148. This series was opened in July 2015. This series contains resumes, job applications, travel vouchers, and specific personnel files on staff members of the Domestic Policy Staff. Arranged alphabetically by folder title.

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Lynn Daft's Subject Files
Scope and Content: Containers 1-71. This series was opened in 2010. This series consists of correspondence, memoranda, reports, background information, briefings, publications, memorandums, congressional testimony, speeches, and press clippings. The majority of this material relates to the development of agricultural and natural resource policies. Topics include agricultural research, crop insurance, dairy programs, cotton and sugar programs; disaster assistance to states, emergency management, disaster preparedness and drought relief; food aid, farm bills, feed and grain policies including foreign trade; fertilizers, natural gas, forestry and timber products, meat imports, nutrition, reclamation of land, rural development, and world hunger. Arranged alphabetically by folder title.

Bill Deller's Oversized Attachment Files
Scope and Content: Containers 1-6. This series was opened in September 2015. This series consists of annual reports, budget reviews, briefing books, memoranda, decision memos, correspondence publications, proposals, and pamphlets. This series mainly consists of material dealing with natural resources and environmental issues such as oil spills and fisheries. Also included are background documents on the Redwood National Park initiatives and draft reports to Congress on the National Advisory Committee on Ocean and Atmosphere (NACOA). Arranged alphabetically by folder title.

Lee Dogoloff's Subject Files
Scope and Content: Containers 1-7. This series was opened in February 2016. This series consists of memoranda, letters, reports, studies, articles, Congressional Hearings, speech drafts, charts and correspondence. The files concern such topics as the Office of Drug Abuse Policy, State Department, Justice Department (Drug Enforcement Administration, Federal Bureau of Investigation), Treasury Department (U. S. Customs Service), Department of Transportation (U. S. Coast Guard), Department of Health, Education and Welfare, National Institute on Drug Abuse, international drug trafficking and control, drug abuse prevention and treatment programs, alcohol abuse, narcotics, barbiturates and amphetamines, phencyclidine, marijuana, and world hunger. A large segment of the material documents the formulation of the President's Message to Congress on Drug Abuse in August 1977, and the responses from Federal departments and agencies. Arranged alphabetically by folder title and thereunder chronologically.

Nancy Dorman's Subject Files
Scope and Content: Container 1. This series was opened in February 2016. This series consists of memoranda, reports, notes, letters, articles, and drafts of position statements. The files contain material from the presidential campaign and transition period, with the major topic being and the proposed national health insurance program. Arranged chronologically.

Jack Dover's Subject Files
Scope and Content: Containers 1-20. This series was opened in November 2014. This series consist of correspondence, memoranda, press releases, news clippings, speeches, reports, and legislation. The series includes material relating to major accomplishments of President Carter's first three years in office. Topics include education, women, and solar energy. Arranged alphabetically by folder title.

Christopher Edley's Subject Files
Scope and Content: Containers 1-14. This series was opened in 2001. This series consists of memoranda, correspondence, clippings, briefing notes, reports, studies, and printed material. The majority of this material relates to minority issues, social security, welfare, and welfare reform. Specific topics in these areas include the Low Income Energy Assistance Program (LIEA); the Minority 8(a) Program; minority business enterprise programs; and legislative aspects within all of these areas. This series also includes a large amount of background information such as state welfare reports, legislative summaries, magazine articles, books, and budget summaries. In addition, Edley's files contain a number of his personal memorandums, notes, and comments with the files and provide substantive information. Arranged alphabetically by folder title.

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Stuart Eizenstat's Appointments/Scheduling Files
Scope and Content: Containers 1-16. This series was opened in 1987. This series consists of correspondence, memoranda, telegrams, telephone messages, notes, daily itineraries, and briefing material concerning Eizenstat's meetings and speaking engagements. This material relates to his daily responsibilities as one of the President's chief advisers. This series contains a comprehensive record of his meetings, speaking engagements, and itineraries. Arranged chronologically by date of event, with the exception of undated requests which are filed at the first of each month.

Stuart Eizenstat's Invitations/Regrets Files
Scope and Content: Containers 17-27. This series was opened in 1987. This series consists of correspondence, memoranda, telephone messages, and notes relating to invitations and requests for meetings and speaking engagements. Arranged chronologically by date of each event. Unfulfilled requests pending for several months are filed according to the date that they were closed.

Stuart Eizenstat's Alpha Files
Scope and Content: Containers 28-84. This series was opened in 1987. This series consists of correspondence, memoranda, notes, clippings, and printed material. This material contains copies of Eizenstat's form letters and individual responses to a wide variety of questions regarding the administration's positions on various domestic and foreign issues. Also included are copies of the correspondence of several staff members, including David Rubenstein, Ralph Schlosstein, and Joanne Hurley. Arranged alphabetically by folder title.

Stuart Eizenstat's Chronological Files
Scope and Content: Containers 85-102. This series was opened in 1987. This series primarily consists of electrostatic copies of Eizenstat's outgoing correspondence with individuals and groups [e.g., congressional delegations). With the exception of the 1976 folders, there is no incoming material. The series also contains copies of the correspondence of several staff members, including David Rubenstein, Ralph Schlosstein, and Joanne Hurley. Arranged chronologically.

Stuart Eizenstat's Form Letters Files
Scope and Content: Containers 103-114. This series was opened in 1987. This series consists of copies of form letters sent by Eizenstat's office to Representatives, Senators, the general public, and interest groups in response to correspondence received concerning particular domestic issues. Some of the folders contain a copy of each form letter sent and others contain only a single copy and a mailing list. Incoming correspondence is not included with all of the letters. A significant amount of material deals with child nutrition, youth employment, and energy issues. Arranged alphabetically by folder title and there under chronologically.

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Stuart Eizenstat's Reference Letters Files
Scope and Content: Containers 115-117. This series was opened in 1987. This series consists of reference letters, correspondence, reports, memorandums, and press clippings. The material was organized by Eizenstat's staff as a collection of background material to be used in drafting responses to correspondence on various issues. The letters are primarily from private citizens and Eizenstat's friends. Arranged alphabetically by folder title.

