

Jimmy Carter Library Research Services Visitor Information: Public Health Safety Measures

Research visits are by appointment only and containers of records will be pulled in advance, so please be sure to communicate about materials of interest prior to your visit so that we can have your first cart of materials ready for your arrival. In addition, we have implemented a number of measures to support the safety of our researchers and staff.

COVID Community Levels: We are in Fulton County, Georgia. Prior to your visit, please consult <https://www.cdc.gov/coronavirus/2019-ncov/your-health/covid-by-county.html> to see the latest.

- HIGH community level: Face coverings are required. When face coverings are required, face coverings must be worn so that they completely cover the nose, mouth, and chin at all times, fit snugly with no large gaps around the sides of the face, and otherwise follow CDC recommendations for [masks](#) or [respirators](#). Please anticipate physical distancing and/or limiting of occupancy during HIGH community levels.
- MEDIUM/LOW community level: Face coverings are permitted but are not required. Facility occupants are encouraged to physically distance during MEDIUM community levels.

Face Coverings and PPE: Researchers should supply their own Personal Protective Equipment (PPE). Researchers are permitted to wear their own latex or vinyl gloves. Cotton gloves can still be provided to researchers for handling photographs, negatives, and film, as currently required by NARA research room procedures.

On-Site Services:

- Water fountains may not be available for drinking *directly*. Water fountains will be available to refill bottles. Researchers are permitted to keep a sealed water bottle in their locker.
- Dining services may be limited or unavailable. The Kitchen at Copenhill café is operated independently of the Library and typically is open 11:30am – 1:30pm; be advised operating hours are subject to change, so please plan accordingly. Researchers are permitted to keep sealable food items and snacks in their locker and these can be consumed in the research lobby or at outdoor seating. No food or drinks are permitted into the Research Room itself.

Cleaning and Sanitizing: NARA follows CDC cleaning guidance. In addition, researchers can contribute to sanitizing procedures by cleaning their assigned tables and equipment before and after their research. Cleaning wipes can be made available. Researchers should wash their hands thoroughly before entering and after exiting research rooms and regularly throughout their visit to the facility. Hand sanitizer will be readily available outside of the research rooms. Additionally, researchers will be encouraged to limit the number of personal items they bring.

Records Availability: Please be advised that if records are in use by another researcher, that will impact our ability to make them available to you within your appointment window. We will try to avoid this potential overlap to the extent possible but it is always a possibility.

Limited Research Room Services: Paper for taking notes can be provided on a limited basis. Researchers are encouraged to take notes using their phone, tablet, laptop, or other device. They are also encouraged to consult the [National Archives Catalog](#) online and digital copies of our [finding aids](#). Consult with library staff to verify the availability of material prior to your arrival. Researchers may bring their equipment (on the approved NARA [list](#)) to copy materials.

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COVID-19 Self-Assessment: Those who are sick or do not feel well prior to their arrival to the facility should not come to their appointment. Seek medical attention as appropriate. All researchers should self-assess via the following questions prior to their arrival each day, as applicable.

1. Have you experienced any symptoms of COVID-19 in the past 48 hours? Do not include symptoms that are explained by something other than respiratory illness (e.g. allergies, asthma, an illness that has been diagnosed as something other than COVID-19, routine aches, pain, or headaches that you normally experience).
2. Have you been diagnosed with COVID-19 (with or without symptoms), are you currently waiting on the results of a COVID-19 test due to an exposure or symptoms, or has a health care provider advised you to stay at home or otherwise self-isolate?
3. Are you a person who is not fully vaccinated, who has been in close physical contact (within 6 feet for longer than 15 minutes) with a person who has been diagnosed with COVID-19 in the past 14 days?
4. Are you a person who is not fully vaccinated, who has traveled out of the State or region, or out of the country in the past 10 days (with no COVID test) or in the past 7 days (if you have been tested since returning)?

If you answer "Yes" to any of these questions, do not come to your research appointment and please seek medical attention.