Stuart Eizenstat's Memoranda Files
Scope and Content: Containers 118-127. This series was opened in 1987. This series consists largely of memoranda, but also contains reports, speech drafts, executive orders, briefing material, and notes. The materials represent every area of domestic policy as an overview; however, the files do not provide much detail on the related topic. From this series the researcher can get an overview of domestic issues and the policy options surrounding them, but should not expect to gain much insight

into a particular topic. The material dated 1976-1977 covers transition issue positions, scheduling, and personnel decisions. Arranged chronologically.

Stuart Eizenstat's Resume Files
Scope and Content: Containers 128-135. This series was opened in 1987. This series primarily consists of resumes but also letters of recommendation for individuals seeking employment in the Executive Branch of the federal government. Also included are vitae, SF l7l's (standard forms for federal employment), and letters of applications and recommendations. This entire series is closed in accordance with the donor's deed of gift. Arranged alphabetically by folder title. Container 135 is arranged chronologically.

Stuart Eizenstat's Subject Files
Scope and Content: Containers 136-324. This series was opened in 1987. This series consists of correspondence, memoranda, speeches, reports, notes, clippings, and printed material. This material relates to all domestic issues ranging from the AFL-CIO to youth employment. There is voluminous material dealing with agriculture, health care, education, energy, civil rights, economics, the federal budget, labor, urban policy, welfare reform, and government reorganization. There is some foreign policy material relating to international trade, economics, imports, and SALT II. Arranged alphabetically by folder title.

Diana Elmes' Subject Files
Scope and Content: Containers 1-26. This series was opened in June 2015. This series consists of correspondence, memoranda, legal briefs, reports, speeches, notes, press releases, clippings, and printed material. The material relates to issues concerning the Departments of Health and Human Services (HHS) and Health, Education, and Welfare (HEW), particularly: the physically and mentally handicapped, the elderly, child abuse, medical malpractice, youth camping safety, and epilepsy. Another topic included in this series is compensation for radiation-related illnesses. Arranged alphabetically by folder title.

Energy and Natural Resources Subject Files
Scope and Content: Containers 1-6. This series was opened in November 2015. This series consists of memoranda, correspondence, clippings, briefing notes, reports, studies, and printed material. The majority of series relates to environmental issues and legislation. Topics include Burton Omnibus Parks Bill, fisheries, Outer Continental Shelf Bill, phantom utility taxes, public works for water and energy, and water pollution. Arranged alphabetically by folder title.

Energy and Natural Resources Publication Files
Scope and Content: Containers 7-16. This series was opened in November 2015. This series consist of research reports, reports, and analysis of environmental issues and legislation. The majority of the holdings are government issued. Topics include environmental quality, energy and economic impacts, wild and scenic river report forest management, and fuel conservation. Arranged alphabetically by folder title.

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Jeffrey Farrow's Chronological Files

Scope and Content: Containers 1-3. This series was opened in 1987. This series consists of correspondence and memorandums. The material relates to his role as a consultant for special projects within the Domestic Policy Staff concerning territorial affairs. Other topics include the Small Business Administration (SBA), including legislation, investment incentives, regulatory flexibility, and minority businesses. Arranged chronologically by type of material.

Jeffrey Farrow's Subject Files

Scope and Content: Containers 4-27. This series was opened in 1987. This series consists of correspondence, memorandums, press releases, news clippings, notes, mailing lists, publications, draft reports, and final reports. The material relates to Farrow's role as a consultant for special projects within the Domestic Policy Staff. He primarily worked on two special projects, President Carter's Interagency Policy Review Task Force on U.S. Territories and Trust Territories; and the Small Business Administration including the White House Conference on Small Business. Topics on the SBA include minority businesses, investment incentives, and regulatory issues. The territorial affairs project consists of material reflecting his role as a liaison between the White House, territory officials, executive department officials, and members of Congress. Arranged alphabetically by folder title.

Kathy Fletcher's Subject Files

Scope and Content: Containers 1-53. This series was opened in 2015. This series consists of reports, memos, briefing papers, maps, blueprints, and other printed material. The materials in this series covers the Department of the Interior's environmental and natural resource policies; water polices related to dams and canals; land and natural resource policies concerning Native American tribes; the Alaska oil pipeline; other wildlife policies, and whales. Arranged alphabetically by folder title.

Kathy Fletcher's Oversized Attachment Files

Scope and Content: Containers 54-60. This series was opened September 2017. The series consists of correspondence, reports, memorandums, briefing papers, publications, newspaper clippings, and other printed material. The materials in this series cover the Department of the Interior's environmental land and natural resource policies; Native American tribes; the Alaska oil pipeline; the Endangered Species Act, Alaska National Interest Lands, and the Tennessee-Tombigbee Waterway. Also, included are materials that document the Carter Administration's efforts to secure passage of the Alaska Lands legislation. Topics include agriculture, Indian health care, environment, wilderness, Indians, and fisheries. Arranged alphabetically by subject.

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R.D. Folsom's Subject Files

Scope and Content: Container 1-84. This series was opened in June 2018. The series consists of correspondence, memorandums, reports, briefing papers, resumes, publications, newspaper clippings, press releases, newsletters, telephone logs, and legislative material. The materials in this series covers the Department of the Interior's environmental and natural resource policies; water polices related to dams and canals; and the Alaska oil pipeline, oceans policy, wildlife policies, and fisheries. The majority of topics relate to natural resources, environmental issues, and legislation such as the Alaska oil pipeline; the Endangered Species Act, and the Tennessee Valley Authority. Also included are materials related to Northern Tier Pipeline; Alaska National Interest Lands; deep seabed mining, Law of the Sea, and the Outer Continental Shelf Bill. Other subjects include agriculture, energy,

environment, wilderness, Indians, coal, timber, energy conservation, gas shortages, gas rationing, hazardous waste, water projects and policies, and aspects of government reform and reorganization. Arranged alphabetically by subject.

R.D Folsom, Tom Lambrix, and Kitty Schirmer's Subject Files
Scope and Content: Containers 1-9. This series was opened in 2008. This series contains correspondence and various memorandums to the President, Stuart Eizenstat and Bert Carp. Also included are resumes, letters of recommendation, and schedules. Topics include gas shortages, gas rationing, and energy conservation. Arranged alphabetically by subject and there under chronologically.

Ellen Goldstein's Subject Files
Scope and Content: Containers 1-61. This series was opened in 2008. This series consists of correspondence, reports, memorandums, legislative bills and proposals, press releases, news clippings, notes, and briefing books. The majority of material relates to Ellen Goldstein's involvement with veteran programs, the handicapped, family issues, refugees, employee pensions, and community participation. In addition, the series contains material related to the Community Services Administration (CSA), ACTION, the 1980 presidential campaign, and energy conservation and weatherization programs. Arranged alphabetically by folder title.

Joseph Gotbaum's Subject Files
Scope and Content: Containers 1-4. This series was opened in 1991. This series consists of correspondence, memoranda, fact sheets, clippings, and printed material. The material relates to Joseph Gotbaum's role in advising the DPS staff on issues related to various agency budgets for FY 1982. Topics include economic issues, and steel industry issues. This material includes input from the Economic Policy Group (EPG) Revitalization Board, and the Senate Democratic Task Force on Economics. This series also contains information on other budget issues such as the debt limit (extension), industrial policies, tax proposals, wage and price standards; and industry standards in the area of automobiles, copper, energy (oil), and transportation. Arranged alphabetically by folder title and chronologically there under.

Howard Gruenspecht's Subject Files
Scope and Content: Containers 1-13. This series was opened in January 2016. This series consists of memoranda, correspondence letters, reports, statistical charts, and studies. Topics include inflation, the federal budget, taxes, export policies, unemployment compensation, trade; including the Multilateral Trade Negotiations between the United States and its trading partners. Arranged alphabetically by folder title.

Annie Gutierrez's Subject Files
Scope and Content: Containers 1-36. This series was opened in 1988. This series consists of correspondence, memoranda, notes, briefing material, photographs, speeches, legislative reports, bills, and acts; legal documents, press releases, news clippings, and printed material. The material mainly relates to Gutierrez's role as senior advisor to Stuart Eizenstat concerning civil rights and justice issues within the Domestic Policy Staff. Major topics include immigration and naturalization, equal employment opportunities, the Bakke case, minority business issues, reorganization of the Justice Department, FBI charter revision, criminal code reform, labor issues, Law Enforcement Assistance

Administration (LEAA) reorganization, and postal service matters. Arranged alphabetically by folder title.

Annie Gutierrez's Chronological Files
Scope and Content: Containers 37-43. This series was opened in 1988. This series consists of correspondence, memoranda, and notes. The material mainly relates to civil rights and justice issues. Arranged chronologically.

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Kitty Higgins and William Spring's Subject Files
Scope and Content: Containers 1-126. This series was opened in 2001. This series consists of correspondence, memoranda, reports, studies, and printed material. The material relates to their work on employment policies and related legislative activities. Main topics include youth employment issues, adult unemployment, veterans' affairs and jobs, worker's compensation, targeted tax credits, privates sector initiatives, urban economic development, welfare reform, and housing weatherization programs for low-income homeowners. Since William Spring and Kitty Higgins worked together on many projects within the Domestic Policy Staff, their materials were interfiled in the White House and maintained together. Arranged alphabetically by folder title.

Deborah Hyatt's Subject Files
Scope and Content: Containers 1-23. This series was opened in 2001. This series contains material relating to education policies and legislative activities within the human resources field of the Domestic Policy Staff. Materials include President Carter's re-election campaign material that focused upon the Administration's achievements and successes in education. Topics also include education issues concerning bilingual education, minority education, education of Native Americans and Hawaiians, migrants, refugees, undocumented aliens, and private schools. Other topics include women's issues (including domestic violence), and youth vocational training and employment. Materials of a general nature regarding the establishment of the Federal Department of Education are also included. Arranged alphabetically by folder title.

Bill Johnston's 1976 Campaign Files
Scope and Content: Containers 1-9. This series was opened in December 2015. The series consists of reports, memoranda, briefing books, correspondence, and other printed material concerning such domestic policy issues. Topics include transportation, civil aviation, maritime policy, railroads, urban transportation, trucking, highways, the elderly, veterans, welfare reform, and social security. Arranged alphabetically by folder title.

Bill Johnston's Subject Files
Scope and Content: Container 10-28. This series was opened in December 2015. The series consists of reports, briefing books, papers, memoranda, and 1977 correspondence. The correspondence deals mainly with transportation and labor issues such as aircraft noise, landing rights for the Concorde supersonic transport, maritime policy, and cargo preference. Also included is the Renegotiation Reform Act of 1977, the Humphrey-Hawkins Full Employment Bill, the Bermuda II Air Agreement between the United States and the United Kingdom in 1977, and the Interagency Maritime Study in

1978. Topics includes trucking, highways, trade adjustment assistance, minimum wage, and aircraft noise. Arranged alphabetically by folder title.

Orin Kramer's Subject Files
Scope and Content: Containers 1-65. This series was opened in October 2014. This series consists of correspondence, memoranda, notes, briefing material, legislative reports, bills, press releases, news clippings, speeches, resumes, testimonies and hearings, travel vouchers, and publications relating to urban policy. There is voluminous material on the McFadden Act which sought to give national banks competitive equality with state-chartered banks. The material reflects Orin Kramer's Role as Associate Director of the White House Domestic Policy Staff. Major topics include banking and finance, housing and community development, municipal finance and urban economic development, presidential and government reorganization, tax reform, welfare reform, general revenue sharing, neighborhoods, the federal budget, and urban policy. Arranged alphabetically by folder title.

Orin Kramer's Chronological Files
Scope and Content: Containers 66-73. This series was opened in October 2014. The series consist of correspondence, memoranda, clippings, reports, and notes. Topics included are bank regulations, neighborhoods, housing, general revenue sharing, urban policy, education, and transportation. Marcy Kaptur worked with Kramer on several projects; therefore, her chronological files were interfiled with Kramer's chronological files. Arranged chronologically.

Orin Kramer's Banking and Housing Resource Publications Files
Scope and Content: Containers 74-86. This series was opened in October 2014. This series consists of resource publications relating to banking and finance, Federal National Mortgage Association (FNMA) regulations, reports, and testimonies on the National Development Bank. Arranged alphabetically by folder title.

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Tom Lambrix's Subject Files
Scope and Content: Containers 1-91. This series was opened September 2015. The series consists of reports, briefing books, memoranda, notes, publications, maps, correspondence, and charts. Topics include solar energy, alternative fuels, water resources management and conservation, wild and scenic Rivers, nonfuel minerals, hydroelectric dam projects, wilderness areas, national parks, oceans, and fisheries. Included are materials which document the Carter Administration's efforts to secure passage of the Alaska Lands legislation, the Nonfuel Minerals and Solar Energy Domestic Policy Reviews, the Roadless Area Review and Evaluation (RARE II) initiative, the Water Resources and Development Act of 1979-80, and the controversy over the completion of the Tellico Dam project in Tennessee. Arranged alphabetically by folder title and there under chronologically.

Simon Lazarus' 1976 Campaign Transition Files
Scope and Content: Containers 1-18. This series was opened in 2010. The series consists of memoranda, correspondence, reports, and position papers. The material mainly relates to campaign position papers written by various experts in their respective fields. The majority of these papers explain policies and issues regarding federal boards, commissions, and federal agencies. Arranged alphabetically by folder title.

Simon Lazarus' Personal Files
Scope and Content: Containers 19-21. This series was opened in 2010. This series mainly contains personal correspondence between Simon Lazarus and various news editors he wrote articles for. The series also includes magazine articles, book reviews, and newspaper articles he wrote. Arranged alphabetically by folder title.

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Simon Lazarus' Subject Files
Scope and Content: Containers 22-84. This series was opened in March 2015. The series consists of memorandums, reports, speeches, correspondence, legislation, testimony, statements, and background notes. The material relates to all aspects of government reform and reorganization including civil service reform, consumer advocacy, aviation, election reform, government reorganization, and communications reform. In addition, the material relates the Pan Am Merger and the Civil Aeronautical Board (CAB) decisions. Arranged alphabetically by folder title.

Simon Lazarus' Regulatory Policy Board Files
Scope and Content: Containers 85-94. This series was opened in March 2015. The series consists of correspondence, clippings, studies, reports, and printed material. This series also includes a large amount of memoranda from Chuck Ludlam. The material mainly deals with the Regulatory Reform Act of 1979, regulatory reform legislation, and the Bumpers amendment. Arranged alphabetically by folder title.

Simon Lazarus' Chronological Files
Scope and Content: Containers 95-99. This series was opened in March 2015. The series consist of correspondence, memoranda, clippings, reports, and notes. Topics include regulatory reform, civil service reform, government reorganization, and government reform. Arranged alphabetically by folder title.

Simon Lazarus' Regulatory Reform Files
Scope and Content: Containers 100-106. This series was opened in March 2015. The series contains consists of memoranda, correspondence, clippings, briefing notes, reports, studies, fact sheets, and printed material. The majority of this material includes the working files of staff members involved in creating new regulatory reform policies. Topics included paperwork reduction, and federal government regulations and spending. Arranged alphabetically by folder title.

Simon Lazarus' Regulatory Assistance Project (RAP) Files
Scope and Content: Containers 107-112. This series was opened in March 2015. The series contains correspondence, memoranda, clippings, reports, testimony, notes and drafts. Topics include automobile regulation, energy performance standards, fuel economy standards, and issues concerning the chemical compound, benzene. Arranged alphabetically by folder title.

Simon Lazarus' Civil Service Reform Files
Scope and Content: Containers 113-124. This series was opened in March 2015. The series consist of correspondence, press releases, memoranda, publications, reports, news clippings, testimonies, and

speeches. The material relates to ethics legislation and opinions, civil service management and regulation, and the creation of performance appraisal and merit pay programs. Topics include civil service reform, the reorganization of the Equal Employment Opportunity Commission, and labor management relations legislation regarding civil service. Arranged alphabetically by folder title.

Simon Lazarus' Correspondence Files
Scope and Content: Containers 125-133. This series was opened in March 2015. The series consists of correspondence, memoranda, notes, news clippings, and printed material. Topics include government reorganization, regulatory reform, and civil service reform, Arranged alphabetically by last name.

Simon Lazarus' Law of the Sea (LOS) Files
Scope and Content: Containers 134-135. This series was opened in March 2015. This series consist of memoranda, correspondence, reports, and legal documents. The majority of the material relates to the rights and responsibilities of the nations with respect to their use of the world's oceans and seas, and establishing rules for governing all uses of the oceans and their resources. Arranged alphabetically by subject.

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Myles Lynk's Subject Files
Scope and Content: Container 1-46. This series was opened in July 2015. This series contains briefing books, reports, testimonies, memoranda, correspondence, press releases, newsletters, news clippings, publications, legal documents, and legislative reports, bills, and acts. The material relates to transportation issues. Topics include railroad and trucking deregulation, mass transit, railroad strikes, etc. The material reflects Myles Lynk's role as Assistant Director of the White House Domestic Policy Staff concentrating on transportation and maritime policies. A small amount of material belonging to Bill Spring and Myles Lynk has been interfiled within this series. Arranged alphabetically by folder title.

Robert Malson's Subject Files
Scope and Content: Containers 1-26. This series was opened in 1988. This series consists of correspondence, memoranda, notes, briefing material, photographs, speeches, legislative reports, bills and acts; legal documents, press releases, news clippings, and printed material. This material relates to Robert Malson's responsibilities concerning anti-terrorist issues, anti-trust measures, and postal service matters (particularly the Presidential Review Memorandum (PRM) 8, "electronic communications.") Other subjects include criminal code reform, fair housing, gay rights, and minority businesses. Arranged alphabetically by folder title.

Robert Malson's Chronological Files
Scope and Content: Containers 27-43. This series was opened in 1988. This series consists of general correspondence related to civil rights and justice issues. Arranged chronologically.

James Mongan and Joseph Onek's Subject Files
Scope and Content: Containers 1-83. This series was opened in 2006. This series consists of memorandums, correspondence, legislative testimonies, press releases, reports, background papers, and news clippings related to health issues. Mongan and Onek frequently assisted the Department of

Health, Education, and Welfare in establishing health care policies relating to child health, Medicare/Medicare reform, welfare reform, rural health, preventive care, maternal child health, mental health and care of the aged In addition, this series contains a substantial amount of material relating to long term care, national health insurance, hospital cost containment, health maintenance organizations (HMO's), privacy protection, drugs and drug abuse, and the health manpower program. Arranged alphabetically by folder title.

Richard Neustadt's Subject Files
Scope and Content: Containers 1-95. This series was opened in 1987. This series consists of correspondence, memoranda, papers, reports, publications, and clippings. The material relates to Richard Neustadt's work on regulatory reform and government reform, privacy concerns, and communications and information policies. Within the broad category of regulatory reform, one of his major foci was trucking deregulation. Nuestadt's concern with privacy issues grew out of the Privacy Commission Report that was created under the Ford Administration. Material relating to privacy issues also includes freedom of information concerns, and policies surrounding the classification and de-classification of government documents. This series also contains material relating to the communication industry including both domestic and international issues and covers broadcasting, telecommunications, the readi-wave spectrum, satellites, and data processing. Arranged alphabetically by folder title.

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Peggy Pizzo's Subject Files
Scope and Content: Container 1. This series was opened in June 2015. This series consists of correspondence, memoranda, briefing notes, reports, studies, and charts with statistical data. The material relates to social services, particularly day care and child welfare issues. Arranged alphabetically by folder title.

Florence Prioleau's Subject Files
Scope and Content: Containers 1-23. This series was opened in 2001. This series consists of correspondence, memoranda, news clippings, briefing notes, reports, studies, and printed material. The material relates to Florence Prioleau's main responsibility in developing polices in the "people-oriented" fields such as social security, welfare, and welfare reform. Topics include the introduction of new bills and amendments related to Social Security and their impact on the underprivileged; the taxation of benefits; the best means of distribution, and the restructuring of the Social Security funding system. Prioleau's work in welfare and welfare reform were of a similar nature with emphasis on the overall impact and distribution of welfare funds and the financing of various welfare benefit systems. Arranged alphabetically by subject.

This series also contains material on these topics within a general nature that include many copies of House Resolutions, decision papers, briefing notes, memoranda, and state welfare plans. Also included are a number of proposal drafts, studies, and informational material that reflect the decision making process behind various administrative positions and decisions. Florence Prioleau also inherited several of Frank Raines' files along with various items addressed to Christopher Edley. Both Frank Raines and Chris Edley worked for DPS regarding welfare and social security issues.

Since it is impossible to determine if Prioleau rearranged or altered these files in any way, they are included as a portion of her own files and not as a sub-series. Arranged alphabetically by folder title.

David Rubenstein's 1980 Campaign Files
Scope and Content: Containers 1-22. This series was opened in 2014. This series consists of memoranda, correspondence, press releases, interviews, debate materials, speeches, transcripts, questions and answers, and campaign schedules. The material relates to the 1980 presidential campaign. Topics include administration accomplishments, issues surrounding the campaign, key state demographics, candidate information, and party platform positions. Arranged alphabetically by folder title and there under chronologically.

David Rubenstein's Subject Files
Scope and Content: Containers 23- 95. This series was opened in October 2014. This series consists of correspondence, memoranda, reports, press releases, enrolled bills, cabinet meeting minutes, and speeches. The material relates to all domestic policy issues reflecting David Rubenstein's role as Deputy Assistant to Stuart Eizenstat. Major topics include economics, the federal budget, labor, foreign policy, trade, inflation, tax reform, the Arab boycott, urban policy, illegal aliens, government reorganization, territorial issues, state of the union addresses, and some 1980 campaign material. Also included are question and answer responses prepared for press conferences and interviews during Presidential trips. Arranged alphabetically by folder title.

David Rubenstein's Energy Files
Scope and Content: Containers 96-105. This series was opened in October 2014. This series contains a voluminous amount of material relating the President's energy program. Topics include energy security, conservation, the nuclear regulatory commission, oil import fees, windfall profits tax, weatherization measures, solar energy, and ideas and initiatives for promoting the energy plan. Arranged alphabetically by subject.

David Rubenstein's Transition Files
Scope and Content: Containers 106-110. This series was opened in October 2014.
This series consists of memorandums, correspondence, briefing material, reports, and printed material. The material relates to transition concerns relating to key domestic policies, organizing and staffing the White House, and implementing the Democratic National Committee's platform agenda with the Carter Administration's policies. Also included are briefing papers on foreign policy, and reorganization plans for the Executive Office of the President (EOP). Arranged alphabetically by folder title.

David Rubenstein's Background Publication Files
Scope and Content: Containers 111-127. This series was opened in October 2014.
This series contains various publications, magazines, articles, and books. The materials include many issues of the National Journal and the Congressional Quarterly Weekly Reports. The majority of publications and books are related to health care issues including mental health. Publications of the federal budget, and articles on tax proposals and the economy are also included. Arranged alphabetically by subject.

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Neil Sader's Subject Files
Scope and Content: Container 1-12. This series was opened in July 2015. This series consists of correspondence, memoranda, reports, studies, notes, clippings, printed material, and legislative reports, bills, and acts. The material relates to rural development, in particular, the implementation of the Small Community and Rural Development Policy. Arranged alphabetically by folder title.

Kitty Schirmer's Oversized Attachment Files
Scope and Content: Containers 1-9. This series was opened in August 2015. This series contains correspondence, memoranda, reports, and publications. The material relates to topics dealing with energy and related topics, such as energy reorganization, Alaska natural gas, national energy legislation, solar energy, energy conservation, and the environment. Arranged alphabetically by folder title.

Ralph Schlosstein's Subject Files
Scope and Content: Containers 1-38. This series was opened in August, 2015. This series consists of correspondence, memos, reports and studies, news clippings, and publications. The material mainly relates to urban policy and the role of the federal government and local governments regarding fiscal assistance. Other specific topics include the Chrysler bailout, the automobile industry, general revenue sharing, economic development, housing policies, energy conservation, and countercyclical assistance. Arranged alphabetically by subject.

Ralph Schlosstein's Background Publication Files
Scope and Content: Containers 39-51. This series was opened in August, 2015. This series contains background publications that Ralph Schlosstein referenced for research and information for creating new urban policy programs. Arranged alphabetically by topic.

Ralph Schlosstein's and Orin Kramer's Correspondence Files
Scope and Content: Containers 52-56. This series was opened in August, 2015. This series contains general correspondence, mainly from Ralph Schlosstein and Stuart Eizenstat. A great deal of the correspondence also has attached memorandums. The material relates to urban policy and economic development. Arranged chronologically.

Ralph Schlosstein's and Orin Kramer's Subject Files
Scope and Content: Containers 57-74. This series was opened in September, 2015. This series consists of correspondence, memorandums, reports, telephone memos, news clippings, and legislative reports. The material relates to urban policy including the national development bank, general revenue sharing, and reorganization studies of the Natural Resources Office and the Economic Development Administration. In addition, the series contains air quality technical reports on varying cities. Arranged alphabetically by subject.

Kurt Schmoke's Subject Files

Scope and Content: Containers 1-18. This series was opened in February 2016. This series consists of correspondence, memorandums, reports, agendas, briefing notes, clippings, legislative bills, and resolutions. This material relates to domestic issues ranging from the Housing and Urban Development (HUD) to physical fitness and sports. There is voluminous material dealing with urban policy, welfare, transportation, minority business enterprise, education, budget and general correspondences. Arranged alphabetically by folder title.

Mary Schuman's Subject Files
Scope and Content: Containers 1-40. This series was opened in September 2015. This series contains briefing books, reports, testimonies, memoranda, correspondence, press releases, newsletters, news clippings, publications, legal documents, and legislative reports, bills, and acts.

Harry Schwartz's Chronological Files
Scope and Content: Containers 1-4. This series was opened in 2001. This series consists of general incoming and outgoing correspondence, and in-house memoranda. The correspondence contains attachments such as in-depth reports and studies related to small business issues. Arranged chronologically.

Harry Schwartz's Subject Files
Scope and Content: Containers 4-10. This series was opened in 2015. The series contains reports, memoranda, correspondence, and legislative material relating to a variety of small business topics including the automobile industry, credit availability, pension bills, privacy issues and minority enterprises. Harry Schwartz worked with many other DPS staff members concerning small business policies and this material contains many annotated, revised, and detailed draft reports. Arranged alphabetically by folder title.

Senate and House Regulatory Reform Bills Files
Scope and Content: Containers 1-4. This series was opened in 2015. This series consist of 1979 regulatory bills. Mari Forbes and Chuck Ludlam's regulatory briefing bills, and 1979 House regulatory bills. The material consists of bills that required reauthorizations for new budgets, and amendments to the bills for Government programs on the Senate and House levels. Forbes and Ludlam's briefing book covers substantive issues raised by legislation that resulted in provisions and alternatives made for administrative functionality. Arranged numerically by bill number.

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Steven Simmons's Chronological Files
Scope and Content: Containers 1-8. This series was opened in 2010. This series consists of correspondence including background reports, memorandums, articles, speeches, and legislative bills. This material relates to government reorganization including civil service reform; judicial, election, and political reform; and telecommunications and railroad deregulation. Much of the background material such as memorandums, are duplicates of material in the subject file. Arranged chronologically.

Steven Simmons's Subject Files

Scope and Content: Containers 9-101. This series was opened in 2010. This series consists of memorandums, reports, speeches, correspondence, legislation, testimony, statements, background notes, and amendments to House and Senate bills. The material relates to all aspects of government reform and reorganization including civil service, judicial, lobbying, political campaign funds, and elections. In addition, topics relating to railroad deregulation, telecommunications reform and deregulation, and reform regarding the Small Business Administration are included. This series includes a voluminous amount of annotated copies such as speeches and amendments to bills. Arranged alphabetically by folder title.

Al Stern's Campaign/Transition Files
Scope and Content: Containers 1-8. This series was opened in 1987. This series consists of memoranda, correspondence, press releases, briefing papers, speech drafts, notes, press clippings, and printed material. The material relates to Al Stern's role as Deputy Director of the Campaign Issues Staff, headed by Stuart Eizenstat. Major topics include science and technology, White House organizational plans, defense, personnel issues, the Department of Health, Education and Welfare (HEW), education, agriculture, and some foreign policy issues. Arranged alphabetically by folder title.

Al Stern's Chronological Files
Scope and Content: Containers 9-13. This series was opened in 1987. This series includes both correspondence and memorandums. The correspondence includes invitations to conferences, thank-you's and other minor topics. The memorandums appear to consist of duplicates contained in Al Stern's subject files. Arranged chronologically by type of material.

Al Stern's Subject Files
Scope and Content: Containers 14-98. This series was opened in 1987. This series consists of correspondence, memoranda, papers, reports, publications, and news clippings. The material primarily relates to his role as an Associate Director within the Domestic Policy Staff working on three special projects that included arts and humanities; science and technology; and territories. Topics related to his arts project include art, music, museums, education, and libraries. Within Stern's sciences project, topics include the National Aeronautics Space Administration (NASA), the National Science Foundation (NSF), industrial innovation, manufacturing technology, patent policies, and satellites. His territorial project includes the following territories: Guam, Micronesia, Palau, Puerto Rico, and the Virgin Islands. Outside the major categories, other primary topics include tourism, the economy, inflation, and energy. Arranged alphabetically by folder title and there under chronologically.

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Matt Stiefel's Subject Files
Scope and Content: Containers 1-2. This series was opened in June 2015. This series consists of correspondence, bills, clippings, briefing notes, reports, studies, and demographic charts. The material relates primarily to health care costs and hospital cost containment. Arranged alphabetically by folder title.

Gregg Suhler's Subject Files

Scope and Content: Containers 1-11. This series was opened in February 2016. The series consists of proposals, Legislative bills and acts, reports, policies, initiatives, budgets, agendas, memorandums, publications, and printed materials. The majority of material relates to the Department of Agriculture research and development on biomass and bioenergy which uses synthetic fuels. The series also contains background information on the Energy Security Act, which gives the authority to implement conservation and alternative energy. Arranged alphabetically by folder title.

Steven Travis' Subject Files

Scope and Content: Containers 1-19. This series was opened in August 2015. This series consists of campaign materials, correspondence, proclamations, memoranda, speeches, reports, notes, clippings, and printed material. There is voluminous amount of material relating to the 1976 campaign materials on, farming, agriculture and timber and forest services. Also included are addresses and remarks by Jimmy Carter during the campaign. Arranged alphabetically by folder title.

Erica Ward's and Kitty Schirmer's Subject Files

Scope and Content: Containers 1-43. This series was opened in 2005. This series consists of memos, briefing books, correspondence, letters, logs, reports, studies, legislation and news clippings. The material relates to topics dealing with energy and related topics, such as energy consumption, the energy crisis, energy conservation and energy sources. Materials in the collection also deal with environmental issues such as land protection and natural resources. Items regarding legislation in both areas are also present in the series. Other specific topics include decisions regarding the Clinch River Breeder Reactor (CRBR), solar energy, nuclear plant licensing, nuclear waste, crude oil pricing, and natural gas legislation. Arranged alphabetically by folder title.

Frank White's Subject File

Scope and Content: Containers 1-28. This series was opened in 1988. This series consists of correspondence, memoranda, notes, briefing material, photographs, speeches, legislative reports, bills and acts, legal documents, press releases, news clippings and printed material. The material relates to civil rights and justice issues mainly concerning anti-trust mergers, immigration and refugee polices, undocumented aliens and prison standards. Arranged alphabetically by folder title.

Frank White's Chronological Files

Scope and Content: Containers 29-31. This series was opened in 1988. This series consists of correspondence, memoranda, notes, and printed material. The material relates to civil rights and justice issues. Arranged chronologically.

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[Veterans - Vietnam Veterans PRM, Background Material] [3]
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[Youth - Employment] - CETA, Audits
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[Youth - Employment] - CETA, Detroit [1]
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Biographical Information

Elizabeth Abramowitz

Elizabeth Abramowitz, an educational psychologist, served as Assistant Director of Education and Women's issues in the Human Resources Cluster of the Domestic Policy Staff from March, 1977 to September, 1979.

Before coming to work on the Domestic Policy Staff, she was a Senior Fellow at the Institute for the Study of Educational Policy at Howard University in Washington D. C. She authored several monographs and two books on equal educational opportunity in higher education. At Howard University, Dr. Abramowitz also taught graduate courses in educational research.

Robert Berenson

Robert "Bob" Berenson was born in Elizabeth, New Jersey in 1946. He is a graduate of Brandeis University (B.A., 1968); Rutgers University School of Medicine (M.M.S., 1970); and Mount Sinai School of Medicine (M.D., 1972.) He served his medical internship in Bronx, New York at Montefiore Hospital.

Berenson was appointed to the position of Assistant Director of the White House Domestic Policy Staff in July of 1979. Previously he had served as a Domestic Policy Staff consultant, beginning in July of 1977. From July 1975 to June 1977, he served a residency at George Washington University Hospital, Washington, D.C. Berenson worked as a part-time staff physician for the George Washington University Health Plan from 1973 to 1979; additionally, he was an Assistant Professor of Medicine at George Washington University's School of Medicine from 1977 to 1979. Berenson also served as a medical officer for the Bureau of Health Services of the Health Services Administration, Department of Health, Education, and Welfare from 1973 to 1975.

Berenson was responsible for review and policy formulation in areas such as Medicare, hospital cost containment, chiropractic practices, and the 1980 Olympic Boycott, amongst others. He is the author of several works on health care. He helped to prepare for the First National Conference on Physical Fitness and Sports. Among his professional memberships, he has been a member of the American College of Physicians and the American Public Health Association.

Lynn Daft

Lynn Daft is an agricultural economist and marketing systems specialist with a particular interest in the interaction of policy, economics, and market factors. Lynn has wide farm and food policy experience, serving at a senior position in the Carter White House in the Domestic Policy Staff for agricultural policies. He has also worked in the Office of Management and Budget, the Congressional Budget Office, and the Office of the Secretary of Agriculture. Lynn has a BS in agricultural economics from Ohio State University, a MA from the University of Massachusetts, and a PhD from Michigan State University.

Christopher Edley

Christopher Edley, Jr. was assigned to the White House as Assistant Director, Domestic Policy Staff (Human Resources). Internal evidence within the collection indicates that he served in the Carter Administration from 1977 until 1979. During his tenure, he appears to have reported directly to Stuart Eizenstat. Edley worked with human interest issues, such as minority issues, social security, welfare, and welfare reform. Specifically, he was involved with Low Income Energy Assistance, the Minority 8(a) Program, Minority Business Enterprise Programs, in addition to legislative aspects of all of these issues.

Stuart E. Eizenstat

Stuart Eizenstat was born in 1943 in Chicago, Illinois. He served as a congressional intern for Representative G. Elliot Hagan (Democrat - Georgia) in 1963. In 1964, he received his B.A. at the University of North Carolina at Chapel Hill. He was also a Special Assistant to the President of Young Democrats of America and speechwriter and staff assistant to Postmaster General Gronouski.

In 1967, he received his L.L.B. from Harvard Law School, while working as a speechwriter and research assistant to President Lyndon. B. Johnson from 1967-1968. He was also the research director for Vice-President Hubert Humphrey's presidential campaign. From 1969-1970, he served as Law Clerk for Chief Judge Newell Edenfield, U.S. District Court, Northern District of Georgia.

In 1970, he was the issues director during Jimmy Carter's gubernatorial campaign and worked for the law firm of Powell, Goldstein, Frazer and Murphy in Atlanta, Georgia until 1976. During this period he also was the issues director for Andrew Young's congressional campaign in 1972 and the issues director for Maynard Jackson's mayoral campaign in 1974.

From 1974-1975, he served as an advisor to Jimmy Carter during his early presidential bid, and in 1976 he became the Director of the Issues and Policy Office for the 1976 Carter/Mondale Campaign Committee. He was also a member of the State Democratic Charter Commission from 1975-1976.

He served as Director of Policy and Analysis and Agency Liaison for the Carter-Mondale Transition Planning Group from November 1976 through January 1977. From 1977-1978, he served as Assistant to the President for Domestic Affairs and Policy. In July of 1978, he was appointed as Director of the Domestic Policy Staff in the Carter Administration.

In 1981 he went back to work for the law firm (in Washington, D.C. Office) of Powell, Goldstein, Frazer & Murphy.

Ellen Goldstein

Ellen Goldstein attended Ohio State University and received her B.S. in Education in June 1970. She attended Georgetown University, Washington, D.C., and received her M.A. in history in 1974. She worked as Director of the Issues/Research Library for the Democratic National Committee from 1974-1977. She served as an Assistant Director of the White House Domestic Policy Staff during the administration of President Jimmy Carter from 1977-1978.

Joshua Gotbaum

Joshua Gotbaum was an Associate Director, Economic and Tax Policy, in the office of Domestic Policy Staff. He was appointed to the position May 18, 1980 and served until January 1981. Before Gotbaum's appointment to the DPS office he had been a consultant and Executive Assistant to Alfred E. Kahn, Chairman of the Council on Wage and Price Stability, Office of the Chairman, The White House. He served as advisor to the President on inflation, 1979-80. Gotbaum had been a consultant to Local 692, United Food and Commercial Workers Union Workers. He also served as Special Assistant to the Deputy Assistant Secretary for Policy Analysis, U.S. Department of Energy.

The Domestic Policy staff was responsible for analyzing and coordinating policies concerning specific domestic issues. Gotbaum worked on several specific issues concerning the economy and various Federal agencies' budgets for the fiscal year 1982. Gotbaum also worked with issues concerning the steel industry and several other industries.

Orin Kramer

Orin Kramer graduated from Yale College and Columbia Law School. He was associated with the New York City law firm of Simpson Thacher and Bartlett. He also served as Executive Director of the New York State Commission on Living Costs and the Economy, Executive Assistant to the State Treasurer of New Jersey, and lectured on public finance and tax policy at Rutgers Law School and Columbia Law School. His studies on public finance have appeared in New York Times and the New York Law Journal. In 1977 he became Associate Director of the White House Domestic Policy Staff. He was the senior member of the staff with respect to banking and finance, housing and community development, municipal finance and urban economic development.

Simon Lazarus

Simon Lazarus served as Associate Director for the Domestic Policy Staff from 1977-1981. After leaving the White House he worked as a partner in Powell, Goldstein, Frazer, and Murphy LLP from 1981-2002, and as Senior Counsel to Sidley, Austin, Brown and Wood LLP in 2002. He is a Trustee of the Center for Law and Social Policy, and writes frequently on issues of law and policy.

Myles V. Lynk

Myles Lynk is a graduate of Harvard College and Harvard Law School. He has served as a law clerk to the Honorable Damon J. Keith of the U.S. Court of Appeals for the Sixth Circuit, and during the Administration of President Carter he served as a Special Assistant to the U.S. Secretary of Health, Education, and Welfare and as an Assistant Director on the White House Domestic Policy Staff. He then was an attorney in private practice in Washington, DC, before joining academia. Professor Lynk's current teaching and research are in legal ethics, civil procedure and corporate governance.

James Mongan

James J. Mongan served in the Carter Administration as Deputy Assistant Secretary for Health and then at the White House as Associate Director of the Domestic Policy Staff for Human Resources.

Mongan received his undergraduate education at the University of California, Berkeley and Stanford University, and his medical degree from Stanford University Medical School. He completed his internship at Kaiser Foundation Hospital in San Francisco and served two years in the public health service.

Joseph Onek

Joseph Onek served as Associate Director of the Domestic Policy Staff for Human Resources, advisor on health issues within the Domestic Policy Staff, and in 1979, as Deputy Counsel to President Carter.

Onek was a 1967 graduate of Yale Law School and at one time worked as a law clerk for Justice William J. Brennan and as an Assistant Counsel on the Senate Judiciary Committee. In the private sector, he was a Partner in the law firms Crowell & Moring LLP and Onek Klein & Farr.

Florence Prioleau

Florence Prioleau worked as Assistant Director of Social Welfare in the Human Resources Cluster of the Domestic Policy Staff. Prioleau appears to have reported to both Stu Eizenstat and Bert Carp. Internal evidence in her files indicates that she arrived at the White House sometime in 1978 and worked until the end of the Carter Administration. Prioleau's main areas of responsibility were in social security, welfare, and welfare reform.

David Rubenstein

David Rubenstein served as Deputy Assistant for the Domestic Policy Staff from 1977-1980. He is an American financier and philanthropist best known as the co-founder and co-chief executive officer of The Carlyle Group, a global private equity investment firm based in Washington, D.C. He is currently serving as chairman of the Kennedy Center for the Performing Arts and chairman of the board trustees at Duke University, his alma mater.

Steven Simmons

Steven Simmons graduated Harvard Law School in 1972 and Cornell University in 1968 where he studied American Government and History. Since 1972, he has been an Assistant Professor at the University of California at Irvine and has published numerous articles on communications law, civil liberties and other topics. In 1966, Simmons was an intern for Vice President Hubert H. Humphrey, and in 1968 he was Executive Director of the National Student Coalition for Humphrey/Muskie in the presidential campaign. In 1976, he was policy coordinator for the California National Democratic Platform. From 1977-1981, Steve Simmons was the Assistant Director of the Domestic Policy Staff during the Carter administration. He worked on a wide range of issues including lobby law reform, civil service reform and telecommunications policy.

Neil Sader

Neil Sader first worked as a member of the Carter Campaign Issues Staff, then worked on the Domestic Policy Staff during the summers while attending Columbia University. After graduating, he took on a permanent position on the DPS as Staff Assistant to Lynn Daft for policy analysis in the area of rural development, specializing in the implementation of President Carter's Small Community and Rural Development Policy.

Mary McInnis Schuman

Mary received her BA, Magna cum laude in History from the University of Washington I 1972. In 1975 she was awarded her law degree, with the Order of the Coif, from the University of Washington Law School. She served as Assistant Director for Regulatory Reform on the White House Domestic Policy Staff. She played a leading role in the Administration's attempt to achieve reform or the nation's airline regulations. She served on the staff of the Senate Commerce Committee and as a member of the Carter-Mondale Transition Planning Group's Government Reorganization Cluster. She helped draft the aviation regulatory reform bill.

William Bill Johnston

William B. (Bill) Johnston was born in Washington D.C. and graduated from Yale University in 1967. From 1972 to 1976, he was a research assistant at the Center for Social Policy Studies. From 1973 to 1975, he worked as a consultant to the Ford Foundation and from 1975 to 1976 as a consultant to the Labor Department. In 1976, he worked on the national issues staff of the Carter Presidential campaign and also worked on the Carter transition team. In 1977, he was appointed as an Associate Director on the White House Domestic Policy Staff and in November 1979, President Carter appointed him Assistant Secretary of Transportation for Policy and International Affairs, in which capacity he served until 1981.

Lee I. Dogoloff

He was born in Baltimore, Maryland and attended the University of Maryland. From 1969 to 1972, he served as the Deputy Administrator of the District of Columbia's Narcotics Treatment Administration. Between 1972 and 1974, he served as the Division Director, White House Special Action Office for Drug Abuse Prevention and as Deputy, Federal Drug Management Division, Office of Management and Budget. In 1977 he was appointed Deputy Director of the Office of Drug Abuse Policy, under Dr. Peter Bourne. In April 1978; when the ODAP was abolished and its functions transferred to the Domestic Policy Staff, Dogoloff was appointed an Associate Director in the DPS. As head of the Drug Policy Staff, he served until the end of the Carter Administration.